



**Corrections Corporation of America
Davis Correctional Center**

MEMORANDUM

TO: Staff, Offenders, and Visitors
FROM: Tim Wilkinson, Warden 
DATE: November 12, 2014
RE: Visitation Changes

Medium Security Visits

Level 1-2 A-K Fridays only 9am to 1pm
L-Z Mondays only 9am to 1pm
Level 3-4 A-K Fridays 1pm to 7pm and Sat. 9am to 7pm
L-Z Sun. 9am to 7pm and Mon. 2pm to 7pm

Maximum Security Visits

Same as Medium visits with the exception
Level 3- Up to 3 hours per Week
Level 4- Up to 4 hours per Week

Holiday Visits for Med and Max (With the exception of SEG and ISU)

Holiday visits for all offenders A-K will be on the Thurs. immediately before the actual holiday. **Level 1 & 2 (9am to 12pm). Level 3 & 4 (1pm to 7pm).**

Holiday visits for all offenders L- Z will be on the Tues. immediately following the actual holiday. **Level 1 & 2 (9am to 12pm). Level 3 & 4 (1pm to 7pm).**

ISU Offenders will be afforded visiting privileges in accordance with their assigned Earned Credit Level and are non-contact.

SEG Offenders visits will be scheduled for **Wednesday only**. These visits must be approved by Chief of Security.

Visitation is a privilege, not a right.

Offenders arriving at the facility without visiting cards may visit immediate family members for the first 30 days, only if they are listed in the offender's field file.

Special Visits will only be granted to a family coming from a distance of 200 miles or more. Other special visits will be approved as stated in OP-030118, Sec 3 III. D.

All previously approved special visitation is rescinded. All future special visits or change of days' requests will be on a case to case basis and must have the Warden's approval.

Only 3 (3) adult visitors will be allowed in the visiting room at one time. In the event there are more than three (3)(i.e. married immediate family members that are on the approved list) these visitors may trade out (with the ones first in) partway through the visit one time only.

Visitors and offenders are allowed one brief hug and one brief kiss at the beginning and end of their visit.

Offender and their visitor will be seated at the officers' discretion.

Offenders will not be allowed to move from their chairs once seated at the beginning of their visit. The only exception will be for purchased pictures with a visitation officer's escort only. At no time will offenders be permitted to walk around the visiting room.

Absolutely NO horseplay will be allowed in the visitation room.

Offenders will not be permitted to have any contact with other offender during their visits.

Offenders must keep their shirts completely tucked in at all times.

Offenders will return to their unit to use the restroom. If so, the visit will be over. Offenders will not be allowed to use the restroom in Visitation.

DOC Policy OP-030118 states with the approval of the facility head, children under the age of 18 years may be approved to visit an offender when accompanied by a parent; legal guardian, or responsible adult who is authorized to visit the offender and has notarized permission from the legal guardian of the child. These children must be natural or adopted children of the offender they are visiting. All other children must be accompanied the parent or legal guardian. In the event a question arises, the visitor may be required to provide documentation, such as birth certificate, to reflect parentage.

Any violation of any of the above listed rules will result in immediate termination and/or suspension of the visits.

In the event that Visitation is full and visitors are waiting in the lobby, Level 2 visitors that were first to arrive will be asked to leave early after one (1) full hour of visit to make room for the other visitors.

Level 3 & 4 visitors that were first to arrive will be asked to leave early after two (2) full hours of visit to make room for the other visitors.