

Board of Examiners for Speech-Language Pathology and Audiology

Regular Board Meeting

Minutes

August 15, 2014
1:00 P.M.

3700 N. Classen Blvd
Dept. of Corrections, Conference Room # 265-Second Floor

In conformity with the Oklahoma Open Meeting Act, advance notice of this special board meeting was originally transmitted to the Oklahoma Secretary of State on December 13, 2013 at 1:44pm; and, public notice of this meeting together with the agenda, was posted in prominent public view on the front door of the Office Building at 3700 N. Classen Blvd., Oklahoma City, on August 13, 2014 at 1:00pm. The announcement of the Board meeting and agenda were also posted on the OBESPA website, <http://www.ok.gov/obespa> on August 13, 2014 at 12:55pm.

Determination of Quorum and Call to Order

The meeting was called to order at 1:02pm. Amy Hall called the roll. Board members present were Dr. Mary Hudson, Ms. Tracy Grammer, Dr. Greg A. Kreml and Dr. Cheryl Giddens. A quorum was present.

Others present: Amy Hall, Executive Secretary, Sandra Balzer, Assistant Attorney General, Tiffany Wythe, Assistant Attorney General and guests; Chelsey Simmons, Susan McHugh, Melissa Comer, Heather Mitchell, Jarrod Comer, Sandy Sanbar, Mona Ryan and Anna Bradley.

Approval of Minutes from June 27, 2014 Board Meeting

Dr. Hudson moved and Dr. Giddens seconded the motion to approve the April 16 board meeting minutes as amended. Ms. Grammer, Dr. Hudson and Dr. Giddens opposed. Motion failed.

Dr. Giddens moved and Dr. Hudson seconded the motion to approve the April 16 board meeting minutes as newly amended. Ms. Grammer, Dr. Hudson and Dr. Giddens all voted yes with a show of hands. Motion approved.

Dr. Greg A. Kreml arrived at 1:23pm

Discussion Regarding the Disciplinary Process

Ms. Balzer presented to the Board information regarding the process and roles of the Board during the disciplinary process of a consent order. Consent orders contain the stipulation of facts, conclusions of law and the disciplinary sanctions. Ms. Balzer explained to the Board what role the investigator plays and what role the Board plays when a consent order is presented. No action taken.

Discussion and Possible Action on Disciplinary Matters. The Board may conduct an evidentiary hearing, consider a proposed consent order, or consider other associated matters or motions. The Board may convene in executive session for deliberations pursuant to 25 O.S. Section 307(B)(8).

13-07 Debra Burnett, SP#3978 and 13-24 Debra Burnett, SP#3978

Ms. Burnett failed to appear for an evidentiary hearing after being properly served with notice. Ms. Balzer entered Exhibits A through L into the record that Ms. Grammer admitted. Ms. Balzer called a witness, Ms. Hall, regarding Exhibits J-L. Ms. Burnett has failed to complete the terms of the consent orders for 13-07 and 13-24. Ms. Balzer asked the Board to find that the allegations of fact for both cases have been proven by clear and convincing evidence and to adopt them as findings of fact. Ms. Balzer stated that she had no recommendations for sanctions and wanted to leave the decision up to the Board. After initial discussion, Dr. Kreml moved and

Dr. Hudson seconded the motion to go into executive session. Ms. Grammer, Dr. Hudson, Dr. Giddens, and Dr. Krempf all voted yes with a show of hands. Motion approved.

Dr. Hudson moved and Dr. Giddens seconded the motion to come out of executive session. Ms. Grammer, Dr. Hudson, Dr. Giddens, and Dr. Krempf all voted yes with a show of hands. Motion approved.

Dr. Krempf moved and Dr. Giddens second the motion to adopt the findings that there was proper service and adequate notification. Ms. Grammer, Dr. Hudson, Dr. Giddens, and Dr. Krempf all voted yes with a show of hands. Motion approved.

Dr. Krempf moved and Dr. Giddens second the motion to adopt the allegations of fact in complaints 13-07 and 13-24. Ms. Grammer, Dr. Hudson, Dr. Giddens, and Dr. Krempf all voted yes with a show of hands. Motion approved.

Dr. Krempf moved and Dr. Giddens second the motion to adopt the conclusions of law as described in complaints 13-07 and 13-24. Ms. Grammer, Dr. Hudson, Dr. Giddens, and Dr. Krempf all voted yes with a show of hands. Motion approved.

Dr. Krempf moved and Dr. Giddens second the motion that the disciplinary action to be instituted in response to these two cases 13-07 and 13-24 would be a fine in the amount of \$500.00 and revocation of a license to practice. Ms. Grammer, Dr. Hudson, Dr. Giddens, and Dr. Krempf all voted yes with a show of hands. Motion approved.

14-07, Heather Mitchell, SP # 3940 Proposed Consent Order

Ms. Mitchell was present with her attorney Dr. Sandy Sanbar. Ms. Balzer offered a proposed consent order. Ms. Balzer stated that prior to entry of consent order Ms. Mitchell voluntarily completed the following: A policy for her practice when engaged in direct supervision of assistants, entered into agreement with employer regarding policies and procedures for supervision of speech assistants, and Ms. Mitchell has completed 20 hours of continuing education for 2013-2014. Ms. Balzer recommended that the Board approve the consent order as proposed and accept the corrective actions taken prior to this agreement as satisfying the terms of the agreement and dismiss the case. After initial discussion, Dr. Krempf moved and Dr. Giddens seconded the motion to go into executive session. Ms. Grammer, Dr. Hudson, Dr. Giddens and Dr. Krempf all voted yes with a show of hands. Motion approved.

Dr. Hudson moved and Dr. Giddens seconded the motion to come out of executive session. Ms. Grammer, Dr. Hudson, Dr. Giddens and Dr. Krempf all voted yes with a show of hands. Motion approved.

Dr. Giddens moved and Dr. Krempf seconded the motion to accept the consent order as written. Dr. Hudson, Dr. Giddens and Dr. Krempf all voted yes by roll call. Ms. Grammer recused herself. Motion approved.

14-08, Melissa Comer, SP #3581 Proposed Consent Order

Ms. Comer was present with her attorney Dr. Sandy Sanbar. Ms. Balzer offered a proposed consent order. Ms. Balzer stated that prior to entry of consent order Ms. Comer voluntarily completed the following: A policy for her practice when engaged in direct supervision of assistants, entered into agreement with employer regarding policies and procedures for supervision of speech assistants, Ms. Comer provided evidence that she maintained supervision logs with required amount by the Board rules, and Ms. Comer has completed 20 hours of continuing education for 2013-2014. Ms. Balzer recommended that the Board approve the consent order as proposed and accept the corrective actions taken prior to this agreement as satisfying the terms of the agreement and dismiss the case. Dr. Krempf moved and Dr. Giddens seconded the motion to accept the

consent order as written. Dr. Hudson, Dr. Giddens and Dr. Krempl all voted yes by roll call. Ms. Grammer recused herself. Motion approved.

Discussion and Possible Action on Rewriting the Renewal Database to Allow Licensees to Print Cards

Ms. Hall presented to the Board that Ok.Gov is giving our licensees the option on the new renewal system to print out their renewal cards instead of the Board mailing them out. Ms. Hall explained to the Board the cost savings of having this option would be over \$2000.00 a year. Anna Bradley from Ok.Gov was present to answer questions that the Board had regarding printing these renewal cards. Dr. Krempl moved and Dr. Giddens seconded the motion to adopt as part of our renewal process to allow licensees to print renewal cards online. Dr. Hudson, Dr. Krempl, Dr. Giddens and Ms. Grammer all voted yes with roll call. Motion approved.

Discussion and Possible Action on adding Specialty Practice List to the Database

Ms. Grammer presented to the Board the need for adding a section to our database regarding the option for our licensee to list if they have a specialty practice. The Board discussed the concern that even with a disclaimer that it would still look as though the Board is endorsing them in this specialty. No action taken.

Discussion and Possible Action on Financial Reports

Ms. Hall reviewed the financial reports from June 2014 and July 2014. Dr. Krempl moved and Dr. Giddens seconded the motion to accept the financial reports as written. Dr. Hudson, Dr. Krempl, Dr. Giddens and Ms. Grammer all voted yes with roll call. Motion approved.

Discussion and Possible Action on Recommendations Regarding Complaints Received by the Board:

13-27, 13-28 and 13-29

Ms. Balzer stated that these complaints are still under investigation. No action taken.

14-11

Dr. Krempl moved and Dr. Hudson seconded the motion to accept the recommendation to dismiss the complaint. Dr. Hudson, Dr. Krempl, Dr. Giddens and Ms. Grammer all voted yes with roll call. Motion approved.

Executive Secretary report:

- Audit Results

Ms. Hall presented to the Board the audit results from the period of July 1, 2011 through June 30, 2013. There were 3 Findings from the audit: Segregation of duties related to revenues, Segregation of duties relating to expenditures, and inadequate transfer to the general revenue fund. The Board will respond to the audit regarding the recommendations they set forth. No action taken.

Continuation of Discussion Regarding the Disciplinary Process

Ms. Balzer continued her discussion on the disciplinary process by giving the Board members a handout regarding the overview of Board Actions and Investigation process. Ms. Balzer went through the steps of what happens when the Board receives a complaint, how the Board assigns an investigator, what the investigator does to gather information about the complaint, what happens after investigation is complete, and the findings of cause to the Board staff at the Board meeting. No action taken.

Review and possible action on pending licensure applications and assistant applications. List Below

Dr. Hudson moved and Dr. Giddens seconded the motion to approve the applicants for full licensure. Ms. Grammer, Dr. Hudson, Dr. Krempl and Dr. Giddens all voted yes with a show of hands. Motion approved.

Dr. Hudson moved and Dr. Krempf seconded the motion to approve the applicants for assistant licensure. Ms. Grammer, Dr. Hudson, Dr. Krempf and Dr. Giddens all voted yes with a show of hands. Motion approved.

Dr. Krempf moved and Dr. Hudson seconded the motion to approve the applicants for CEY licensure. Ms. Grammer, Dr. Hudson, Dr. Krempf and Dr. Giddens all voted yes with a show of hands. Motion approved.

Adjournment

Meeting adjourned at 4:30pm.

<i>Board of Examiners for Speech-Language Pathology & Audiology</i>		
APPLICANTS FOR FULL LICENSURE CONSIDERATION FOR SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY		
<i>August 15, 2014</i>		
<i>Name:</i>	<i>License Number:</i>	<i>Date Issued:</i>
Monica Hinojosa, M.S.	4256	06/23/2014
Cathryn L. Donaghey, M.S.	4257	06/25/2014
Molly Ooten, M.A.	4258	06/26/2014
Jennifer Lee McDowell, M.S.	4259	07/10/2014
Kaitlyn Pope, M.S.	4260	07/10/2014
Andrea D. Ulmer, M.S.	4261	07/11/2014
Christine Lea Wise, M.S.	4262	07/16/2014
Lindsey Doll, M.A.	4263	07/16/2014
Kendall Kalas Christofferson, Au.D.	4264	07/16/2014
Courtney Diehl, M.S.	4265	07/17/2014
Kathryn Celia Sparkman, M.S.	4266	07/18/2014
Julia M. Jones, M.S.	4267	07/21/2014
Aaron Bumgarner, M.A.	4268	07/21/2014
Crystal L. Fairfield, M.S.	4269	07/21/2014
Marissa Artman, M.A.	4270	07/22/2014
Jessica Keen, M.S.	4271	08/04/2014
Megan J. Gardner, M.S.	4272	08/06/2014
Hattie Potter, M.S.	4273	08/06/2014
Remake of Certificates:		
Jillian Leigh Detwiler, Au.D.	4137	08/16/2013
Cameron Hope Wenneker, M.S.	4073	05/22/2013
Caitlyn A. Barron, M.S.	3734	04/11/2011
Mallory A. Nitzel, Au.D.	344	03/08/2006

<i>Board of Examiners for Speech-Language Pathology & Audiology</i>		
APPLICANTS FOR CEY LICENSURE CONSIDERATION FOR SPEECH-LANGUAGE PATHOLOGY		
<i>August 15, 2014</i>		
<i>Name:</i>	<i>Supervisor:</i>	<i>Date Issued:</i>
Jennie Warren, M.S.	Mary Brown, SLP#2500	06/24/2014

Anna Snell, M.S. Jennifer Mayer, M.S. Josie Cawley, M.S. Amber Fuller, M.S. Ashley Pallett, M.S. Brittany Howard, M.S. Sarah Roberts, M.S. Amy Malloy, M.A. Anna Frederick, M.S. Stacey Melzer, M.S. Anne-Marie Vanlerberg, M.A. Dustie Brown, M.S. Nicole Nickel, M.S. Caitlin Shaughnessy, M.Ed. Mary Iapalucci, M.S. Elizabeth Weber, M.S. Kathryn Ellis, M.S. Kimberly Meadows, M.S. Breanne Shuler, M.S. Sierra Alvarez, M.A. Lauren Waters, M.S.	Courtney Zizzi, SLP#2756 Jan Oswalt, SLP#3124 Amanda Berg, SLP#3388 Jeana Parker, SLP#2866 Jennifer Askew, SLP#3635 Cindy Guthrie, SLP#3516 Cynthia Tucker, SLP#3252 John Campbell, SLP#2472 Carolyn Bell, SLP#227 Jeana Parker, SLP#2866 Erin Daily Hart, SLP #3743 Brittain Keifer, SLP#2911 Janette Quarles, SLP#330 Jeanette Jahnke, SLP#392 Amanda Pales, SLP#3443 Cindy Threadgill, SLP#2502 Amy Hightower, SLP#3570 Kimberly Claborn, SLP#2016 Vanessa Smith, SLP#3371 Allison Fennell-Conch, SLP#3728 Shona Scott, SLP#2876	06/24/2014 06/26/2014 06/27/2014 06/27/2014 06/27/2014 07/11/2014 07/11/2014 07/16/2014 07/16/2014 07/17/2014 07/21/2014 07/25/2014 07/25/2014 07/25/2014 07/30/2014 07/30/2014 07/30/2014 08/04/2014 08/04/2014 08/04/2014 08/05/2014
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Board of Examiners for Speech-Language Pathology & Audiology

**ASSISTANTS FOR SPEECH PATHOLOGY AND AUDIOLOGY
APPLICANTS FOR CONSIDERATON**

August 15, 2014

<i>Name:</i>	<i>Supervisor:</i>	<i>Date:</i>
Karen Williams, SLPA#80	Kendra Pagel, SP#3591	08/15/2014
Vanessa Jackson, SLPA#81	Vickie Mashunkashey, SP#275	08/15/2014
Deanna Williams, SLPA#82	Marnee Altebaumer, SP#2163	08/15/2014