

# Board of Examiners for Speech-Language Pathology and Audiology

## Board Meeting

### Minutes

August 24, 2018  
1:00 PM

3700 N. Classen Blvd, Conference Room # 101, First Floor

*In conformity with the Oklahoma Open Meeting Act, advance notice of this board meeting was originally transmitted to the Oklahoma Secretary of State on November 27, 2017 at 10:53am; and, public notice of this meeting together with the agenda, was posted in prominent public view on the front door of the Office Building at 3700 N. Classen Blvd., Oklahoma City, on August 23, 2018 at 11:00am. The announcement of the Board meeting and agenda was also posted on the OBESPA website, <http://www.ok.gov/obespa> on August 23, 2018 at 10:57am.*

#### **Determination of Quorum and Call to Order**

The meeting was called to order at 1:06pm. Ms. Earley called the roll. Board members present were Dr. Deborah Earley, Ms. Tracy Grammer, and Mr. Wayne Berryhill. A quorum was present.

Others present: Amy Hall, Executive Secretary, Sandra Balzer, Assistant Attorney General, Martha Kulmacz, Assistant Attorney General, Robert Nance, and Emily Dennis.

#### **Approval of Minutes from June 8, 2018 Board Meeting**

Dr. Berryhill moved and Ms. Grammer seconded the motion to approve the June 8, 2018 board meeting minutes as written. Dr. Earley, Dr. Berryhill and Ms. Grammer voted yes by roll call. Motion approved.

Dr. Suzanne Stanton arrived at 1:10pm.

#### **Discussion and Possible Action on Recommendations Regarding Complaints Received by the Board: 18-02, 18-09, and 18-10**

##### **18-02**

Ms. Balzer offered a proposed Consent Order in disposition of the complaint alleging practice with an expired CF license for 7 months. Respondent was not present but was represented by attorney Robert Nance. Ms. Grammer moved and Dr. Berryhill seconded the motion to accept the Consent Order as proposed. Respondent agreed to complete by Nov 1, 2018 an ethics course and pay a fine of \$300.00, audit of CEU hours from Feb 1, 2018 to Dec 31, 2018 and Jan 1, 2019 to Dec 31, 2020. Dr. Earley, Dr. Berryhill and Ms. Grammer voted yes by roll call. Dr. Stanton recused. Motion approved.

##### **18-09**

Ms. Balzer offered a proposed Consent Order in disposition of the complaint alleging practice with an expired license. Respondent was not present. Dr. Berryhill moved and Ms. Grammer seconded the motion to accept the Consent Order as proposed. Respondent agreed to complete a corrective action plan. Dr. Earley, Dr. Berryhill and Ms. Grammer voted yes by roll call. Dr. Stanton recused. Motion approved.

##### **18-10**

Ms. Balzer offered a proposed Consent Order in disposition of the complaint for failure to comply with the 2015-2016 CEU requirements. Respondent was not present. Ms. Grammer moved and Dr. Stanton seconded the motion to accept the Consent Order as proposed. Respondent agreed to complete a corrective action plan comprised of completion of an ethics course, and an audit of her continuing education hours for the time period of January 1, 2017 to December 31, 2018. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

**Discussion and Possible Action on Recommendations Regarding Complaints Received by the Board: 17-06, 17-07, 18-01, 18-11, 18-12, 18-13, and 18-14**

**17-06, 17-07, 18-01, 18-11, 18-12, and 18-14**

Ms. Balzer reported that 17-06, 17-07, 18-01, 18-11, 18-12 and 18-14 are still under investigation. No action was needed

**18-13**

Dr. Berryhill moved and Dr. Stanton seconded the motion to accept the recommendation to dismiss the complaint. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

**Discussion and Possible Action on selection of individuals to attend the NCSB conference Oct 4-6 in Tysons Corner, VA.**

Dr. Stanton moved and Dr. Berryhill seconded the motion to send Ms. Tracy Grammer to the NCSB conference in Tysons Corner, VA. The Board will only be responsible to pay for her flight. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

**Discussion and Possible Action on appointing a New Committee to Approve Continuing Education courses.**

Ms. Grammer moved and Dr. Berryhill seconded the motion to appoint Dr. Earley to review Audiology CEU courses and Dr. Stanton to review Speech CEU courses and Ms. Grammer will be the alternate. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

**Discussion and Possible Action on Appointing a New Legislative Liaison for OBESPA.**

Dr. Stanton moved and Dr. Berryhill seconded the motion to Appoint Ms. Grammer as the Boards new legislative liaison to represent our Board. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

**Discussion on FY19 Budget.**

Ms. Hall discussed the FY19 budget with the Board. No action was needed.

**Review and Discussion of Proposed Permanent Rule Changes and Possible Action to Initiate Rulemaking Process.**

Dr. Stanton moved and Ms. Grammer seconded the motion to draft changes to the following rules; 690:10-3-5, 690:10-5-4, 690:10-7-3 (c), and 690:10-9-2 (a) (4) that will be discussed at the next board meeting. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

**Discussion and Possible Action on Financial Reports.**

Ms. Hall reviewed the financial reports for June and July 2018. No action needed.

**Review and Possible Action on Submission of Executive Director's P-Card Statement for Review and Approval.**

Ms. Grammer moved and Dr. Stanton seconded the motion to approve the Executive Directors P-card statement for June and July 2018. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

**Executive Secretary Report:**

**- Paint and New Carpet**

Ms. Hall discussed with the Board that the new carpet and paint in our lease agreement has been completed. No motion needed.

**- Job posted for New Administrative Assistant**

Ms. Hall discussed with the Board that a job posting for the Administrative Assistant position will be posted for 2 weeks. No motion needed.

**Discussion and Possible Action on Pay Increase for Executive Secretary.**

**a. The Board may convene an executive session pursuant to 25 O.S. § 307(B)(1)**

Ms. Grammer moved and Dr. Berryhill seconded the motion to convene into executive session. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

Dr. Stanton moved and Ms. Grammer seconded the motion to come out of executive session. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

Dr. Berryhill moved and Drs. Stanton seconded the motion to approve a 8% raise for Ms. Hall. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

**Review and Possible Action on Pending Licensure Applications and Assistant Applications.**

**List Below**

Dr. Stanton moved and Dr. Berryhill seconded the motion to approve the applicants for licensure. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

Dr. Stanton moved and Dr. Berryhill seconded the motion to approve the applicants for CF licensure with the exception of Jenna LeFevre. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

Dr. Berryhill moved and Dr. Stanton seconded the motion to approve Jenna LeFevre for CF licensure. Dr. Earley, Dr. Berryhill and Dr. Stanton voted yes by roll call. Ms. Grammer abstained. Motion approved.

Ms. Grammer moved and Dr. Stanton seconded the motion to approve the applicants for assistant licensure. Dr. Earley, Dr. Berryhill, Dr. Stanton and Ms. Grammer voted yes by roll call. Motion approved.

**Adjournment**

Meeting adjourned at 3:32pm.

Board of Examiners for Speech-Language Pathology & Audiology		
<b>APPLICANTS FOR SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY LICENSURE CONSIDERATION</b>		
<b>August 24, 2018</b>		
<i>Name:</i>	<i>License Number:</i>	<i>Date Issued:</i>
Liana Martin, M.S.	5011	06/05/2018
Kim Hosler, M.S.	5012	06/11/2018
Melissa M. Anderson, M.S.	5013	06/11/2018
Emily Woomer, M.A.	5014	06/13/2018
Emily Kongs, M.S.	5015	06/19/2018
Lindsay Michaela Kizzia, M.S.	5016	06/25/2018
Carrington Fox, M.S.	5017	06/25/2018
Caitlyn Elizabeth Cloud, M.S.	5018	06/25/2018

Mia Malotte Leeper, M.S.	5019	06/27/2018
Kelli Booher, M.S.	5020	07/02/2018
Allison Smith Underwood, M.S.	5021	07/09/2018
Molly Hegenbart, M.S.	5022	07/09/2018
Kaitlin Hope Lashley, M.A.	5023	07/10/2018
Caitlin Reeb, M.S.	5024	07/11/2018
Jamie P. Misner, M.S.	5025	07/18/2018
Symone Rockwell Kimble, M.S.	5026	07/18/2018
Anna L. Gafford, M.S.	5027	07/18/2018
Aimee Headrick, M.S.	5028	07/23/2018
Laura L. Padgett, M.S.	5029	07/25/2018
Elizabeth Dawson, M.S.	5030	07/27/2018
<b>Shelby Lynn Stephenson, Au.D.</b>	<b>5031</b>	<b>07/27/2018</b>
Tori Kay Coats, M.S.	5032	07/30/2018
Jennifer L. Harrison, M.S.	5033	07/31/2018
Trina Marie Hall, M.S.	5034	08/08/2018
Krista Smith, M.S.	5035	08/08/2018
Taylor Brooke Figueroa, M.S.	5036	08/08/2018
Jenna Rose Wegener, M.A.	5037	08/09/2018
Laura Lawrence, M.Ed.	5038	08/10/2018
Ashley L. Neely, M.S.	5039	08/13/2018
Aubrey Danser, M.S.	5040	08/14/2018
Melanie L. Sarris, M.S.	5041	08/16/2018
Lindsay Roman, M.S.	5042	08/17/2018
<i>Remake of Certificates:</i>		
Tiffany Fletcher Legako, M.S.	4587	06/28/2016
Michelle Snider, M.S.	2580	08/03/1999

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**APPLICANTS FOR ASSISTANT LICENSURE  
FOR CONSIDERATION FOR SPEECH-LANGUAGE PATHOLOGY AND  
AUDIOLOGY**

**August 24, 2018**

<i>Name:</i>	<i>Supervisor:</i>	<i>Date:</i>
Dana Cosgrove, SLPA#158	Talitha Osgood, SP#2898	07/25/2018
Lindsey Crone, SLPA#159	Elizabeth McGaha, SP#4216	07/25/2018
Kilee Cox, AUDA#37	Pamela Matthews, AUD#142	08/24/2018
Haylee Radtke, SLPS#160	Susan Westmoreland, SP#3192	08/14/2018
Alyssa Mora, SLPA#161	Kari Laxson, SP#3606	08/21/2018

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**APPLICANTS FOR CF LICENSURE CONSIDERATION FOR  
SPEECH-LANGUAGE PATHOLOGY**

**August 24, 2018**

<i>Name:</i>	<i>Supervisor:</i>	<i>Date Issued:</i>
Alexandra Harrell, #CF058	Kayla Voth, SP#3782	06/11/2018
Kelsey Wisdom, #CF059	Kevin Lathrop, SP#4196	06/11/2018
	Natalie Sydebotham, SP#4294	
Erin Sears, #CF060	Jeffery Cowen, SP#3391	06/11/2018
Madison Walterscheid, #CF061	Jeana Parker, SP#2866	06/13/2018
Spencer Cast, #CF062	Shanna Cale, SP#2010	06/19/2018
Brian Farish, #CF063	Kimberly Wade, SP#4431	06/19/2018
Lindsay Crouch, #CF064	Ashley Talburt, SP#5281	06/19/2018
Jennifer Murphy, #CF065	Susan Allred, SP#2396	06/29/2018
Jenna LeFevre, #CF066	Tracy Grammer, SP#888	07/13/2018
Sarah Palik, #CF067	Jenna Willams, SP#3828	07/30/2018
Annelise Luddington, #CF068	Farinam Pletka, SP#4252	07/31/2018
Natasja Bosserman, #CF069	Amber Hardy, SP#2815	08/13/2018
Jessica Nguyen, #CF070	Amber Zumwalt, SP#2644	08/13/2018