



# Amendment of Solicitation

Date of Issuance: 09/10/2018

Solicitation No. 0900000345

Requisition No. 0900011766

Amendment No. 1

Hour and date specified for receipt of offers is changed:  No  Yes, to: \_\_\_\_\_ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

**ISSUED BY and RETURN TO:**

**U.S. Postal Delivery:**

Office of Management and Enterprise Services, Central Purchasing  
5005 N. Lincoln Blvd., Suite 200  
Oklahoma City, OK 73105 -  
or

Joseph Farani  
Contracting Officer

405 - 522 - 5161  
Phone Number

**Personal or Common Carrier Delivery:**

Same as above

joseph.farani@omes.ok.gov  
E-Mail Address

,OK -

**Description of Amendment:**

a. This is to incorporate the following:

**Q1. Who is the current incumbent?**  
**A1. G4S Secure Solutions, Inc.**  
**Superior Security and Investigations of Shawnee, Inc.**

**Q2. When were they awarded the contract? Copy of current contract?**  
**A2. June 30, 2017.**  
**A copy of contract documents can be found by clicking on the following link.**  
<https://www.ok.gov/dcs/solicit/app/solicitationDetail.php?conID=2859>

**Q3. Estimated usage (number of hours) of prior contract?**  
**A3. Approximately 22,800 billable hours**

**Q4. How many weekly/monthly/annually hours are required for this bid?**  
**A4. Hours will vary. Services under this contract are on an as-needed basis.**

**Q5. What is the current bill rate?**  
**A5. Pricing for both vendors can be found by clicking on the following link.**  
<https://www.ok.gov/dcs/solicit/app/solicitationDetail.php?conID=2859>

**Q6. What was the previous bill rate?**  
**A6. Pricing for both vendors can be found by clicking on the following link.**  
<https://www.ok.gov/dcs/solicit/app/solicitationDetail.php?conID=2859>

Q7. Is overtime rate lined in the contract?

**A7. No. The bidder is responsible for compensating security guards for all overtime accrued in accordance with applicable laws. Overtime costs must be factored into the offer price; they will not be paid separately by the State.**

Q8. What was the contract amount spent last year?

**A8. Approximately \$429,500**

Q9. Is there any minimum wage/pay?

**A9. Vendors are responsible for complying with all applicable labor laws.**

Q10. Is there any prevailing wage, living wage ordinance, state or local mandated wage, contract specific wage, or collective bargaining agreement?

**A10. State of Oklahoma employees do not enter into collective bargaining agreements with state agencies. The practice of collective bargaining by state entities with its employees is not authorized by law. State of Oklahoma statutes do allow for collective bargaining for police, firefighters, and school employees.**

**40 O.S. § 197.2 states the following:**

**It shall be unlawful to employ workers in any industry or occupation within the State of Oklahoma under conditions of labor detrimental to their health or morals and it shall be unlawful to employ workers in any industry within the State of Oklahoma at wages which are not adequate for their maintenance. Except as otherwise provided in the Oklahoma Minimum Wage Act, no employer within the State of Oklahoma shall pay any employee a wage of less than the current federal minimum wage for all hours worked.**

Q11. Is there a desired page limit for the proposal submission?

**A11. No.**

Q12. Are there any additional security guards required to this contract?

**A12. Vendors are responsible for providing adequate coverage for any Agency requests.**

Q13. Are vehicles required for this bid? If so, how many and what type are needed?

**A13. No. However, bidders may propose as an option.**

Q14. How many vehicles and what types of vehicles is the incumbent using?

**A14. None.**

Q15. Are there any more equipment required other than which it's mentioned in the proposal?

**A15. Vendors are responsible for providing any materials necessary to deliver proper armed security services to facilities under this contract.**

Q16. Can you tell me how many hours per week were worked under the current contract?

**A16. Based on usage reports, there were approximately 22,800 billable hours between both vendors during FY18.**

Q17. Is a bid bond required? If yes, how much? How often / how many times have you assessed liquidated damages, if applicable?

**A17. No.**

Q18. If awarded, will a performance bond be required? If yes, how much?

**A18. No.**

Q19. If awarded, will a payment bond be required? If yes, how much?

**A19. No.**

Q20. Is there a specified way you would like responses to come? For example, bound, unbound, 3-ring binder(s) etc..

**A20. Each bidder must submit four (4) electronic copies on thumb drives, one (1) marked 'original' and the other three (3) marked 'copy'. The one (1) thumb drive marked 'original' will be considered the official response in evaluating responses for scoring, Open Records Requests, and protest resolution. Each bid must be submitted in a single sealed envelope, package, or container.**

**Q21.** Could you please provide a list of all equipment needed for this job?

**A21. Vendors are responsible for providing any materials necessary to deliver proper armed security services to facilities under this contract.**

**Q22.** What is the effective start date for this contract?

**A22. The contract period would begin no later than 06/30/2019.**

**Q23.** In order to provide the best pricing for the State, are there any routine hours that you expect security is needed for?

**A23. It's expected that some State agencies may routinely require armed security guard services. However, delivery and quantity are not defined in this solicitation. This solicitation is designed to be a contract vehicle to streamline the State's procurement process and reduce administrative costs. The intent of this solicitation is to award statewide contract(s) for solutions that will be available to all procuring agencies and Affiliates.**

**Q24.** Do you have a list of affiliates eligible on this contract?

**A24. No.**

**Q25.** How many armed routine hours weekly are the current contractors providing security for?

**A25. Based on usage reports, there were approximately 22,800 billable hours between both vendors during FY18.**

**Q26.** How many armed locations are the current contractors providing security for?

**A26. Vendors are currently providing services to five (5) agencies.**

**Q27.** How many armed locations will security work on Holidays?

**A27. Delivery and quantity are not defined in the solicitation. This solicitation is designed to be a contract vehicle to streamline the State's procurement process and reduce administrative costs. The intent of this solicitation is to award statewide contract(s) for solutions that will be available to all procuring agencies and Affiliates.**

**Q28.** How many armed locations will security be reduced or provide no work on Holidays?

**A28. Delivery and quantity are not defined in the solicitation. This solicitation is designed to be a contract vehicle to streamline the State's procurement process and reduce administrative costs. The intent of this solicitation is to award statewide contract(s) for solutions that will be available to all procuring agencies and Affiliates.**

**Q29.** How many current armed locations are the contractors providing less than 50 hours a week in security?

**A29. Ten (10) agency locations utilized the statewide contract in FY18. Weekly hours are not provided in the available reports.**

**Q30.** How many current locations are the contractors providing more than 51 but less than 168 hours a week in security?

**A30. Ten (10) agency locations utilized the statewide contract in FY18. Weekly hours are not provided in the available reports.**

**Q31.** How many current locations are the contractors providing more than 169 hours a week in security?

**A31. Zero (0).**

**Q32.** What is the currently hourly rate being paid to armed officers by the contractors?

**A32. Pricing for both vendors can be found by clicking on the following link.**

**<https://www.ok.gov/dcs/solicit/app/solicitationDetail.php?conID=2859>**

**Q33.** Based on services that are being provided, what is the anticipated number of training hours necessary that are post specific, prior to starting any of your locations.

**A33. Training hours cannot be quantified for all authorized users of this statewide contract.**

**Q34.** There is no mention of emergency or temporary services or pricing for it, does that mean that all services will be for the full contract year, or will locations be added throughout the contract with the same ending date?

**A34. OMES is seeking proposals from qualified vendors to provide a full range of as-needed armed security services. The State is interested in a single NTE hourly rate for services. Locations may be added or removed at any time during the contact period.**

**Q35.** If emergency or temporary services are needed, what is the expected timeline for officers to be on location?

**A35. Vendors will be expected to provide services for emergencies with no more than two hours advanced notices.**

**Q36.** What is the minimum and maximum number of hours expected for these services?

**A36. This solicitation is not for a specific project. This solicitation is designed to be a contract vehicle to streamline the State's procurement process and reduce administrative costs. The intent of this solicitation is to award statewide contract(s) for solutions that will be available to all procuring agencies and Affiliates.**

**Q37.** A.6. Indicates that all travel expenses are to be included in total bid price/contract amount and B.10 indicates that vendors have two hours to replace personnel not performing within two hours of being notified. How many locations will security services be needed for that are more than 45 miles outside the OKC metro?

**A37. Those quantity of locations are unknown since all State Agencies and Affiliates across the state are able to utilize the statewide contract.**

**Q38.** Are any State agencies allowed to opt out of the chosen bidder under this solicitation?

**A38. State agencies may or may not choose to utilize this non-mandatory statewide contract.**

**Q39.** B.4 How often has the 1% administrative fee increased or decreased in the last 5 years?

**A39. Statewide Contract 0117 is a newer contract that started on 06/30/2017 with a 1% administrative fee. This administrative fee has not changed**

**Q40.** Are vehicles currently being used for patrolling at any locations? If yes, how many? How many miles a week? How many running 24x7?

**A40. No. Usage reports do not show those type of services being provided.**

**Q41.** Vendors must supply weapons, what make, caliber of weapon?

**A41. B.12. Vendors shall provide a list of all weapons with make/caliber and equipment to the State Agency for approval prior to commencement of services. Agencies reserve the right to deem equipment not suitable for use on State property. If equipment is not suitable, vendors must provide alternative equipment to continue services.**

**Q42.** If semi-auto, how many rounds?

**A42. B.12. Vendors shall provide a list of all weapons with make/caliber and equipment to the State Agency for approval prior to commencement of services. Agencies reserve the right to deem equipment not suitable for use on State property. If equipment is not suitable, vendors must provide alternative equipment to continue services.**

**Q43.** Is annual training required?

**A43. Certain agencies may require an initial training when hired to perform work. Thereafter, agencies may request training for a specific event or when corrective action needs to be taken.**

**Q44.** If alternate weapons are requested other than firearms how will additional cost be invoiced?

**A44. Alternate weapons should be contemplated in the NTE hourly rate. Vendors must be able to comply with additional duties within the scope of the contract as required by facilities.**

**Q45.** C.4.1.11 Are radios required? Does the state provide radios for this communication or does the vendor provide communication equipment?

**A45. Vendors are responsible for providing all equipment and materials necessary to deliver proper armed security services to facilities under this contract.**

**Q46.** E.3 All price/cost are to be sent in a separate binder/envelope, thumb drive? Do we send binder and / or thumb drive and how many copies?  
**A46. Each bidder must submit four (4) electronic copies on thumb drives, one (1) marked 'original' and the other three (3) marked 'copy'. The one (1) thumb drive marked 'original' will be considered the official response in evaluating responses for scoring, Open Records Requests, and protest resolution. Each bid must be submitted in a single sealed envelope, package, or container. All information relating to price/costs are to be sent in a separate envelope, on a separate thumb drive clearly marked as "Price/Cost".**

**Q47.** How many hours of on the job training are required as per this specification: "Any training-related costs not provided under the direction of the State will not be itemized and paid for separately. The vendor bears the entire responsibility for providing its guards with the necessary training necessary prior to working under the contract?"  
**A47. Training hours cannot be quantified for all authorized users of this statewide contract.**

**Q48.** Can we provide Holiday bill rate?  
**A48. The State is interested in vendors providing a single NTE hourly rate.**

**Q49.** Will the guards be required to work on holidays?  
**A49. Some State agencies may require armed security guard services on holidays.**

b. All other terms and conditions remain unchanged.

\_\_\_\_\_  
 Supplier Company Name (**PRINT**) \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized Representative Name (**PRINT**) \_\_\_\_\_  
 Title Authorized Representative Signature