



Date of Issuance: _____

Solicitation No. 1310004338

Requisition No. 1310020180

Amendment No. 1

Hour and date specified for receipt of offers is changed: No Yes, to: 6/22/20 3:00 PM CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

Sign and return a copy of this amendment with the solicitation response being submitted; or,

If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date in the subject line of the email.

ISSUED FROM:

Richard Williams
Contracting Officer

N/A
Phone Number

Richard.Williams@omes.ok.gov
E-Mail Address

RETURN TO: OMESCPeBID@omes.ok.gov

Description of Amendment:

a. This is to incorporate the following:

Below are the answers to questions received:

Q.1. Is there a set aside for Women Business Enterprise (WBE) Subcontractors in RFP 1310004338 ODOC Temporary Medical Staffing Services?
A.1. No.

Q.2. Section A.3 titled "Mandatory Requirements" in Attachment A states " Vendor shall provide twenty-four (24) hours per day, seven days per week staffing," but section A.3.5 states that "Vendor shall make every effort to refer a candidate for placement no later than forty-eight (48) hours of the request." Can you please clarify if we are to provide candidates immediately 24/7 or will we be given 48 hours to propose a candidate(s)?
A.2. Vendors will have 48 hours to provide candidates. Some facilities operate a 24hr infirmary and candidates should be available for shifts outside of the regular work hours.

Q.3. Will answering "No" to question A.3.1 in Attachment H be grounds for disqualification?
A.3. Yes.

Q.4. What was the total annual expenditure of the current contract in 2018, 2019, and YTD 2020?
A.4. FY2018 (7/1/17 – 6/30/18) \$0.00; FY2019 (7/1/18 – 6/30/19) \$155,945.00; FY2020 (7/1/19 – 4/30/20) \$399,962.50

Q.5. I needed to follow up on two of the requested specialties, as we currently do not place Dentists and Optometrist providers. With that being said, what are your thoughts on how we should proceed?

A.5. Vendor should bid on the specialties they do provide and state in the bid which specialties they do not provide. Vendors will not be penalized for not bidding on specialties that they do not provide.

Q.6.1. 24/7 coverage has been indicated as a requirement, is it safe to assume that beyond clinic hours, off-site call is required?

A.6.1. Yes.

Q.6.2. Or, does the clinic operate 24/7/365?

A.6.2. Some facilities operate 24 hour infirmaries and some calls can be expected after clinic hours.

Q.7. How often are providers expected to work beyond 40 hours per week, including call, without compensation since OT/holiday pay is not offered or approved?

A.7. Not very often and will depend on after hours emergencies if they are physically at the facilities.

Q.8. Will the ODOC follow the Oklahoma License Waiver program due to COVID-19 allowing candidates with any active state license to work in Oklahoma (as long as the order is in effect)?

A.8. Yes

Q.9. How does the 'sales tax' requirement work?

A.9. You will need to provide an Oklahoma Sales Tax Permit Number and its expiration date, or an explanation of the claimed exemption status. ([FAQs](#)) For additional information regarding the Oklahoma Sales Tax Permit requirements, visit the [OKTAP website](#) or contact the Oklahoma Tax Commission Permit offices directly at 405-521-3160.

Q.10. Do you have existing contracts in place that are "qualified State use vendors" or are you establishing all new vendors?

A.10. There is one state use vendor that currently only provides temporary nursing staff. This RFP is to establish contracts with new vendors.

Q.11.1. If awarded, is it a bid process with other awarded vendors on open jobs

A.11.1. No.

Q.11.2. If not, how are providers selected for open positions?

A.11.2. Historically Correctional Health Services Administrators have notified all of the awarded vendors of the specialty and hours they need and have filled the schedules on a first come first serve method.

Q.12. How many vendors to you anticipate making awards to?

A.12. That will depend on the responses received. Historically ODOC has awarded to 2 – 6 vendors.

Q.13. We have several years of experience providing Medical Services to various correctional facilities but we are not based in Oklahoma, is that an issue?

A.13. No.

Q.14. What are the approximate percentages of onsite vs virtual/telehealth that will be needed?

A.14. This varies by facility.

Q.15.1. In section 8 of the Bidder instructions under letter I Additional Company Information, section i, are you asking for the number of health personnel we have at any given time that would be available to work in the fields you are needing help?

A.15.1. Yes.

Q.15.2. That number fluctuates on our end due to providers accepting positions and situations changing. Any clarification you can give on what you are asking for will be helpful.

A.15.2. ODOC recognizes that the number of available staff from the vendors will fluctuate. ODOC is requesting the number of staff that the vendor has that would be capable of providing services if awarded.

Q.16.1. Bidder Instructions Document, Cover Page: Would the Department extend the due date to allow an additional three weeks to complete proposals?

A.16.1. Yes, ODOC is extending the due date by 3 weeks for a new closure date of June 22, 2020.

Q.16.2. The current calendar of events for this solicitation indicates that vendor questions are due on the 18th, meaning answers may not be developed and provided for several days. For example, if the Department answers questions on the 22nd, and the 25th is the Memorial Day holiday, vendors will only have a day or two to consider the answers to questions and formulate the information in their technical proposals and prices. The current COVID-19 pandemic has greatly affected various work factors, including many companies having their staff work remotely from home. The additional time between the answers to questions and the due date will benefit the Department by a more competitive procurement and more accurate and thorough proposals.

A.16.2. Yes, ODOC is extending the due date by 3 weeks for a new closure date of June 22, 2020.

Q.17. Attachment A, Specifications: Are the services sought under the solicitation new services, or are these services currently provided through existing contracts?

A.17. These services are currently provided under existing contracts.

Q.18. Attachment A, Specifications: If there are existing contractors providing the services sought under this solicitation, please provide the list of current contractors, as well as copies of current contracts and rate schedules.

A.18. This falls under the Oklahoma Open Records Act found at 51 O.S. §§24A.1- 24A.19. OMES records are available for public inspection and copying, except for records which are designated as confidential under state or federal law. A vendor wanting this information must visit: <https://omes.ok.gov/forms/open-records-request> and request the information there. You can provide these PO numbers on your request: 1319067767, 1319067213, 1319067211 & 1319067212. No bid extension will be granted if a vendor does not receive this information in time to submit their bid.

Q.19. Attachment A, Specifications: What is the total number of FTEs for Health Services excluding the positions identified in this procurement?

A.19. 84.7

Q.20. Attachment A, Specifications: The procurement documents do not indicate the volume of services likely needed. If there are current contracts in place for these services, please provide any available information that would give non-incumbent contractors a sense of the volume of utilization of the services, such as numbers of hours by position category in each region.

A.20. FY2020 (7/1/19 – 4/30/20) Dentists – 419.5 hours; PA – 500 hours; Psychiatrist – 1,379 hours

Q.21. Appendix G, Pricing: The pricing schedule requires separate pricing for on-site and telemed forms of service delivery. Please provide any information or reports available that show historical and/or forecasted use of services under both categories.

A.21. FY2020 (7/1/19 – 4/30/20) Physicians – 0 hours (onsite); Physician Assistants – 500 hours (onsite); Advanced Practice Nurses – 0 hours (onsite); Dentists – 419.5 hours (onsite); Optometrists – 0 hours (onsite); Psychologists – 0 hours (telemed); Psychiatrists – 1,379 hours (telemed)

Q.22. A.2.1.1. References “18 correctional centers, 6 community centers, 4 half-way houses, three private prisons, and the county jail programs.” Appendix D has the 21 medical units listed out.

Q.22.1. Do all community centers, half-way houses, private prisons, and county jails in the state of Oklahoma utilize these 21 facilities?

A.22.1. No.

Q.22.2. If there are other facilities outside of the list of appendix D (eg. Individual county jail clinic), does this bid allow us to staff those as well?

A.22.2. No.

Q.23. A.3.10: States the unbillable training is 200 pages long. How long does the training take, and does it include PREA training?

A.23. Approximately 8 hours and yes it does.

Q.24.1. A.3.16: Is there a pending RFP for an HDO we should be aware of?

A.24.1. No.

Q.24.2. If not, does the DOC intend to pursue this set-up in the near future?

A.24.2. ODOC is currently reviewing the possibility, but no decision has been made.

Q.25. A.3.18: What scenarios would prompt the addition or removal of facility locations from the contract?

A.25. Opening additional correctional centers or closing current correctional centers.

Q.26. B.17.1: Will the state revise the notice of insufficient funds from 15 calendar days to 30?

A.26. No.

Q.27. Appendix E (Physician): Will providers classified under this title act as the program director?

A.27. No

Q.28. Appendix E (Physician/Psychiatrist): Will the state consider MDs and DOs who are not presently certified by the ABMS or AOA (not a requirement for practice) as long as they have completed their full residency program (meaning eligible for certification)?

A.28. Not for psychiatry. Yes for other specialties.

Q.29. Appendix E (Physician): Will the state consider General Practitioners for this role (ie. Provider who has not completed the full residency program, but is fully licensed and able to practice/prescribe in the state of OK).

A.29. Yes

Q.30. Appendix E (Dentist): Will the state consider new graduate dentists (less than 1 year experience)?

A.30. Yes.

Q.31. Who is the current vendor for these services?

A.31. Cell Staff, Diskriter, Infojini & LocumTenens

Q.32. Who will be supervising the temporary physicians?

A.32. ODOC staff would provide clinical oversight.

Q.33.1. Is there a credentialing process?

A.33.1. A background check is required before the candidates can enter the facility.

Q.33.2. If so, how long does it take?

A.33.2. Approximately 2 weeks from the time ODOC receives the completed background check form.

Q.34. Will the DVD training be done at ODOC site?

A.34. No

Q.35. Is electronic invoicing and payments an option?

A.35. Invoices should be emailed and ACH payments will be made.

Q.36. Can any language changes be made? (ie...terms and conditions, indemnification, insurance, venue, etc)

A.36. See Section 8.2.D in the Bidder Instructions. All changes have to be agreed upon before they become a part of the contract.

Q.37. Do the rates need to be inclusive of travel and lodging?

A.37. Yes

Q.38. What is the annual budget for this contract?

A.38. This is an as needed contract and does not have a minimum

Q.39. How many needs do you have at this time? What specialties?

A.39. 5 – 8 for psychiatry. 1 – 2 for dentists.

Q.40. Are negotiations done prior to award or after award?

A.40. See Section 14 in the Bidder Instructions

Q.41. If awarded, but can't agree to terms, can we withdraw without penalty?

A.41. See Section 10 in the Bidder Instructions

Q.42. What are the housing accommodations that the DOC would provide in the Western Region? Is it onsite housing? A hotel? Can you please provide the details of the housing that will be offered?

A.42. Housing is only offered at NFCC. This is in the form of mobile home type trailers. They have 4 rooms to a trailer, with a private bathroom. Kitchen and living areas are common areas.

Q.43.1. Are all the specialties you requested able to be done via tele-health?

A.43.1. No.

Q.43.2. If not can you please let us know what specialties cannot be done via tele-health?

A.43.2. Currently only psychologists and psychiatrists can be done through telehealth.

Q.44. Have there been confirmed COVID19 cases within OK DOC?

A.44. Two (2)

Q.45. Is there PPE available?

A.45. Yes.

Q.46. Is Hazard pay rate available during pandemic?

A.46. No.

Q.47. Will you accept a rate range? For example \$150-\$180/hr for Family Med MD

A.47. No.

Q.48.1. Why is this contract out for bid?

A.48.1. ODOC has put it out to bid in an effort to lower rates and increase the number of vendors available.

Q.48.2. Is it required to be put out for bid?

A.48.2. No.

Q.49. Who are your current incumbent vendors for these services?

Q.49. LocumTenens Com LLC, Cell Staff, Diskriter & Infojini

Q.50. Are you satisfied with your current vendors?

A.50. Yes.

Q.51. Are all your needs being met?

A.51. Yes.

Q.52. Can you provide last year's usage for the requested services in either number of hours filled and/or total cost in dollar amount used for these services broken down by the positions solicited in this bid?

A.52. For fiscal year 2019 (7/1/18 – 6/30/19): Physician Assistant – 660.72 hours; Psychiatrists – 382.50 hours

Q.53. What are your current hourly bill rates by classification?

A.53. These vary by vendor and region, but these are the per hour ranges: Physicians - \$90.89 - \$170.00; Physician Assistants - \$61.73 - \$128.75; Nurse Practitioners - \$63.71 - \$128.75; Dentists - \$76.07 - \$130.00; Optometrists - \$69.45 - \$120.00; Psychologists - \$50.11 - \$90.00; Psychiatrists - \$116.15 - \$247.20. These rates are for on-site only and do not include telehealth.

Q.54. Are we able to take exceptions and propose language to any of the terms and/or requirements?

A.54. See Section 8.2.D and 8.2.E in the Bidder Instructions. All changes have to be agreed upon before they become a part of the contract.

Q.55. Is the vendor obligated to receive payments only by Purchase Cards (Section A.3.20.13.)?

A.55. No.

Q.56. Regarding the Responding Bidder Information what is the supplier ID referring to?

A.56. Supplier ID is given to a vendor once the vendor has registered with the state. See Section 15.2. of the Bidder Instructions on how to register if you are not currently registered with the state. You do not need to have a Supplier ID and be registered with the state to submit a bid but you will need to be registered in order to be awarded a contract.

Q.57. Since we do not currently source Dentists and Optometrists will this disqualify us from being able to be considered for the bid?

A.57. No.

Q.58. Regarding the need for Advanced Practitioners are we expected to include a rate for Primary Care Nurse Practitioner/Physician Assistant and Behavioral Health Nurse Practitioner/Physician Assistant in the same rate line? (Behavioral Health AP's require a higher rate and I wanted to ensure I checked)

A.58. Additional lines can be added to each region with a note in the comment section listing it as a behavioral nurse practitioner or behavioral physician assistants.

Q.59. When we submit rates, do all of the rates need to include travel and lodging? i.e. an all-inclusive rate

A.59. Yes.

Q.60. Is this bid open to locum tenens agencies?

A.60. Yes.

Q.61. Do you intend to make multiple awards?

A.61. Yes.

Q.62. Can you supply a sample contract for us to look at?

A.62. The RFP and all amendments will become the contract upon acceptance of the award.

Q.63. Since the duties of the Contractor and the Provider are separate and distinct, especially as Contractor does not itself provide medical services, it is important that Providers not be incorporated into the definition of Contractor—can this be included in a potential contract?

A.63. See Section 8.2.D and 8.2.E in the Bidder Instructions. All changes have to be agreed upon before they become a part of the contract.

Q.64. Our locums staffing services contracts are “best efforts” and it is company policy not to enter into any contracts in which the vendor is subject to damages for failure to deliver the service. Would you be willing to amend this in a potential contract?

A.64. ODOC recognizes that even though the vendor has a pool of applicants they will not always be available for the times that ODOC is trying to schedule them. This is not a failure to deliver the services.

Q.65. Can language changes be made? (indemnification, insurance, venue, etc)?

A.65. See Section 8.2.D in the Bidder Instructions. All changes have to be agreed upon before they become a part of the contract.

Q.66. Will awardees be allowed an opportunity to negotiate the terms of the contract prior to signing?

A.66. See Section 14 in the Bidder Instructions

Q.67. If awarded, should there be contract terms we are unable to accept, is there a penalty for not signing a contract? Example: monetary damages.

A.67. No.

Q.68.1. By submitting a response, are we automatically agreeing to a contract and its terms?

A.68.1. The bidder is encouraged to read through the Bidder Instructions. You are agreeing to the terms. No contract is issued until an award is made by the state and accepted by the vendor.

Q.68.2. Or if there are terms & conditions we cannot agree to; can we decline the contract if awarded?

A.68.2. Yes. This is written out in the Bidder Instructions.

Q.69. If we have exceptions to the Terms and Conditions on the RFP, should we include in our proposal?

A.69 See Section 8.2.D in the Bidder Instructions.

Q.70. The agreement doesn't include any locum-specific language; may we propose an addendum to the agreement where we could incorporate some locum-specific terms?

A.70. See Section 8.2.E in the Bidder Instructions. This contract will not be used for the hiring of new employees. It is solely intended to contract with vendors to provide temporary staff on an as needed basis.

Q.71. For the last year, can you break down the utilization history (total staffing hours) for each position identified in this RFP?

A.71. Fiscal year 2019 (7/1/18 – 6/30/19); Physicians: 0 hours; Physician Assistants: 660.72 hours; Nurse Practitioner: 0 hours; Dentist: 0 hours; Optometrists: 0 hours; Psychologists: 0 hours; Psychiatrists: 382.5 hours

Q.72. As a locum tenens agency, our providers are considered independent contractors and not employees, can this wording be amended?

A.72. See Section 8.2.D in the Bidder Instructions. All changes have to be agreed upon before they become a part of the contract.

Q.73. How many patients per day would you estimate the providers would see?

A.73. Providers are expected to see 15 – 20 patients per day (physicians), and 10 patients per day (dentists).

Q.74. Can vendors bid on one or part of the specialties. Or do we have to bid on all the specialties?

A.74. Yes, vendors can bid on only select specialties.

Q.75. What was last year's spend for these services for this contract?

A.75. Fiscal year 2019 (7/1/18 – 6/30/19) \$155,945.00

Q.76. Are candidates required with our proposal?

A.76. No.

Q.77.1. What are the current challenges/obstacles in meeting its staffing and recruitment goals for these positions?

A.77.1. The locations of the facilities and the willingness of temporary providers to work in a correctional center.

Q.77.2. If a contract for the proposed services is in place, what areas of improvement over the existing contract would you like to see?

A.77.2. Better adherence to the invoice guidelines and improved monitoring by the vendors of their applicants' licenses.

Q.78. Are there penalties incurred if unable to fill any of the openings?

A.78. No penalties.

Q.79.1. Is there an incumbent and current contract for this service?

A.79.1. Yes.

Q.79.2. If so, can you please provide the vendor name and current contract rate?

A.79.2. LocumTenens Com LLC, Cell Staff, Diskriter & Infojini. The rates vary by region and specialty, but these are the per hour ranges: Physicians - \$90.89 - \$170.00; Physician Assistants - \$61.73 - \$128.75; Nurse Practitioners - \$63.71 - \$128.75; Dentists - \$76.07 - \$130.00; Optometrists - \$69.45 - \$120.00; Psychologists - \$50.11 - \$90.00; Psychiatrists - \$116.15 - \$247.20. These rates are for on-site only and do not include telehealth.

Q.80. How many hours were billed per specialty in the last 12 months?

A.80. April 2019 – March 2020: Physicians – 0 hours; PAs – 839.63 hours; APNs – 0 hours; Dentists – 419.50 hours; Optometrists – 0 hours; Psychologists – 0 hours; Psychiatrists – 1,713.5 hours

Q.81. What is the estimated time frame of notice before a need becomes available?

A.81. Needs are established monthly.

Q.82. Will you allow multiple physicians to fill the need or are you requiring that one physician fulfill the need?

A.82. Multiple is preferred.

Q.83. Please provide a forecast for the number of hours of locum tenens services, by specialty, for the term of the contract.

A.83. This will vary based on ODOC's needs throughout the years.

Q.84. What is the expected process and timeline for notifying vendor of needs, reviewing candidates, scheduling providers, etc.?

A.84. 14 – 30 days.

Q.85. May we add a locums to perm conversion fee to our pricing?

A.85. No. ODOC is not contracting for vendors to provide the candidates for full time employment with ODOC, only for temporary positions as needed.

Q.86. Will price adjustments be allowed for the renewal years? Can we submit a rate increase with each option year?

A.86. Yes.

Q.87. What is the expected time for the completion of credentialing for an accepted candidate?

A.87. 7 – 10 days

Q.88. Does the facility have the bandwidth to run video conferencing without latency or quality issues?

A.88. Yes

Q.89. Will your IT team work with the selected vendor's team to setup remote EMR for telehealth providers?

A.89. This can be arranged, but there may be fees associated with it.

Q.90. Will your facility provide ongoing support of the remote EMR system?

A.90. Yes

Q.91. Will you need telehealth providers, platform, and equipment?

A.91. This contract is only for the providers.

Q.92.1. Will providers need to be at one of your locations to provide services?

A.92.1. Yes, except for psychologists and psychiatrists.

Q.92.2. Or will they be able to provide services from any remote location?

A.92.2. Currently only psychologists and psychiatrists can use telehealth.

Q.93.1. If a telehealth platform is needed: Is scheduling within the platform required?

A.93.1. Yes.

Q.93.2. Is equipment (non-proprietary) needed at facilities conducting the encounters?

A.93.2. ODOC has equipment on-site.

Q.94. Who provides the teleconferencing platform for the provider and facility/patient to connect? If provided by facility, what platform is used? Examples: Vsee, Vidyo, Polycom, Zoon, etc.

A.94. Polycom

Q.95. Will the physician need an account and email address from the facility?

A.95. Yes.

Q.96. Does the facility offer technical assistance or have a documented set of procedures for configuring the provider's system?

A.96. Yes, technical assistance is available.

Q.97.1. Will training and orientation for the physician be required?

A.97.1. Yes.

Q.97.2. If yes, who will schedule and conduct the training?

A.97.2. Pre-employment will be provided through a 200 page pdf that will be provided to the awarded vendors. Initial on-site training will be provided by ODOC staff during their scheduled hours.

Q.98.1. Can timesheets be submitted online?

A.98.1. Not currently.

Q.98.2. Via an online portal?

A.98.2. Not currently.

Q.99. Page 9, H. Section 8-Do these apply to this bid?

A.99. The IT information does not pertain to this bid.

Q.100. Page 10, K. Section 11-Are audited financials required to be submitted?

A.100. No.

Q.101. State Terms-Page 8, #8-Insurance terms conflict what is in the bid. Which is correct?

A.101. Both. The State of Oklahoma requires what is found on Attachment B. ODOC requires what is found on Attachment A.

Q.102. Attachment C-references personnel to include RN, LPN, PCA. Is this correct?

A.102. No. The listed positions should be Physicians, Physician Assistants, Nurse Practitioners, Dentists, Optometrists, Psychologists and Psychiatrists

Q.103.1. What are the specific telehealth requirements, specifications, or possible terms?

A.103.1. They are the same terms as listed in this RFP.

Q.103.2. Is there a separate document?

A.103.2. No.

Q.104. Is this a new contract or are there any current vendors providing requested staff to ODOC?

A.104. There are current vendors providing these services.

Q.105. Please share the list of current vendors.

A.105. LocumTenens Com LLC, Cell Staff, Diskriter & Infojini.

Q.106.1. Is ODOC looking to hire the employees full-time?

A.106.1.No.

Q.106.2. Would there be any conversion fee involved?

A.106.2. No.

Q.107.1. How many awards does ODOC anticipates to award?

A.107.1. This will depend on the bids received.

Q.107.2. Will this be Primary and Secondary award condition?

A.107.2. No.

Q.108. Could you please share the current benefits ODOC is offering to the staff working?

A.108. This is a bid for temporary staffing, not for full time employment. The temporary staff provided through this contract would not be ODOC employees and would not be eligible for ODOC benefits.

Q.109. As per Appendix F – References, ODOC is requesting for 3 past and 3 current references, could you please clarify if the total 6 references are mandatory? Can a vendor provide fewer than 6?

A.109. 6 references total are requested. ODOC prefers that they be 3 current and 3 past.

Q.110. Priority for providing temporary medical staffing services to ODOC for each of the positions requested will be given to qualified State Use vendor(s), with secondary consideration given to vendors awarded under this procurement agreement.

Q.110.1. As per statement above, could you please clarify what does ODOC means by State Use Vendors?

A.110.1. Oklahoma state statutes mandate that ODOC provide the state use vendor with first priority in assigning temporary staff. Scheduled positions that they cannot fill are then requested from the vendors awarded under this bid.

Q.111. Would my company not have a supplier ID number to put in this bid proposal unless we are awarded this contract?

A.111. Supplier ID is given to a vendor once the vendor has registered with the state. See Section 15.2. in the Bidder Instructions on how to register if you are not currently registered with the state. You do not need to have a Supplier ID and be registered with the state to submit a bid but you will need to be registered in order to be awarded a contract.

Q.112. When I am building this bid proposal and a section within it isn't applicable, do I skip the section or do I still include the section stating N/A?

A.112. Include stating N/A and why.

Q.113. Do I exclude the bidder instructions, attachments A and B and appendix's C, D and E?

A.113. Unless you are required to fill out any information on any form, appendix, attachment, etc... the bidder does not need to submit it with their bid.

Q.114. Do the personnel that will be working in this contract of mine have to have an OK license (will be physician assistants and nurse practitioners) or does having over 3 years of experience and their national certification by the National Commission work?

A.114. Yes, they will need an OK license.

Q.115. How do I return a SEALED bid to the email address provided?

A.115. Submitting your bid to the email provided is consider a Sealed bid. The contracting officer will not have access to a vendor's bid until after the bid closing date. If you may need to submit multiple emails if your file attachments are too big. Please label each email subject as bid #1, #2, etc...

Q.116. Do I need to include a table of contents?

A.116. Unless you are required to fill out any information on any form, appendix, attachment, etc... the bidder does not need to submit it with their bid.

