



OKLAHOMA

Office of Management & Enterprise Services

State of Oklahoma

SW0817 Maintenance, Repair and Operations (MRO) Contract

User's Guide

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Overview

This contract is for routine and planned maintenance projects. Due to Oklahoma legislation, House Bill 1032, the Oklahoma State Government Modernization Act of 2009, shifts the focus of OMES Central Purchasing from an agency that primarily processes purchases to one that applies more strategy in managing the state's purchasing.

Many of these commodity areas, Electrical, Plumbing, HVAC, Fasteners, Paint, General Maintenance, and Janitorial Supplies, have not been under a managed spend initiative. By mandating State Agencies to use this contract, the State will have better tools to negotiate the highest level of savings. The reduction of acquisition costs will decrease, as negotiated prices have already been set for the State's end user. The reduction of labor hours, and savings from frequent trips in State owned vehicles will increase the total savings.

Category Descriptions

Electrical Supplies

Including but not limited to: wire, cable, connectors, relays, switches, fans, receptacles, and circuit breakers, light fixtures, etc.

Fasteners

Including but not limited to: nuts, bolts, screws, nails, ties, washers, anchors, rivets, spacers, pins, extractors, etc.

General Maintenance Supplies

Including but not limited to: welding supplies, packaging materials, safety items, fire extinguishers, ladders, etc.

HVAC Supplies

Including but not limited to: motors, fans, ventilators, evaporation coolers/coils, condenser units, blowers, air cleaners, controls, thermostats, portable heaters, ductwork and fittings, gases, etc.

Janitorial Supplies

Including but not limited to: plungers, cleaning products, mops, brooms, trash pickers, etc.

Paint and Supplies

Including but not limited to: paint, brushes, scrapers, dry wall compound, masks, drop cloths, stirrers, rollers, stripping compound, sealers, trays, rollers, etc.

Plumbing Materials

Including but not limited to: filters, faucets, pipes, clamps, seals, sink components, drains, shower and tub components, toilet seats and units, valves, repair parts, PVC pipe, copper tubing, etc.

Certain items generally considered MRO which are currently covered by other mandatory statewide contracts will be considered out of scope of this contract. The State Use Program mandatory contract item listings carry precedence over this contract. Safety Gloves and Glasses, Air Filters, and some paper products, etc.

Building Materials will be covered under a separate contract, as there was not sufficient product and geographical coverage addressed in the initial solicitation.

Supplier Website

All awarded suppliers will provide the State of Oklahoma a custom website. Each user will need to establish an individual user id and/or password to receive the contract pricing. The websites are still under construction at this time. Further information and training will be provided at the completion of this process

Green Initiatives

All awarded suppliers have a dedicated information process to ensure the State of Oklahoma receives the best in environmental protective products and practices. These initiatives can be discussed directly with the awarded suppliers, or researched on the respective websites.

Emergency Preparedness

All awarded suppliers have provided information to assist the State in disaster recovery plans. This implies that if the State of Oklahoma is in a disaster situation, the suppliers will be available to assist in delivery of needed products after hours. By having multiple distribution centers out of the State, Oklahoma will have access to inventories not affected by the same disaster.

Urgent Purchases

This contract is written for planned and routine maintenance and repair. Central Purchasing recognizes that emergencies do occur. This is defined as: Immediate danger to Personnel, State Property, and Livestock. Urgent needs may be defined as running water- broken faucet or water line, broken windows, roof damage, something that cannot be ignored without causing harm to the agencies property. Urgent purchases can also be justified if the cost of utilizing a contract provider causes undue or unreasonable expenses in travel or labor for an item needed the same day to complete a project in process. Central Purchasing requests that an exemption form be completed for each purchase that was made off-contract. This exemption does not have to be requested and approved prior to the urgent need purchase. A formal emergency declaration does not have to be made.

This exemption form will document the off-contract purchase for auditing purposes, and will also identify areas/commodities which are not properly addressed in the contract. A copy of the exemption form should be attached to the end user's invoice, purchase order, or credit card reconciliation. A copy shall also be sent to the Contracting Officer responsible for this contract. The submission should be within 24 hours of the purchase. If the same item is purchased several times off-contract, then it will be identified and addressed.

Please refer to your agencies internal purchasing procedures if further information is required.

Awards/Categories

Contract 0817 NVP is awarded under the NASPO ValuePoint umbrella. All awarded suppliers are awarded all categories and are treated equally. They are Fastenal, Grainger, and MSC.

Category	Fastenal	Grainger	MSC
Janitorial Equip/Supplies	30%	17%	20%
Sanitation Cleaning Chemicals	25%	22%	20%
Fasteners	57%	35%	25%
Material Handling	25%	11%	20%
Plumbing	30%	20%	20%
Power Sources	30%	20%	25%
Lamps, Lighting, Ballasts	30%	22%	20%
HVAC	30%	17%	20%
Hand Tools	25%	14%	25%
Power Tools	25%	11%	18%
Electrical	30%	23%	20%
Paint	25%	13%	20%
Security	30%	19%	25%
Safety	30%	30%	25%

Supplemental MRO Contracts

Additional RFP's were issued to allow for specialized suppliers to compete in their categories.

These awarded suppliers are equal to the 0817NVP awards and each agency can choose the supplier which best meets their individual needs. Again, you must check with your internal policies.

0817E – Electrical Supplies

Awarded Suppliers: 3 Phase and Rexel USA

0817L – Lighting

Awarded Suppliers: Batteries Plus and Voss Lighting

0817PA – Paint

Awarded Suppliers: HIS Paint and Sherwin Williams

0817P – Plumbing

Awarded Suppliers: Central Oklahoma Winnelson and Plumbmaster

Other Contracts to Consider:

SW0820 – Lowes (7% discount)

SW0818 – Professional Grade Tools (Higher Quality tools)