

Oklahoma Department of Labor



Leslie Osborn
COMMISSIONER OF LABOR

INSTALLER FREQUENTLY ASKED QUESTIONS

1. **How do I become licensed? Do I have to test for licensure?**
 - **OAC 380:25-13-2. Application for license**
 - (a) An application for the service, repair and/or installation of boilers or pressure vessels shall be on forms provided by the Department of Labor and shall give evidence of the applicants past experience within the scope of the license requested, and shall give evidence of their workmanship and skills which would qualify them for the license requested.
 - (b) The Chief Boiler Inspector may request an interview with the applicant prior to the issuance of a license.
 - (c) The desired scope of license shall be listed on the application for the authorization requested.

2. **Do I have to test for licensure?**
 - No you do not have to test.

3. **How do I renew my license?**
 - **OAC 380:25-13-7. Annual renewal of license**

Licenses issued under this subchapter shall be renewed twelve (12) months from the issue month on their initial or current license, and annually on this anniversary date thereafter.

4. **Can I renew online?**
 - At this time, this option is not available.

5. **Can I renew over the phone?**
 - No, you will need to provide an application with the required documentation and fee either in person or by mail.

6. **What do I need to send with my application? (either renewal or new)**
 - **OAC 380:25-13-3. Qualification for welding, effective January 1, 1989**

Any applicant requesting authorization to weld within the scope applied for shall have one of the following types of qualifications in addition to the license required by this act.

 - (1) American Society of Mechanical Engineers Certificates of Authorization. An organization in possession of a valid ASME Certificate of Authorization may perform repairs to boilers and/or pressure vessels provided such repairs are within the scope of the organizations quality control system.
 - (2) National Board Certificates of Authorization. Repairs to boilers and/or pressure vessels may be performed by an organization in possession of a valid Certificate of Authorization for use of the "R" symbol stamp, issued by the National Board of Boiler and Pressure Vessel Inspectors.
 - (3) In lieu of "(1)" or "(2)" above. A repair organization may perform welded repairs to boilers and/or pressure vessels provided the organization has met the requirements as

outlined in the National Board Inspection Code for qualification for the National Board "R" Code Symbol Stamp (the reference to the National Board Certificate of Authorization is deleted and the actual obtaining of the "R" stamp is not required). (For those repair firms or organizations which only repair boilers and/or pressure vessels owned and/or operated by state of Oklahoma authorized owner/user inspection agencies, "ANSI/API 510 Pressure Vessel Inspection Code" may be substituted, if applicable, where the National Board is referenced in the NBIC). IN EACH CASE WELDERS, WELDING OPERATORS AND WELDING PROCEDURES SHALL BE QUALIFIED IN ACCORDANCE WITH ASME SECTION IX AND REFERENCING CODES. FIRMS OR ORGANIZATIONS QUALIFYING UNDER THIS PARAGRAPH SHALL HAVE THEIR QUALITY CONTROL SYSTEM REVIEWED TRIENNIALLY.

7. What forms of payment do we accept?

- We accept check or money order for mail in applicants. For walk-in applicants, we accept check, money order, Visa and MasterCard.

8. How long is my license valid?

- The license is valid for (12) twelve months.

9. Where can I find the application?

- The application can be sent to you through the mail or email.

10. How much is an Installer license?

- The license is (\$100) one hundred dollars. If the license is expired more than six months you will need to reapply.