

OKLAHOMA UNIFORM BUILDING CODE COMMISSION

BUILDING, EXISTING BUILDING, AND FIRE TECHNICAL COMMITTEE (BEBF)

MEETING MINUTES

CONSTRUCTION INDUSTRIES BOARD/UNIFORM BUILDING CODE

COMMISSION CONFERENCE ROOM

2401 NW 23RD STREET, SUITE 2F

OKLAHOMA CITY, OK 73107

FEBRUARY 26, 2019 – 1:30 P.M.

COMMITTEE MEMBERS PRESENT:

Amber Armstrong, Robert Betts, Greg Clark, Victor Self, Cary Williamson, Joe Williford, and Robert Zahl

COMMITTEE MEMBERS ABSENT:

Jonathan Roberts

ALTERNATE MEMBERS PRESENT:

Kasha Egan (arrived at 1:37 p.m.), Marcia Gallant, Travis Guess (Arrived at 1:34 p.m.), Rubens Hacman, John Taylor

ALTERNATE MEMBERS ABSENT:

None

OTHERS PRESENT:

Kathy Hehnly (Staff - OUBCC) and Lindsay Heinrichs (Staff - OUBCC)

CALL TO ORDER:

Mr. Cary Williamson called the meeting of the OUBCC Building, Existing Building and Fire Technical Committee (BEBF) to order at 1:30 p.m. in the Construction Industries Board/Uniform Building Code Commission Board Room at Shepherd Mall, 2401 NW 23rd St., Suite 2F, Oklahoma City, OK 73107.

WELCOME AND REVIEW OF COMMITTEE MEMBER RESPONSIBILITIES

Commission Liaisons, Staff, and Committee Introductions

Mr. Williamson introduced himself as the State Fire Marshall appointee to the OUBCC then had everyone at the meeting take a moment to introduce themselves and provide a little information on their professional background and areas of expertise.

Assignment of Code Books

Mr. Williamson noted the State of Oklahoma did not allow the OUBCC to give any of the members the code books assigned to them. He stated it was like going to the public library, the codes were on loan. Mr. Williamson noted if the members decided not to take them, they didn't need to sign the form. Ms. Hehnly added if they didn't need them, just leave the books and the sheet at their spot and they would be picked up at the end of the meeting. She added, the members were welcome to mark the books as needed for their review.

Discussion of technical committee procedure

Ms. Hehnly reviewed the technical committee procedure, highlighting that all meetings were open to the public. She added the OUBCC tried to make sure that anyone in the public that attended the committee meeting had the option to address the committee. She reviewed the comment form process, staff and committee responsibilities, and the committee presentation to the Commission.

Discussion of travel reimbursement process

Ms. Hehnly noted the OUBCC could reimburse mileage for each member. She reviewed the process to submit a travel claim.

DISCUSSION AND ACTION ITEMS:

Discussion and possible action on setting a future meeting schedule to include:

1. Review of code adoption timeline

Mr. Williamson noted under tab "e" there was a code adoption timeline. He noted the codes under review were the 2018 codes and they wouldn't go before the legislature until 2020, which was just a year out from the publication of the next editions. He noted it was one of the things the Commission considered; as originally the thought was to be on a six-year adoption cycle. He added there were a lot of changes in the 2018 IBC® and IFC® that they felt should be addressed. He added there was a huge vote last year regarding medical marijuana and the current code was pretty lacking with regards to growing and processing. He added the 2018 code had sections to cover those items.

2. Meeting dates

Mr. Williamson asked if there were any dates in particular that should be avoided. There was discussion on dates that were not good for the different members. The committee reviewed the dates the conference room was available. The committee determined they should meet twice a month, on the following dates:

- | | |
|-------------------------|-----------------------------|
| Tuesday, March 12, 2019 | Tuesday, June 25, 2019 |
| Tuesday, March 26, 2019 | Monday, July 8, 2019 |
| Monday, April 8, 2019 | Tuesday, July 23, 2019 |
| Tuesday, April 23, 2019 | Monday, August 5, 2019 |
| Tuesday, May 7, 2019 | Tuesday, August 27, 2019 |
| Monday, May 20, 2019 | Tuesday, September 3, 2019 |
| Tuesday, June 11, 2019 | Tuesday, September 10, 2019 |

3. Meeting time

The committee determined they should meet from 10:00 a.m. until 4:00 p.m., with a break for lunch.

Discussion and possible action on the election of committee officers

Mr. Williamson noted he and Ms. Armstrong were liaisons from the Commission and they were just there to help guide and direct the committee. He noted they would like to have a chairman and vice-chairman elected from the group. Ms. Hehnly added alternate members were not able to serve as chairman or vice-chairman.

MR. GREG CLARK MADE A MOTION WITH A SECOND BY MR. JOE WILLIFORD TO ELECT MR. ROBERT ZAHL AS CHAIRMAN OF THE COMMITTEE

VOTING AYE: Amber Armstrong Victor Self
Robert Betts Cary Williamson
Greg Clark Joe Williford
Marcia Gallant

VOTING NAY: Robert Zahl

ABSENT: Jonathan Roberts

ABSTAIN: None

MS. AMBER ARMSTRONG MADE A MOTION WITH A SECOND BY MR. CARY WILLIAMSON TO ELECT MR. JONATHAN ROBERTS AS VICE-CHAIRMAN

VOTING AYE: Amber Armstrong Victor Self
Robert Betts Cary Williamson
Greg Clark Joe Williford
Marcia Gallant Robert Zahl

VOTING NAY: None

ABSENT: Jonathan Roberts

ABSTAIN: None

Mr. Williamson turned the meeting over to Mr. Zahl.

Discussion and possible action on meeting format, the order for the review of books, and assignment to be reviewed for the next meeting

Mr. Zahl asked if anyone had something in mind. Ms. Armstrong noted as Mr. Williamson stated earlier, there was information in the 2018 codes that were not available to them in the 2015 codes. She noted it was related to the growing and extraction of marijuana. She noted she wanted to suggest something, but wanted discussion and input from the remainder of the committee. She suggested the committee look at that information first and possibly put forward to the Commission, recommended emergency rules to the 2015 adopted codes.

Ms. Hehnly noted one public comment form had been received but it was not on the agenda for discussion or action. She noted the public comment form contained a recommendation that the 2018 codes not be adopted, but to add from the 2018 code to the 2015 rules the requirements regarding the plant processing and extraction facilities. She added one of the options the committee could make to the Commission would be to not adopt the 2018 codes. She added she would recommend not acting on that public comment form until the review process was complete. She noted if Ms. Armstrong's suggestion was taken up by the Committee, there would be changes that would have to be added to Chapters 2, 9, 39 and 53 to the 2015 codes. Ms. Armstrong stated there was another item in Chapter 10 that would need to be added, related to access control. Ms. Armstrong pointed out the changes to the 2018 code dealt with the processing and extraction facilities for any plant, not just marijuana.

There was further discussion related to the number of different applications received by the Oklahoma Marijuana Authority showing how fast the industry was growing since the passage of the state question; the different life safety hazards involved in plant processing industry such as explosions and fires; and if the extraction facilities were specified in occupancy classifications in the IFC®. One suggestion made during the meeting was to contact some subject-matter experts to provide more information to the committee. Committee consensus was to have a specific comment form developed to discuss the possible change to the 2015 code.

Discussion on technical committee goals/direction to be taken

The committee discussed how much could be covered during a meeting and determined there should be more on the agenda than can be handled in one meeting so as much as possible should be added. They noted anything the committee couldn't complete in a meeting on the existing agenda, could be tabled, then be the starting point for the following meeting. Committee consensus was to look at possible emergency rule recommendations first in Chapters 2, 9, 10, 39 and 53, then start reviewing the remainder of the IFC® in order.

Discussion and possible action on public comment forms received to date, if any:

The committee determined to look at the IFC® first, then the IBC®, and end with the IEBC®.

PUBLIC COMMENTS:

There were no public comments.

ADJOURNMENT: (2:41 p.m.)

MS. AMBER ARMSTRONG MADE A MOTION WITH A SECOND BY MR. ROBERT BETTS TO ADJOURN.

VOTING AYE:	Amber Armstrong	Victor Self
	Robert Betts	Cary Williamson
	Greg Clark	Joe Williford
	Marcia Gallant	Robert Zahl

VOTING NAY: None

ABSENT: Jonathan Roberts

ABSTAIN: None

Minutes approved in the Committee Meeting on 12th day of March, 2019

ROBERT ZAHL
Mr. Robert Zahl, Chairman
BEBF Technical Committee

PREPARED BY: KATHY HEHNLY
Ms. Kathy Hehnly, Executive Assistant
OUBCC

OFFICIAL COPY: original with signature in office file