

## ATTACHMENT A

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

### Purpose

The Oklahoma Department of Commerce (ODOC) is seeking Bids for Energy Efficiency Lighting Retrofit Projects to upgrade existing Internal and/or External lighting systems that will reduce energy use and utility cost; reduce maintenance, and improve color rendering for better optics, safety and security.

#### 1. Contract Term and Renewal Options

The initial Contract term, which begins on the date of contract execution and ends June 30, 2021.

#### 2. Specifications

Specifications are set forth below at Exhibit 1

##### 2.1 Terms and Definitions:

2.1.1 **Bidder/Supplier** – Applicant or Vendor

2.1.2 **Eligible Bidder** – Oklahoma local governments and state agencies

2.1.3 **Lighting Energy Audit** – A systematic study of the building's lighting energy usage and utility cost

2.1.4 **Preliminary Audit (walk-through audit)** – Readily available data that is used for simple analysis of energy use and performance of the current lighting system

2.1.5 **Qualified Auditor** – Utility provider, licensed building engineer, Certified Energy Manager (CEM), licensed professionals, etc.

2.1.6 **SEO** – State Energy Office

2.1.7 **SEP** – State Energy Program

2.1.8 **System** - Wide-affecting or reaching the whole of a system or building operation affected for the intended service

## 2.2 Federal Grant Award Contingency

2.2.1 Grant awards will be contingent upon the availability of funding as appropriated by the U. S. Department of Energy (DOE) for budget period beginning July 1, 2020 through June 30, 2021.

## 2.3 Federal Terms and Conditions

2.3.1 The awarded bidder shall agree to the requirements in the SEP Implementation Manual. The purpose of the manual is to provide a single source document for locating financial and programmatic information regarding the SEP Grant including instructions for reporting and reimbursement of claims.

2.3.2 Funding under the SEP Grant is on a reimbursement basis. Funds will be requested via a reimbursement claim in a grants management system.

2.3.3 Proposed project must qualify under the National Environment Policy Act (NEPA) Categorical Exclusions (CX) Applicable to Facility Operation. Projects not included in the activities listed below will not be considered.  
<https://www.energy.gov/sites/prod/files/2019/03/f61/101394.pdf>

2.3.3.1 Interior Energy efficient light fixtures, including ballasts (replacement);

2.3.3.2 LED light fixtures and exit signs (replacement);

2.3.3.3 Upgrade exterior lighting (replacement with metal halide bulbs, LEDs, or others) along with ballasts, sensors and energy storage devices not visible from any public right of way.

2.3.4 A State Historic Preservation Office (SHPO) and Tribal Historic Preservation Office (THPO) Section 106 Review, per the National Historic Preservation Act (NHPA) of 1966, must be completed if the bidder is conducting activity or work on a building(s) that is at least forty-five (45) years of age or older. The review process must be completed prior to the expenditure of federal funds. Projects that result in an adverse effect to a historic property will not be considered for funding. The project may be modified to avoid adverse effects.  
<https://www.energy.gov/eere/wipo/downloads/oklahoma-state-historic-preservation-programmatic-agreement>

2.3.5 The awarded supplier will complete Quarterly Project Reports, Reimbursement claims and a final project report submitted with closeout.

## 2.4 Eligible Projects

2.4.1 Lighting Systems publicly owned by Oklahoma local governments and state agencies.

- 2.4.2 Projects that upgrade existing lighting systems by retrofitting or replacement with energy efficient products that achieve the following outcomes:
  - 2.4.2.1 Achieving at a minimum forty percent (40%) energy and maintenance savings.
  - 2.4.2.2 Better optical control for more uniform lighting and improved color rendering.
  - 2.4.2.3 Promote economic development and job creation while using project savings to create community vitality. E.g. improved optics, walkability, safety
- 2.4.3 Awarded suppliers are expected to submit energy usage and cost savings data to the SEO after the project is complete (Section 2.3.5).
- 2.4.4 Ineligible Projects
  - 2.4.1 Projects deemed inappropriate or illegal under the law
  - 2.4.2 Projects considered scientifically unsound or significantly increase risk to the public.
  - 2.4.3 Projects not conducted in Oklahoma.
  - 2.4.4 Projects involving demonstration of non-commercially available equipment and technologies.
  - 2.4.5 Projects involving the purchase of equipment to conduct research and development.
  - 2.4.6 Projects with information that cannot be shared with other entities.
  - 2.4.7 Projects requiring an environmental assessment study under the NEPA (Section 2.3.3)