



## Amendment of Solicitation

Date of Issuance: 06/21/2109

Solicitation No. 0900000380

Requisition No. N/A

Amendment No. One (1)

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: \_\_\_\_\_ 3:00 PM CST/CDT

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

### ISSUED BY and RETURN TO:

#### U.S. Postal Delivery or Personal or Common Carrier Delivery:

Office of Management and Enterprise Services  
Central Purchasing  
5005 N. Lincoln Blvd., Ste. 300  
Oklahoma City, OK 73105

Theresa Johnson  
Contracting Officer

405 - 521 - 2289

Phone Number

[theresa.johnson@omes.ok.gov](mailto:theresa.johnson@omes.ok.gov)

E-Mail Address

### Description of Amendment:

a. This is to incorporate the following:

The following questions have been submitted by suppliers, this amendment is issued to incorporate clarifications and to share this information with all suppliers. The questions and subsequent answers are numbered and in bold type for clarity.

#### **Question #1 – For the Cost Proposal Form:**

Can the Project Rate be a percentage rather than a flat dollar amount? We typically charge a flat percentage of the first year's salary per position. That way a position that has a salary of \$40K isn't paying the same dollar amount as a position that has a salary of \$120K.

**Answer #1 – A percentage of an unknown figure cannot be quantified. In order for price to be evaluated, it is necessary for a rate to be stated. Per Section D.2.3 of the solicitation – Respondent will perform the required services for a firm fixed price for the identified service for the term of the contract. Under services priced in Attachment C the state is asking the supplier to state the services provided and the rate for those services.**

**Question #2 - In Attachment A-RFP Cover Page, it lists the attachments we need to provide and their titles. But the attachments on the webpage available to download are different.**

**Answer #2 – Attachment A of the RFP cover page was listed in error – Please note the corrected Attachment A enclosed with this amendment.**

CONTINUED ON PAGE TWO

**Description of Amendment - continuing**

b. All other terms and conditions remain unchanged.

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Supplier Company Name ( <b>PRINT</b> )		Date
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Authorized Representative Name ( <b>PRINT</b> )	Title	Authorized Representative Signature