

OKLAHOMA TAX COMMISSION
COMPLIANCE DIVISION
APPLICATION FOR VOLUNTARY DISCLOSURE



SECTION 1: TAXPAYER INFORMATION

Date of Application: _____
Representative or Applicant's Name: _____
Representative's Firm: _____
Representative or Applicant's Address: _____
City: _____ State: _____ ZIP: _____
Representative or Applicant's Phone Number: _____ Fax Number: _____
Representative or Applicant's Email Address: _____

1. Application is for: (select as many as apply)
- | | |
|--|---|
| <input type="checkbox"/> Income Tax for years: _____ | <input type="checkbox"/> Franchise/Business Activity Tax for years: _____ |
| <input type="checkbox"/> Sales Tax for periods: _____ | <input type="checkbox"/> Withholding for periods: _____ |
| <input type="checkbox"/> Use (Vendor or Consumer) for periods: _____ | <input type="checkbox"/> Other: _____ |
2. Please list any tax type(s) for which the taxpayer is currently filing returns or registered with the Oklahoma Tax Commission.

3. Is the taxpayer or has the taxpayer ever registered with the Oklahoma Tax Commission?
 Yes
 No
4. Does the taxpayer have outstanding liabilities other than those reported through the voluntary disclosure?
 Yes (If yes, provide explanation)
 No
5. Is the taxpayer under audit with the Oklahoma Tax Commission or Internal Revenue Service?
 Yes (If yes, provide explanation)
 No
6. Has the taxpayer, any affiliate, or subsidiary been contacted by the Oklahoma Tax Commission or Multistate Tax Commission regarding filing requirements and/or liability?
 Yes
 No
7. Type of Business Organization:
- | | |
|--|--|
| <input type="checkbox"/> Proprietorship | <input type="checkbox"/> S Corporation |
| <input type="checkbox"/> Partnership | <input type="checkbox"/> LLP |
| <input type="checkbox"/> LLC (If LLC, list classification for federal income tax purposes) | <input type="checkbox"/> Other |
8. State of Incorporation: _____ Date of Incorporation: _____
Income Tax Filing Dates: _____



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SECTION 2: BUSINESS ACTIVITIES

1. Briefly explain the taxpayer's business activities: (attach memo if additional space is needed)

2. When did the taxpayer begin conducting business activities in Oklahoma? _____

3. Did the taxpayer collect sales and/or use tax in Oklahoma? Yes No

4. Business activities of the taxpayer in Oklahoma: (check all that apply)

- a) Sell, lease, rent tangible property for use or consumption in Oklahoma.
- b) Sell, lease, rent intangible property for use or consumption in Oklahoma.
- c) Make retail sales in Oklahoma.
- d) Make wholesale sales in Oklahoma.
- e) Maintain an office, agency, warehouse, or other business location in Oklahoma.
- f) Maintain inventory or consigned property in Oklahoma.
- g) License software for use in Oklahoma delivered in tangible form.
- h) Perform construction contracts in Oklahoma.
- i) Maintain a security interest/mortgage in real property.
- j) Has nonresident or resident employees who earn more than \$300 in any quarter in Oklahoma.
- k) Intangible holding company.
- l) Other (describe) _____

5. Check the method(s) of delivery your business uses:

- Company-owned or leased trucks.
- Common carrier.
- Your delivery agent or salesperson.
- Customer pick-up.
- US Postal Service.
- Other (describe) _____

6. Business activities that company employees, representatives or agents conduct in Oklahoma: (check ALL that apply)

- a) Solicit/approve orders and/or secure deposits on sales of tangible personal property.
- b) Make "on the spot" sales of company products.
- c) Make collections on regular or delinquent accounts.
- d) Carry samples and/or merchandise that are sold, exchanged, or distributed in any manner for consideration or other value.
- e) Provide installation or supervision of installation.
- f) Offer technical assistance/training to purchasers of its products before or after the sale.
- g) Make repairs or provide maintenance.
- h) Distribute replacement parts.
- i) Pick up or replace damaged or returned property.
- j) Advise customers as to minimum inventory levels, remove obsolete or outdated goods.
- k) conduct training classes, seminars or lectures.
- l) Investigate credit worthiness.
- m) Repossess property.
- n) Provide engineering or design services.
- o) Maintain or service samples or display room.
- p) Other activities (please provide explanation) _____

I declare under penalty of perjury under the laws of the state of Oklahoma that I am the applicant, or authorized by the unnamed applicant(s) to act as its agent in applying for the Voluntary Disclosure Program, and that the information given above is true and correct to the best of my knowledge and belief.

Signature: _____

Date: _____

Print Name: _____