



STATE OF OKLAHOMA  
OFFICE OF PERSONNEL MANAGEMENT

*"Working for Oklahoma"*

**OPM 11-08**

**DATE:** March 2, 2011

**TO:** All Appointing Authorities

**FROM:** Oscar B. Jackson, Jr., IPMA-CP, Administrator and  
Cabinet Secretary of Human Resources and Administration

A handwritten signature in black ink, appearing to read "Oscar B. Jackson, Jr.", positioned to the right of the "FROM:" field.

**SUBJECT: Employee Service Rating (PMP) Compliance Form**

74 O.S. Section 840-4.17 requires the Office of Personnel Management to develop forms for appointing authorities to confirm their compliance with employee service rating requirements. Each agency, board, and commission should complete and return Form 98. Please click on the link below to complete and submit the form online—only one submission per agency.

The deadline for submitting the form to OPM, reporting for Fiscal Year 2010 or calendar year 2010, is **March 31, 2011**.

If there are questions regarding the form or administration of the Performance Management Process, please contact Natasha Riley, Director of the OPM Personnel Assessment Division, at (405) 521-6361 or [natasha.riley@opm.ok.gov](mailto:natasha.riley@opm.ok.gov).

[https://www.ok.gov/triton/modules/formbuilder/form.php?form\\_id=1051598622b96b73b26de5a756ec74755eb0895ddd45831e5e6eec5cc16e359](https://www.ok.gov/triton/modules/formbuilder/form.php?form_id=1051598622b96b73b26de5a756ec74755eb0895ddd45831e5e6eec5cc16e359)

*"We serve the people of Oklahoma by delivering reliable and innovative  
human resource services to our partner agencies to achieve their missions."*