

# SW0095 USER GUIDE

SW0095 has been awarded, with the option to continue through 11/30/2024.

Again one vendor has been awarded the contract :  
Presort First Class, Please reference the Notice of Award pdf file for contact information.

This contract is mandatory, and no notable changes have been made to the contract.

## **ARE YOU PAYING MORE THAN 41.2¢ POSTAGE TO MAIL A BUSINESS LETTER\*?**

\*The current 2019 rate is listed. Rate may increase but will continue to be based on the USPS AADC Letter Rate.

Presort First Class can save you money. *Complete mailroom services as well as presorting, metering, inserting, labeling, addressing and consulting on mail piece design.* The latest state-of-the-art equipment is utilized to provide the best possible service.

- ➡ Price Savings -----Ensuring mail is automation-compatible
- ➡ Addressing-----Standardizing your list addresses for processing
- ➡ Sizes -----Meeting physical requirements for discounted rates
- ➡ Deliverable mail -----Deliverability (DPV & NCOALink®) addressing software
- ➡ Preparation -----Folding, tabbing, inserting, sorting and traying
- ➡ Delivery-----Dropping mail piece at Post Office