

**Manpower Rate Card : Response SW0132**

**Instructions - For each category price the job titles you support**

**Pricing must include travel costs**

Definitions:

Level 1 - Has basic knowledge or limited experience.

Level II - Has intermediate practical application skills.

Level III - Has advanced to expert skills in application and recognition

Category
<b>Category I Administrative Support (including office and clerical)</b>



**t within each category, provide hourly not-to-exceed rates fo**

on of solutions.

<b>Rate Card</b>	
<b>Title</b>	<b>Level I, II &amp; III</b>
Administrative Clerk/Secretary	Level I
Administrative Clerk/Secretary	Level II
Administrative Clerk /Secretary	Level III
Data Entry	Level I
Data Entry	Level II
Data Entry	Level III
Customer Service	Level I
Customer Service	Level II
Customer Service	Level III
Accounting Clerk	Level I
Accounting Clerk	Level II
Accounting Clerk	Level III
Records Clerk	Level I
Records Clerk	Level II
Records Clerk	Level III
File Clerk	Level I
File Clerk	Level II
File Clerk	Level III
Special Projects Clerk	Level I
Special Projects Clerk	Level II
Special Projects Clerk	Level III
Marketing/Communications Admin	Level I
Marketing/Communications Admin	Level II
Marketing/Communications Admin	Level III
HR/Personnel Assistant	Level I
HR/Personnel Assistant	Level II
HR/Personnel Assistant	Level III
Mail Room	Level I
Mail Room	Level II
Mail Room	Level III
Payroll Specialist	Level I

Payroll Specialist	Level II
Payroll Specialist	Level III
	Level I
	Level II
	Level III
	Level I
	Level II
	Level III

r each level and category as applicable.

NTE Hourly Pricing	
	\$22.77
	\$34.50
	\$44.16
	\$21.39
	\$27.60
	\$31.74
	\$22.77
	\$26.91
	\$33.12
	\$30.36
	\$41.40
	\$48.30
	\$22.77
	\$27.60
	\$34.50
	\$22.77
	\$27.60
	\$34.50
	\$26.22
	\$34.50
	\$41.40
	\$27.60
	\$41.40
	\$52.44
	\$30.36
	\$41.40
	\$55.20
	\$22.08
	\$26.22
	\$31.74
	\$31.74

