



**Procurement of Acquisition Support
Services (PASS)**

Led by the State of **Hawaii**

Master Agreement #: 19-19-05 (*hereinafter "Master Agreement"*)

Contractor: **Civic Initiatives, LLC** (*hereinafter "Contractor"*)

Lead State: **STATE OF HAWAII** (*hereinafter "Lead State"*)

Amendment #6 of Master Agreement (Master Agreement #19-19-05) for Procurement of Acquisition Support Services (PASS), is made and entered into by and between the Lead State acting by and through the Department of Accounting and General Services, State Procurement Office, a State of Hawaii governmental agency ("State") on behalf of the NASPO ValuePoint Cooperative Purchasing Program.

AGREEMENT

1. Amendment – Term of the Master Agreement. The Master Agreement has a base period of two (2) years and shall terminate unless it is extended. Per the term of the Master Agreement, the Master Agreement may be extended for up to three (3) additional 12-month periods or parts thereof at the Lead State's discretion, by mutual agreement and upon review of requirements of Participating Entities, current market conditions, and Contractor Performance, which the Lead State has exercised. The Lead State has obtained prior approvals from the Chief Procurement Officer (CPO) to extend the Master Agreement from June 6, 2024 to May 31, 2025. The most recent approval obtained from the CPO is for the period June 1, 2025 to October 31, 2025.
2. Amendment – Hourly Rates:
 - a. Hourly rates are increased by 3% for each labor category.
 - b. All rates shall be guaranteed.



NASPO ValuePoint
AMENDMENT #6
MASTER AGREEMENT



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THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT THROUGH THEIR DULY AUTHORIZED REPRESENTATIVES WITH FULL KNOWLEDGE OF AND AGREEMENT WITH ITS TERMS AND CONDITIONS.

CONTRACTOR: Civic Initiatives, LLC	LEAD STATE: State of Hawaii
Signature: 	Signature: 
Name: Dustin Lanier	Name: Bonnie Kahakui, Department of Accounting Services, State Procurement Office
Title: Founder/Principal Consultant	Title: Administrator
Date: 03/10/2025	Date: 03/21/2025

APPROVED AS TO FORM:



03/21/2025

Deputy Attorney General

Civic Initiatives, LLC

Labor Categories	June 1, 2025 to October 31, 2025	
	Fully Burdened Hourly Rate - Offsite	Fully Burdened Hourly Rate - Onsite
Program Director	\$235.00	\$251.40
Program Manager	\$185.82	\$202.21
Subject Matter Expert III	\$213.15	\$229.54
Subject Matter Expert II	\$185.82	\$202.21
Subject Matter Expert I	\$153.03	\$169.42
Acquisition Support Specialist III	\$185.82	\$202.21
Acquisition Support Specialist II	\$153.03	\$169.42
Acquisition Support Specialist I	\$114.77	\$131.17
Analyst II	\$131.17	\$147.56
Analyst I	\$103.84	\$120.23

At minimum, Contractor shall honor prices noted for each labor category, on-site or off-site.

Definitions:

Off-site = Offeror's Place of Work

On-site = Government (any state or political subdivision) Place of Work