

# ***Speak Out for Workplace Safety! 2017 PSA Video Contest***

## **Oklahoma Teacher Guide**

### ***How can your teaching help save a life?***

Every 9 minutes, a young person in the United States is injured on the job. By the time they finish high school, 80% of U.S. teens have held a job. But the vast majority of them enter the work force unprepared for the challenges-and hazards-they face.

You can help your students obtain the vital skills they need to stay safe and healthy on the job now, and throughout their lives. Participate in the fourth annual ***Speak Out for Workplace Safety*** PSA (public service announcement) video contest!

### ***How do I get started?***

It's simple. For your students to be eligible to enter the PSA video contest, you will need to teach (and your students complete) a minimum of 2, 45-minute classroom sessions that provide essential workplace safety and health information from the revised and updated NIOSH (National Institute for Occupational Safety and Health) *Youth@Work- Talking Safety* curriculum. The curriculum will help you teach students to: recognize their vulnerability to injury and illness on the job and how this may impact their lives; recognize that workplace injuries are preventable and predictable; recognize hazards found on typical teen job sites and analyze the steps that can be taken to avoid injury and illness at work; understand their rights and responsibilities at work; and demonstrate how to communicate effectively with employers if they feel unsafe at work.

Detailed lesson plans for the 2, 45-minute classes are provided on page 2 of this document. All materials are free and available online through the Oklahoma Department of Labor's website:

[http://www.ok.gov/odol/Workforce\\_Protection/Child\\_Labor/Video\\_Contest/index.html](http://www.ok.gov/odol/Workforce_Protection/Child_Labor/Video_Contest/index.html)

The two classroom sessions will enable students to gain a foundation of knowledge and skills to stay safe and healthy on the job, and to create effective PSAs that raise awareness about workplace safety and health. Teachers with more time may choose to use additional lessons and activities from the curriculum.

### **About the NIOSH *Youth@Work-Talking Safety* curriculum**



The free, fast, and fun *Youth@Work: Talking Safety* curriculum gives students the vital work readiness skills they need to stay safe and healthy on the job now-and throughout their lives. This curriculum has been designed to teach core health and safety skills and knowledge, covering basic information relevant to any occupation, at any stage of work life. The activities in the *Talking Safety* curriculum were developed in consultation with teachers and staff from general high schools, Career and technical school, and from school-to-work, work-experience programs.

The activities highlight hazards and prevention strategies from a wide variety of workplaces. The materials are very flexible and may be used as a stand-alone curriculum or may be incorporated into other safety programs. Educators can tailor the curriculum to students in specific career clusters or common jobs by selecting the workplace examples and scenarios most relevant to them.

For more NIOSH young worker information and resources, visit: <http://www.cdc.gov/niosh/topics/youth/>

## Teacher instruction guide for the Oklahoma *Speak Out for Workplace Safety!* PSA video contest

### Steps for Classroom Session 1

- Access the NIOSH *Youth@Work-Talking Safety* curriculum and PowerPoint presentation for Oklahoma on the Oklahoma Department of Labor's website:  
[http://www.ok.gov/odol/Workforce\\_Protection/Child\\_Labor/Video\\_Contest/index.html](http://www.ok.gov/odol/Workforce_Protection/Child_Labor/Video_Contest/index.html)
- Go to Lesson 1, found on pages: 1-22. Detailed instructional notes are provided at the beginning of the lesson, but you can use the table below as an additional guide. Note that in Step 4 (beginning on page 16), you should discuss the goals of the video contest, rather than for the curriculum.

Step	Activities	Pages in <i>Talking Safety</i> curriculum, PowerPoint slides, Handouts	Time
1	Introduce students to the topic of young worker safety and health	Curriculum pages: 7-8 PowerPoint slides 3 & 4	5 minutes
2	Administer the <i>Job Safety Quiz</i>	Curriculum pages: 9-11 PowerPoint slides 5&6 Student Handout 1 - <i>Job Safety Quiz</i> - page 205	15 minutes
3	Show the video ( <i>Teen workers: real Jobs, real risks</i> ) and have a class discussion	Curriculum pages: 12-15 PowerPoint slides 7-18	20 minutes
4	Describe the goals of the video contest	OK video contest rules	5 minutes
			<b>45 minutes</b>

### Steps for Classroom Session 2

- Access the NIOSH *Youth@Work-Talking Safety* curriculum and PowerPoint presentation for Oklahoma on the Oklahoma Department of Labor's website:  
[http://www.ok.gov/odol/Workforce\\_Protection/Child\\_Labor/Video\\_Contest/index.html](http://www.ok.gov/odol/Workforce_Protection/Child_Labor/Video_Contest/index.html)
- To begin, go to page 23 of the curriculum (which begins Lesson 2).
- Use the table below to guide you through the session.

Step	Activities	Pages in <i>Talking Safety</i> curriculum, PowerPoint slides, Handouts	Time
1	Introduce students to the topic of workplace hazards	Curriculum pages: 29-33 PowerPoint slides 20-22	10 minutes
2	Discuss the different ways to reduce or eliminate hazards on the job.	Curriculum pages: 59-62 PowerPoint slides 30	10 minutes
3	Explore with the class the important legal rights and protections young people have on the job. Distribute and discuss the information on Student Handout 14.	Curriculum pages: 143-144 Student Handout 14 - <i>Are You a Working Teen?</i> (Oklahoma version), pages 253-258.	15 minutes
4	Discuss some of the ways young workers can solve problems at work.	Curriculum pages: 177-179 PowerPoint slide 50	10 minutes
			<b>45 minutes</b>

## **Additional resources for working teens (and their teachers and parents) in Oklahoma**

### **Child Labor Laws in Oklahoma**

[http://www.ok.gov/odol/Workforce\\_Protection/Child\\_Labor/index.html](http://www.ok.gov/odol/Workforce_Protection/Child_Labor/index.html)

### **Extensive list of permitted and prohibited jobs for teen workers**

<http://www.ok.gov/odol/documents/ChildLaborCanTheyOrCanTheyNot.pdf>

### **Examples of hazards found at typical teen job sites (e.g. at fast food, grocery stores, movie theaters, and offices)**

<http://www.ok.gov/odol/documents/ChildLaborYouthEmploymentHazards.pdf>

### **Young Worker Health and Safety Awareness Poster**

<http://www.ok.gov/odol/documents/ChildLaborYoungWorkerHealthandSafetyAwareness.pdf>

### **Oklahoma Work Permit Instruction Guide**

<http://www.ok.gov/odol/documents/ChildLaborOklahomaWorkPermitInstructionGuide.pdf>

### **OK Department of Labor, Wage and Hour Division, Frequently Asked Questions (FAQ's)**

<http://www.ok.gov/odol/documents/WHFAQ.pdf>

### **Frequently Asked Questions about Oklahoma Work Permits**

<http://www.ok.gov/odol/documents/ChildLaborOklahomaWorkPermitFAQs.pdf>

### **Paying Attention Pays youth employment game (YOUTH EMPLOYMENT LAWS)**

[http://www.ok.gov/odol/Workforce\\_Protection/Child\\_Labor/index.html](http://www.ok.gov/odol/Workforce_Protection/Child_Labor/index.html)

### **Paying Attention Pays youth employment game (YOUNG WORKER SAFETY)**

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