

Board of Examiners for Speech-Language Pathology and Audiology

Special Board Meeting

Minutes

October 14, 2016

1:00 PM

3700 N. Classen Blvd, Conference Room # 105, First Floor

In conformity with the Oklahoma Open Meeting Act, advance notice of this special board meeting was originally transmitted to the Oklahoma Secretary of State on March 10, 2016 at 2:38pm; and, public notice of this meeting together with the agenda, was posted in prominent public view on the front door of the Office Building at 3700 N. Classen Blvd., Oklahoma City, on October 13, 2016 at 11:10am. The announcement of the Board meeting and agenda were also posted on the OBESPA website, <http://www.ok.gov/obespa> on October 13, 2016 at 11:06am.

Determination of Quorum and Call to Order

The meeting was called to order at 1:05pm. Ms. Hall called the roll. Board members present were Ms. Susan McHugh, Dr. Deborah Earley, Dr. Christopher Goff, Mr. William Livermon, and Ms. Mona Ryan. A quorum was present.

Others present: Amy Hall, Executive Secretary, Sandra Balzer, Assistant Attorney General, Tiffany Wythe, Assistant Attorney General, Linda Sealey, and Kelli Marshall.

Welcome Dr. Deborah Earley to our Board. Dr. Earley was appointed to serve from August 18, 2016 through August 17, 2019.

No action taken.

Approval of Minutes from August 12, 2016 Board Meeting.

Mr. Livermon moved and Ms. Ryan seconded the motion to approve the August 12 board meeting minutes as written. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Discussion and Possible Action on Disciplinary Matters. The Board may conduct an evidentiary hearing, consider a proposed consent order, or consider other associated matters or motions. The Board may convene in executive session for deliberations pursuant to 25 O.S. Section 307(B)(8).

a. 15-23, Chantal Walker, SP#3947

Mr. Livermon moved and Dr. Goff seconded the motion to accept the voluntary surrender of Chantal Walkers license. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

b. 16-01, Rachel Howard, SP#2819

Ms. Balzer offered a proposed Consent Order in disposition of the complaint alleging practice with an expired license. Respondent was not present. Mr. Livermon moved and Dr. Goff seconded the motion to accept the Consent Order as proposed and dismiss complaint pending approval from AG review. Respondent agreed to the terms and has already completed the corrective action plan. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

c. 16-04, Lisa McGraw, AuD#205

Ms. Balzer offered a proposed Consent Order in disposition of the complaint alleging practice with an expired license. Respondent was not present. Mr. Livermon moved and Dr. Goff seconded the motion to accept the Consent Order as proposed. Respondent agreed to complete a corrective action plan. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Discussion and Possible Action on Recommendations Regarding Complaints Received by the Board:

15-18

Dr. Earley moved and Dr. Goff seconded the motion to accept the recommendation to dismiss the complaint for insufficient evidence of a violation of Board rules or statutes. Dr. Earley, Dr. Goff, Ms. Ryan, Mr. Livermon and Ms. McHugh all voted yes with roll call. Motion approved.

16-12

Ms. Balzer reported that this complaint is still under investigation. No action was needed.

16-15, 16-16 and 16-17

Ms. Balzer explained that all three of these complaints are on the same licensee but filed by three different people. Probable cause was found last Board meeting on 16-15 and 16-16. Mr. Livermon moved and Dr. Goff seconded the motion to find probable cause for 16-17 and consolidate all three complaints into one. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

16-18

Ms. Balzer reported that this complaint is still under investigation. No action was needed.

Discussion and Possible Action on Board Meeting Schedule for 2017.

The Board discussed dates for 2017 Board meetings; January 13, March 31, May 12, June 9, August 4, October 27 and December 15.

Ms. Ryan moved and Dr. Earley seconded the motion to accept the dates for the 2017 Board meetings. Dr. Earley, Ms. McHugh, Ms. Ryan, Mr. Livermon and Dr. Goff all voted yes by roll call. Motion approved.

Discussion and Possible Action to assign Clinical Experience Interns a license number.

Kelly Marshall reported that the Oklahoma Health Care Authority will not approve CEIs as providers because the Board does not assign license numbers to CEIs. The electronic application that OHCA uses requires a license number and when that field is left blank then the application cannot be processed. The Board discussed changing the office procedures to allow a CEI to be assigned a license number. Mr. Livermon moved and Dr. Earley seconded the motion to complete the process to assign a Clinical Experience Intern a license number. Dr. Earley, Ms. McHugh, Ms. Ryan, Mr. Livermon and Dr. Goff all voted yes by roll call. Motion approved.

Review and Discussion of Possible Statutory Changes Regarding Temporary Licenses for Clinical Experience Interns and Speech-Language Pathology Assistants.

The Board discussed starting the process again to make statutory changes and draft language to be presented at next Board meeting. No action needed.

Review and Discussion of Proposed Permanent Rule Changes and Possible Action to Initiate Rulemaking Process.

The Board discussed the process of starting the drafting of the rule changes that will be presented at the next Board meeting. No action taken.

Discussion and Possible Action on Financial Reports.

Ms. Hall reviewed the financial reports for August 2016 and September 2016. No action needed.

Review and Possible Action on Submission of Executive Director's P-Card Statement for Review and Approval.

Dr. Goff moved and Mr. Livermon seconded the motion to approve the Executive Directors P-card statement for July 2016 and August 2016. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Discussion and Possible Action on Pay Increase for Executive Secretary.

a. The Board may convene an executive session pursuant to 25 O.S. § 307(B)(1)

Mr. Livermon moved and Dr. Earley seconded the motion to convene into executive session. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Dr. Goff moved and Dr. Earley seconded the motion to come out of executive session. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Mr. Livermon moved and Dr. Goff seconded the motion to seek legislation to change the title of our Executive Secretary to Executive Director. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Dr. Earley moved and Dr. Goff seconded the motion to approve a 5% raise for Ms. Hall. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Discussion and Possible Action on the New Proposed OMES Agreement.

Ms. Balzer explained the new agreement and all the appendixes that were provided from OMES. Ms. Balzer discussed with the Board the different sections of the new contract. Ms. Balzer recommended the Board to sign the new agreement. Mr. Livermon moved and Dr. Earley seconded the motion to approve the new contract for OMES services. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Discussion of Change in Convenience Fee.

Ms. Hall discussed with the Board the new Convenience fee that will go into effect in 2017 as part of the changes being made to online services with Ok.Gov. Right now our Board is paying a percentage to Bank of America for merchant fees and the licensee is paying a percentage for online fees when they renew or register for a license. The new convenience fee will eliminate the Board paying a fee to Bank of America and the convenience fee will only be charged to the licensee. No action needed.

Review and Possible Action on Pending Licensure Applications and Assistant Applications.

List Below

Ms. Ryan moved and Dr. Earley seconded the motion to approve the applicants for licensure. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Mr. Livermon moved and Dr. Earley seconded the motion to approve Coebe Howell for CEY licensure pending receipt of a CEY plan and letters of agreement. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Mr. Livermon moved and Dr. Earley seconded the motion to approve the remaining applicants for CEY licensure. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Ms. Ryan moved and Mr. Livermon seconded the motion to approve Melanie Post for Assistant licensure pending receipt of clinical hours and background check results. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Dr. Earley moved and Mr. Livermon seconded the motion to approve Karen Alexander for Assistant licensure. Dr. Earley, Ms. McHugh, Mr. Livermon, Dr. Goff and Ms. Ryan voted yes by roll call. Motion approved.

Adjournment

Meeting adjourned at 3:25pm.

Board of Examiners for Speech-Language Pathology & Audiology		
APPLICANTS FOR SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY LICENSURE CONSIDERATION		
October 14, 2016		
Name:	License Number:	Date Issued:
Lisa A. Paxton, M.S.	4610	08/16/2016
Staci L. Payne, M.S.	4611	08/16/2016
Holly Strickland, M.S.	4612	08/18/2016
Heather Covarrubia, M.A.	4613	08/23/2016
Meagan Emily Neal, M.S.	4614	08/23/2016
Ruth Fadely, M.S.	4615	08/23/2016
Caitlin T. Ulrich, M.A.	4616	08/23/2016
Alexandria Routon, M.S.	4617	08/24/2016
Julie Beard, Ph.D.	4618	09/06/2016
Katy Moone, M.S.	4619	09/07/2016
Stacy Cates, M.S.	4620	09/08/2016
Torrie Lyn Moreton, M.S.	4621	09/08/2016
Perrine Kim Pham, Au.D.	4622	09/08/2016
Megan Horne Cawfield, M.S.	4623	09/15/2016
Heather D. Romanow, M.S.	4624	09/15/2016
Heather Wilson, M.S.	4625	09/20/2016
Sherilyn Pack Dieckhaus, M.A.	4626	09/27/2016
Susan Hamilton, Au.D.	4627	10/06/2016
Cathleen Shannon Hamby, M.S.	4628	10/06/2016
Remake of Certificates:		
Jenny L. York, M.A.	3752	05/11/2011
Kelli Brooke Marshall, M.S.	3036	03/10/2004
Katerina Ntourou, Ph.D.	4593	07/06/2016
Claire Elizabeth January, M.S.	4508	03/04/2016
Ashely Hope Walters, M.S.	4107	07/01/2013

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**APPLICANTS FOR CEI LICENSURE CONSIDERATION FOR
SPEECH-LANGUAGE PATHOLOGY**

October 14, 2016

Name:	Supervisor:	Date Issued:
Kylie Bishop, M.A.	Emily Hathaway, SLP#3305	10/14/2016
Rachel Beckham, M.S.	Lisa Roach, SLP#2694	10/14/2016
Sherilyn George, M.S.	PENDING	10/14/2016
Jessica Ashley, M.S.	Beth Lane, SLP#1030	10/14/2016
Coebe Howell, M.S.	PENDING	10/14/2016

Board of Examiners for Speech-Language Pathology & Audiology

**APPLICANTS FOR ASSISTANT LICENSURE
FOR CONSIDERATION FOR SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY**

October 14, 2016

Name:	Supervisor:	Date:
Karen Alexander, SLPA#119	Stacy Cates, SLP#4620	10/14/2016
Melanie Post, SLPA#120	PENDING	10/14/2016