

Oklahoma Uniform Building Code Commission

REVISED AGENDA

Regular Meeting

Tuesday, March 19, 2019 - 1:30 p.m.

Oklahoma Uniform Building Code Commission

2401 NW 23rd St., Suite 2F

Oklahoma City, OK 73107

NOTE: The Commission may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

David Timberlake/Kathy Hehnly

2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

Kathy Hehnly

3. REPORTS

(a) CEO's Report - Billy Pope

Items reported by the CEO may include but are not limited to: monthly statistical data; website reports; legislative updates, if any; rule making status, if any; and other items as needed

(b) Financial Report - Agency Business Services (ABS) representative with the Office of Management and Enterprise Services (OMES)

(c) Presentation of and discussion on Legislation Report - Mike Ervin

(d) Electrical Technical Committee Update - Ross Barrick

(e) Building, Existing Building, and Fire Technical Committee Update - Cary Williamson

(f) Fuel Gas, Mechanical, and Plumbing Technical Committee Update - Danny Hancock

4. ACTION AND DISCUSSION ITEMS:

(g) Discussion and possible approval of the January 15, 2019 regular meeting minutes

(h) Discussion and possible action on the results of the fiscal year 2017 (FY 2017) annual audit

(i) Discussion and possible action on the results of the fiscal year 2018 (FY2018) annual audit

(j) Discussion and possible action to approve agency policies:

i. OUBCC-HR001 - Anti-Harassment and Non-Discrimination Policy

ii. OUBCC-HR002 - Complaint and Investigation Process Policy

iii. OUBCC HR003 - Anti-Violence/Bullying - Violence in the Workplace Policy

iv. OUBCC-HR005 - Alternative Work Schedule Policy

v. OUBCC-HR014 - Fair Labor Standards Act (FLSA) Policy

vi. OUBCC-HR026 - Telework Policy

(k) Discussion and possible action on the approval of the fiscal year 2020 (FY2020) contract with the Attorney General's Office

(l) Discussion and possible action to modify the Commissioner assignments to standing Commission Committees

(m) Discussion and possible action to discuss new office space décor and furnishings and possibly create a Commission Committee to provide input on new office space décor and furnishings

4. ACTION AND DISCUSSION ITEMS (Continued):

- (n) Discussion and possible action to update the Architect position on the Building, Existing Building, and Fire Technical Committee (BEBF)
- (o) Discussion and possible action to approve a volunteer to fill the "Engineer" position on the Fuel Gas, Mechanical, and Plumbing Technical Committee (FGMP)
- (p) Discussion and possible action on changes to the OUBCC Strategic Plan

5. NEW BUSINESS

In accordance with 25 O.S. §311(9), new business will now be heard, if any

6. PUBLIC COMMENTS

Limit 3 minutes per person

7. ADJOURNMENT

Mission Statement

The mission of the Oklahoma Uniform Building Code Commission is to establish minimum statewide codes affecting or relating to the built environment for the protection of life and property, to be utilized throughout the state, assuring public health, safety, and welfare.