



Amendment of Solicitation

Date of Issuance: 09/04/2018

Solicitation No. 0900000328

Requisition No. 0900011508

Amendment No. 1

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

Office of Management and Enterprise
Services, Central Purchasing
5005 N. Lincoln Blvd., Suite 200
Oklahoma City, OK 73105 -

or

Personal or Common Carrier Delivery:

Same as above

Joseph Farani
Contracting Officer

405 - 522 - 5161
Phone Number

joseph.farani@omes.ok.gov
E-Mail Address

,OK -

Description of Amendment:

a. This is to incorporate the following:

- Q1. Where are the proposed State-owned sites? How many are there?**
A1. Delivery and quantity are not defined in the solicitation. This solicitation is designed to be a contract vehicle to streamline the State's procurement process and reduce administrative costs. It is expected that EVSE procurement will begin since EVs were recently added to one of the Statewide contracts.
- Q2. Who is their utility provider?**
A2. This will vary by location.
- Q3. Does the state have a special rate structure?**
A3. This will vary by location.
- Q4. How many vehicles does the state anticipate electrifying?**
A4. The State has not set a goal for fleet electrification, but several Affiliates utilize State contracts to purchase light duty EVs, and are interested in heavier vehicle classes as they become available. Several transit operators also expected to be running some electric buses in the next 18 months as well.
- Q5. When does the state plan to take delivery of these EVs?**
A5. Delivery and quantity are not defined in the solicitation. This solicitation is designed to be a contract vehicle to streamline the State's procurement process and reduce administrative costs. It is expected that EVSE procurement will begin since EVs were recently added to one of the Statewide contracts.

Q6. How long will they keep them?

A6. Delivery and quantity are not defined in the solicitation. This solicitation is designed to be a contract vehicle to streamline the State's procurement process and reduce administrative costs. It is expected that EVSE procurement will begin since EVs were recently added to one of the Statewide contracts.

Q7. Has the state thought about the term length of this contract?

A7. (See Sec B.1.2) Under Oklahoma law, the State may not contract for a period longer than one (1) year. By mutual consent of the parties hereto, it is intended that there shall be four (4) options to renew, subject to the terms and conditions set forth herein, each for a duration of one (1) year.

Q8. What types/class of vehicles are they? What is their anticipated annual mileage?

A8. Delivery and quantity are not defined in the solicitation. This solicitation is designed to be a contract vehicle to streamline the State's procurement process and reduce administrative costs. It is expected that EVSE procurement will begin since EVs were recently added to one of the Statewide contracts. Mileage will vary.

Q9. Is there a set/target budget?

A9. No.

Q10. Would the state prefer to buy the equipment outright, or enter into a Power Purchase Agreement (PPA)?

A10. Bidders may propose any options for consideration.

Q11. Is the state willing to pay a premium for renewable/alternative energy sources?

A11. Bidders may propose as an option for consideration.

Q12. Have there been instances of blackouts at state-owned sites?

A12. Power outages at have occurred at State properties.

Q13. Is there a need for redundancy?

A13. Yes.

Q14. Is the state open to additional equipment/solutions to provide redundancy?

A14. Yes.

Q15. Can we just completely leave out Level 1 chargers?

A15. Yes.

Q16. If we provide a workplace charging scheme, would the state bill its employees or would it be provided it as an amenity?

A16. It is expected that the State would charge employees to utilize charging stations.

Q17. Would the state prefer to have only private/workplace Vs public charging?

A17. Bidders should propose both options for consideration.

Q18. When do you estimate the project to start and when do you hope to have the project complete?

A18. Delivery and quantity are not defined in the solicitation. This solicitation is designed to be a contract vehicle to streamline the State's procurement process and reduce administrative costs. It is expected that EVSE procurement will begin since EVs were recently added to one of the Statewide contracts.

Q19. Which party is responsible for installation? OMES or the bidder?

A19. OMES is primarily looking for vendors to provide turnkey installations. However, consideration will be given to vendors that provide equipment-only bids.

Q20. Could you provide exact scope of hardware? How many Level 2 ports and how many DCFCs at how many sites?

A20. This solicitation is not for a specific project. This solicitation is designed to be a contract vehicle to streamline the State's procurement process and reduce administrative costs. The intent of this solicitation is to award statewide contract(s) for solutions that will be available to all procuring agencies and Affiliates.

Q21. Clarify software expectations and any integrations that would be required?

A21. OMES currently utilizes the AssetWorks M5 fleet management system. The expectation is to have the software collect information on charge usage and pass through any “charge-parking” fees to customers.

Q22. Is O&M (Operations and Maintenance) part of the scope of work after EVSEs are installed?

A22. O&M can be proposed as a value-added option.

Q23. What is the estimated total size of the award(s)?

A23. Delivery and quantity are not defined in the solicitation. This solicitation is designed to be a contract vehicle to streamline the State’s procurement process and reduce administrative costs. It is expected that EVSE procurement will begin since EVs were recently added to one of the Statewide contracts.

Q24. Will the award go to a single firm or rather be divided between a few different approved firms?

A24. Statewide contract(s) may be awarded to one or multiple vendors.

Q25. Would you consider an equipment-only bid? (I.e., we would not perform the installations but rather supply equipment to the State for installation by others.)

A25. Yes.

Q26. Is there a pre-bid conference planned?

A26. No.

Q27. Section F. Checklist items 1 – 4 are outlined in Section E. Should these items be individually indexed per section F. Checklist or in Section 6 Company Information – Section E?

A27. Individually indexed.

Q28. Section E.3.3 details four electronic copies on a thumb for proposal submission. However Section E3.4 references the cost proposal “to be sent in a separate binder/envelope, on a separate thumb drive.” Please confirm if there should be four technical proposal thumb drives and one cost proposal thumb drive for a total of five thumb drives to be submitted.

A28. That is correct. Four (4) thumb drives containing the technical proposal in a separate binder/envelope. One (1) thumb drive containing the cost proposal in a separate binder/envelope.

Q29. Per section E.13. Bid Deliverables, please verify if pdf. bookmarks, on the electronic copies fulfill the requirement of “all bids should be tabbed by section.” Per section E.3. it is the understanding that all bids should be submitted electronically on thumb drives. The term “tabbed” seems to reference soft copy indices.

A29. Bids are to be submitted in electronic copy only on a thumb drive in machine-readable format. PDF bookmarks will satisfy the “tabbed” requirement.

Q30. Section E.13. 5 references, “Section 5” and E.13.6 references “Section 7.” Is there a “Section 6” deliverable?”

A30. No. Section E.13.6 is incorrectly labeled as “Section Seven – Bidder Agreements”.

It heading should read as follows:

“Section E.13.6. Section Six – Bidder Agreement”

Q31. Section 13.4, Section 4 - response to specifications/requirements: please confirm if this requirement is to provide the answers listed in C.4 Technical Requirements. If this is not the requested information, please clarify as to the correct section to address the "specifications/requirements."

A31. Provide a detailed response to sections C.4. and C.5.

Q32. Would the provided answers in C.2. Company Information, fulfill the requirement outlined in E.13.3 Section Three - Company information?

A32. Yes, however, bidders will still need to provide a statement of financial stability, and any litigation or pending litigation for the past five years, or a statement indicating there is no litigation activity to report.

Q33. How should bidder provide answers to E.11 P-Cards and #.12 Electronic Funds Transfer? Please clarify as to what section, outlined in E.13, bid deliverables, E.11 and E.12 responses should be presented.

A33. Bidders should present answers in E.13.4 Section Four – Response to Specifications/Requirements.

Q34. Where/how should the deliverables listed in F. Checklist be presented in Section E. 13?

A34. Checklist items in Section F should be presented in the following sections:

E.13.1. Section One - Introduction

- 1) Responding Bidder Information
- 2) Certificate for Competitive Bid and Contract
- 3) Workman's Comp Insurance Certification
- 4) Supplier/Payee Form or W-8BEN (as required)

E.13.2. Section Two – References

- 5) References

E.13.3. Section Three – Company Information

- 6) Company Information – Section E

E.13.4. Section Four – Response to Specifications/Requirements

- 7) Response to Section C including technical company information and references

Q35. F. Checklist, 4. Supplier/Payee Form or W-8BEN: please confirm if W-8BEN only applies to foreign entities and the payee form only is applicable to US based companies.

A35. Correct.

Q36. Please confirm the formal response should be indexed in the manner presented in F. Checklist.

A36. The response should be indexed in the order outlined in Section E.13.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature