

OKLAHOMA UNIFORM BUILDING CODE COMMISSION

REGULAR MEETING MINUTES CONSTRUCTION INDUSTRIES BOARD/UNIFORM BUILDING CODE COMMISSION CONFERENCE ROOM 2401 NW 23RD STREET, SUITE 2F OKLAHOMA CITY, OK 73107 JUNE 19, 2018 – 1:30 P.M.

COMMISSION MEMBERS PRESENT:

Ross Barrick, David Hall, Chris Henderson, Rick Lueb, Curtis McCarty, Joe McKenzie, Robert Soder, and David Timberlake

COMMISSION MEMBERS ABSENT:

Amber Armstrong, Danny Hancock, and Cary Williamson

OTHERS PRESENT:

Billy Pope (OUBCC Staff), Kathy Hehnly (OUBCC Staff), Lindsay Heinrichs (OUBCC Staff), Bryan Neal (Attorney General's Office), Mike Ervin (Oklahoma Capitol Strategies), LaTisha Edwards (Office of Management and Enterprise Services "OMES" – Agency Business Services "ABS"), Tim Yaciuk (IEC-OKC)

CALL TO ORDER:

Mr. David Timberlake called the regular meeting of the Oklahoma Uniform Building Code Commission to order at 1:30 p.m. in the Construction Industries Board/Uniform Building Code Commission Board Room at Shepherd Mall, 2401 NW 23rd St., Suite 2F, Oklahoma City, OK 73107.

STATEMENT OF COMPLIANCE:

The following statement was read into the record:

"This regular meeting of the Oklahoma Uniform Building Code Commission scheduled to begin at 1:30 p.m. on this 19th day of June, 2018, has been convened in accordance with the Oklahoma Open Meeting Act, Title 25 O.S. Sections 301 through 314.

Further, this meeting was preceded by an advance public notice that was sent to the Secretary of State electronically specifying the date, time, and place of the meeting here convened.

Notice of this meeting was given at least twenty-four (24) hours prior hereto. To date, two hundred thirteen (213) people have filed a written request for notice of meetings of this public body."

REPORTS:

CEO Report:

Mr. Pope stated his report was under Tab A. He noted in April he attended a four-day continuing education conference in Sapulpa with an average of about 65 attendees per day. He noted the OUBCC surveyed the attendees regarding retirement and code certification training and reviewed some of the responses received. He noted staff was working on the FY2019 classes with ICC. He noted staff was still working with the OMES Real Estate and Leasing office regarding possibly moving to a Vo-Tech facility and was still waiting on a response. Mr. Pope noted income was significant for the year and the economy was getting better with lots of new construction.

The Commission and Mr. Pope discussed who was responsible for growing the inspector field; lack of proper certifications for existing inspectors; that a good portion of the inspectors who were properly certified would be retiring in the next five-year period; and previous research into providing training through a Technology Center program citing their minimum student requirements as an issued that prohibited such a program. Mr. Pope and the Commission discussed the reasons for such a significant increase in permits for the previous month; the Yukon code conference dates; and if the attendees, at the April conference Mr. Pope attended, were one from each city or if multiple attendees were from each city. Mr. Pope clarified approximately thirty to thirty-five jurisdictions were represented at the April meeting, with multiple attendees from some of those jurisdictions.

Mr. Mike Ervin with Oklahoma Capitol Strategies greeted the Commission. He noted the Governor did line item a couple of minor rules from other agencies in her Governor's Declaration on the rules, but nothing that affected the code commission. He noted there were several interim studies requested in the House, adding he had sent Mr. Pope a list of those. He noted it was a fairly low number of studies. He added none of them really affected the Commission directly, but could affect employee things like health insurance and merit protection which would encompass all of state government. He added there was one he wanted to find out more information on, regarding studying the effects of state fees on grants awarded to municipalities and whether those fees were accurate and representative of the State's cost. He added he didn't think it would affect the Commission, but wanted to find out more about it. Adding, anytime there was talk about municipalities and state fees, it could affect the Commission. He noted he hadn't had a chance to visit with the Legislator yet. There were no questions for Mr. Ervin.

Financial Report:

Ms. LaTisha Edwards with OMES ABS greeted the Commission. She reviewed each of the reports for the month ending, May, 2018. She noted when looking at the revenue verses expenditures the OUBCC had a net gain of \$107,360 so far for the fiscal year. After completing her presentation, there were no questions for Ms. Edwards.

ACTION AND DISCUSSION ITEMS:

Discussion and possible approval of the March 20, 2018 regular meeting minutes

Mr. Timberlake noted this was item "C" in the commission books and asked if there were any corrections or additions to them, and if not, stated he would entertain a motion to approve the minutes.

MR. JOE MCKENZIE MADE A MOTION WITH A SECOND BY MR. ROSS BARRICK TO APPROVE THE MINUTES AS SUBMITTED

VOTING AYE: Ross Barrick
 David Hall
 Chris Henderson
 Rick Lueb
 Curtis McCarty
 Joe McKenzie
 Robert Soder
 David Timberlake

VOTING NAY: None

ABSTAIN: None

ABSENT: Amber Armstrong
Danny Hancock
Cary Williamson

Discussion and possible approval of the April 17, 2018 regular meeting minutes

Mr. Timberlake noted the minutes were under tab "D." He asked if there was any discussion and if not, would entertain a motion to approve the minutes.

MR. CURTIS MCCARTY MADE A MOTION WITH A SECOND BY MR. DAVID HALL TO APPROVE THE MINUTES AS SUBMITTED

VOTING AYE: Ross Barrick
David Hall
Chris Henderson
Rick Lueb
Curtis McCarty
Joe McKenzie
Robert Soder
David Timberlake

VOTING NAY: None

ABSTAIN: None

ABSENT: Amber Armstrong
Danny Hancock
Cary Williamson

Discussion and possible action on the review and changes to the OUBCC Strategic Plan

Mr. Pope noted the plan had been sent out early so the Commissioners could take a look at it. He noted it was brought to the Commission as it would need to be submitted to OMES by September 1, 2018. He added staff didn't know if the Commission felt anything should be changed, noting one of the things to be done would be to update champions for different goals. The Commissioners and Mr. Pope discussed how long it had been since the plan had been reviewed, how it should be reviewed, updating goals and tasks and adding metrics and specificity to the items. Consensus at the end of the discussion was to review the document, send any comments to Ms. Hehnly to consolidate and send back out to the Commissioners, and to spend time during the next meeting to discuss the plan in further detail. There was further discussion on scheduling a separate meeting to do a full strategic planning retreat in the next fiscal year. Mr. Hall agreed to be the leader for the strategic plan. No further action was taken.

Discussion and possible action on a slate of volunteers for the Electrical Technical Committee (ETC) tasked with reviewing the 2017 NEC®.

Mr. Pope noted the Commission had previously voted on the position structure for the committee. He added based on the applications that came in, he placed the specific names to each of those positions. He noted he did this after discussion with Mr. Barrick who would serve as the Commission Liaison on the committee. Mr. Pope added there were two people, who while qualified, were not selected as they were out-of-state, one from Texas and one from Florida. He cited concerns with travel reimbursement costs as the reason for the elimination. He added there were two applicants from the Construction

Industries Board and he selected one of them to fill the "Alternate Contractor/Journeyman" position, but didn't use the other as they lived further away, again citing travel reimbursement costs as the reason for that selection. He added although there was interest when certain Commissioners spoke to people they knew, no further applications had been received. The Commission and Mr. Pope discussed some of the positions assigned to some of the individuals; finding new applicants; if there was a legal issue or position on having someone from out-of-state serve on a committee; how the Alternative Fuels Technical Committee handled using out-of-state technical experts to provide information but not serve on the committee; how the NEMA representative from Florida knew to volunteer for the committee; using technology to cut down on travel expenses; and that all voting committee members needed to be physically present.

Mr. Tim Yaciuk addressed the Commission and asked if they would consider someone who did residential service as a journeyman to fill the position. He added very few contractors did just residential construction. The Commission and Mr. Yaciuk discussed the differences between someone who did service work to an existing structure and someone who wired new residential construction. The item was tabled and no further action was taken.

Discussion and possible action on an update to the OMES/OUBCC Master Service Agreement, Schedule "C" update for Information Services Division (ISD) changes in fees for FY19

Mr. Timberlake noted the last item on the agenda was going to be tabled.

NEW BUSINESS:

There was no new business.

PUBLIC COMMENTS:

There were no public comments.

ADJOURNMENT: (2:30 P.M.)

MR. CURTIS MCCARTY MADE A MOTION WITH A SECOND BY MR. CHRIS HENDERSON TO ADJOURN

VOTING AYE: Ross Barrick
 David Hall
 Chris Henderson
 Rick Lueb
 Curtis McCarty
 Joe McKenzie
 Robert Soder
 David Timberlake

VOTING NAY: None

ABSTAIN: None

ABSENT: Amber Armstrong
 Danny Hancock
 Cary Williamson

Minutes approved in the regular meeting on the 17th day of July, 2018

DAVID TIMBERLAKE
David Timberlake, Chairman
Oklahoma Uniform Building Code Commission

PREPARED BY: KATHY HEHNLY
Kathy Hehnly, Executive Assistant
Oklahoma Uniform Building Code Commission

Official Copy: Original with signatures in office file