



Notice of Statewide Contract Award

Official signed contract documents are on file with OMES-Central Purchasing.

Contract Title: OEM Parts - Automotive & Heavy Duty Trucks

Statewide Contract # : SW 307

Contract Issuance Date: January 17, 2018

Total Number of Vendors: One (1) *(For details see: Vendor Information Sheet)*

Contract Period: 01/23/2018 through 01/22/2019

Agreement Period: 01/23/2018 through 01/22/2023

Authorized Users: **All State Departments, Boards, Commissions, Agencies and Institutions, in addition to Counties, School Districts and Municipalities which may avail themselves of this contract.**

Contract Priority: This is a Non Mandatory Contract

Type of Contract: Fixed Price

OMES-CP Contact: Theresa Johnson **Title:** Contracting Officer

Phone: 1 - 405 - 521 - 2289 **Email:** theresa.johnson@omes.ok.gov



Awarded Supplier Information

Supplier Name: BOB HOWARD PARTS
DISTRIBUTION CENTER

Supplier ID #: 0000076759

Supplier Address: 3501 North Santa Fe

City: Oklahoma City

State: OK

Zip Code: 73118

Contact Person Name: Bruce Hoppe

Phone #: 1-405-525-4456

Title: Director of Sales and Marketing

Fax #: 1-800-946-7278

Email: bhoppe@bobhowardauto.com

Website: Bobhowardauto.com

Authorized Location: ☐ Locations list attached as *(attachment title)*

☐ Address:

City:

State:

Zip Code:

Contract ID #: #5093

Delivery:

Minimum Order: none

P/Card Accepted: ☒ Yes

☐ No

Other: Does not provide level three reporting

CONTRACT PERIOD

January 23, 2018 through January 22, 2019. The contract may be renewed, for up to four (4), one (1) year option periods.

DELIVERY

All automotive parts must be delivered FOB Destination to all end users within all 77 counties as contractor specified. No additional charges will be accepted for split deliveries at the supplier's convenience.

Agencies may from time to time require more than one but not more than four deliveries per day in an emergency situation. Supplier(s) must agree to deliver in emergency situations with no additional delivery charges added.

Contractors are required to protect all material so that it is delivered to the using agency in a First-class undamaged condition. The State reserves the right to reject any material which is damaged or in an otherwise unacceptable condition. Any charges incurred due to unacceptable delivery will be the full responsibility of the contracted supplier.

PRODUCT AVAILABILITY

In the event a specified manufacturer's product listed in the contract award notification becomes unavailable or cannot be supplied to the state by the contractor for any reason, a product deemed by the Office of Management and Enterprise Services, Central Purchasing Division to be equal to or better than the specified product must be substituted by the contractor at no additional cost or expense to the State.

PRODUCT TRANSFER

In the event a dealer is out of stock of any item and that item must be obtained from another source, the State of Oklahoma will not pay transfer fees. The dealer will bear all cost in obtaining such items.

PICKUP SERVICE:

State agencies from time to time prefer to pick up parts. If a required notice is to be given, suppliers must state the amount of lead time required in the space provided below.

STOCKING

Suppliers must maintain an agreed upon stock level for agencies that require stock levels. Supplier must also remove parts that are not used within 6 months (or as mutually agreed upon between agency and supplier) and replaced with products of equal value.

Agencies under this category are, but not limited to:

Office of Management and Enterprise Services
Motor Pool Division
317 N. E. 31st Street
Oklahoma City, Oklahoma 73105

Dept. of Public Safety
Motor Vehicle Operations-Garage
3600 N. Martin Luther King
Oklahoma City, Oklahoma 73111

BILLING REQUIREMENTS:

In order to prevent billing errors and to minimize the costs associated with processing small invoices, suppliers are required to submit all of the previous month's bills by the "fifteenth" day of the following month.

In addition to the above requirement, all contract suppliers are to provide the following information on each invoice which is submitted for payment:

The Contract Line Number for all Items ordered.

A full description of the item ordered, including brand, type of item and model or catalog no. (ex: Ford starter, P/N 3284-B).

Manufacturer or Jobber price, contract discount percentage and net price for all items.

EXTENSION OF CONTRACT

The State may extend the term of this contract up to 180 days if mutually agreed upon by both parties in writing.

ORDERING

The item listing is arranged alphabetically by category (Additives, backup alarms, belts, etc.) for easy reference. Purchase Orders will be issued according to this listing.

Any supplies and/or services to be furnished under this contract shall be ordered by issuance of written purchase orders or by State Purchase Card (PCard) by state agencies and authorized entities. There is no limit on the number that may be issued. Delivery to multiple destinations may be required. All orders are subject to the terms and conditions of this contract. Any order dated prior to expiration of this contract shall be performed. In the event of conflict between a purchase order and this contract, the contract shall have precedence.

STATE AND FEDERAL TAXES

Purchases by the State are not subject to any sales tax or Federal excise tax. Exemption certificates will be furnished upon request

CONTRACTOR INVOICES

(a) The supplier shall be paid upon submission of proper certified invoices to the ordering agency at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment. The Company or Corporation awarded shall be the only office authorized to receive orders, invoice and receive payment.

(b) Invoicing shall be made in accordance with instructions by agency or division issuing the purchase order.

(c) If you are paid more than 45 days after submitting a proper invoice, you may be entitled to claim an interest penalty. Contact the Office of State Finance for a copy of the regulations.

(d) In cases of partial delivery the state agency may make partial payment, dependent on the dollar value, or hold all invoices for final delivery to be completed.

WARRANTY

The Successful supplier agrees the products furnished under this contract shall be covered by the most favorable commercial warranties the contractor gives to any customer for such products; and rights and remedies provided herein are in addition to and do not limit any rights afforded to the State of Oklahoma by any other clause of this contract.

CONTRACTOR INVOICES

The vendor shall be paid upon submission of proper certified invoices to the ordering agency at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment. The Company or Corporation submitting a proposal shall be the only office authorized to receive orders, invoice and receive payment. If the Vendor wishes to ship or provide service from a point other than the address listed on the face of the RFP, the Vendor will furnish a list of these locations. No ordering or invoicing will be done at these locations.

Invoicing shall be made in accordance with instructions by agency or division issuing the purchase order.

If you are paid more than 45 days after submitting a proper invoice, you may be entitled to claim an interest penalty. Contact the Office of State Finance for a copy of the regulations.

In cases of partial delivery the state agency may make partial payment, dependent on the dollar value, or hold all invoices until final delivery is completed.

PATENTS AND ROYALTIES

The Supplier, without exception, shall indemnify and save harmless the State of Oklahoma and its employees from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract including its use by the State of Oklahoma. If the supplier uses any design, device or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the RFP prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

MSDS SHEETS

MSDS Sheets must be supplied for applicable products with delivery of product.

INSPECTION, ACCEPTANCE

Inspection and acceptance will be destination unless otherwise provided. Destination shall mean delivered to the receiving dock, agency stockroom or other point specified in the purchase order. The State accepts no responsibility for goods until accepted at the receiving point in good condition. Title and risk of loss or damage to all items shall be the responsibility of the contract supplier until accepted by the ordering agency. The contract supplier shall be responsible for filing, processing and collecting all damage claims.

OEM PART CATEGORIES COVERED UNDER THIS CONTRACT:

Covers the purchase of Automotive Parts and Accessories and Heavy Duty Truck Parts and Accessories. Original Equipment Manufacturer parts (excluding repairs.)

Makes of cars, vans and light duty trucks:

Replacement Parts for OEM, Chrysler (Original Equipment Manufacturer)

Replacement Parts for OEM, Ford (Original Equipment Manufacturer)

Replacement Parts for OEM, General Motors (Original Equipment Manufacturer)

Replacement Parts for OEM, Toyota (Original Equipment Manufacturer)

Makes of Heavy Duty Trucks to include but not limited to:

Replacement Parts for OEM, Ford

CONTRACT

State of Oklahoma

Dispatch via Print

Supplier 0000076759
HOWARD GM II INC
DBA HOWARD PARTS DISTRIBUTION CTR
PO BOX 1748
STAFFORD TX 77497-1748
USA

Contract ID			Page	
0000000000000000000000005093			4 of 8	
Contract Dates		Currency	Rate Type	Rate Date
01/23/2018 to 01/22/2019		USD	CRRNT	PO Date
Description:			Contract Maximum	
From Req ID - 0900010576			0.00	
TYPE: STATEWIDE				

Tax Exempt? Y Tax Exempt ID:736017987

Contract Lines:

Line #	Cat CD / Item ID / Item Desc	UOM	Minimum Order Qty	Amt	Maximum / Open Qty	Amt
	. AUTOMOTIVE CATEGORY DISCOUNTS FORD OEM - COST +12.5% GM OEM - COST + 12.5% CHRYSLER, JEEP & DODGE OEM - COST + 12.5% TOYOTA OEM - COST + 12.5% HEAVY DUTY TRUCK CATEGORY DISCOUNTS FORD OEM - COST + 12.5%					
	Contract Base Pricing	1.00000	EA	0001		
11	25171702 / BRAKES	EA	1.00	0.00	0.00	0.00
	. AUTOMOTIVE CATEGORY DISCOUNTS FORD OEM - COST +12.5% GM OEM - COST + 12.5% CHRYSLER, JEEP & DODGE OEM - COST + 12.5% TOYOTA OEM - COST + 12.5% HEAVY DUTY TRUCK CATEGORY DISCOUNTS FORD OEM - COST + 12.5%					
	Contract Base Pricing	1.00000	EA	0001		
12	25173900 / ELECTRICAL AND IGNITION	EA	1.00	0.00	0.00	0.00
	. AUTOMOTIVE CATEGORY DISCOUNTS FORD OEM - COST +12.5% GM OEM - COST + 12.5% CHRYSLER, JEEP & DODGE OEM - COST + 12.5% TOYOTA OEM - COST + 12.5% HEAVY DUTY TRUCK CATEGORY DISCOUNTS FORD OEM - COST + 12.5%					
	Contract Base Pricing	1.00000	EA	0001		
13	25173900 / EMISSIONS AND EXHAUST	EA	1.00	0.00	0.00	0.00

Final = The price is final after adjustments
Hard = Apply adjustments regardless of other adjustments
Skip = Skip adjustments if any other adjustments have been applied

Authorized Signature

CONTRACT

State of Oklahoma

Dispatch via Print

Supplier 0000076759
HOWARD GM II INC
DBA HOWARD PARTS DISTRIBUTION CTR
PO BOX 1748
STAFFORD TX 77497-1748
USA

Contract ID 0000000000000000000005093			Page 7 of 8
Contract Dates 01/23/2018 to 01/22/2019	Currency USD	Rate Type CRRNT	Rate Date PO Date
Description: From Req ID - 0900010576		Contract Maximum 0.00	
TYPE: STATEWIDE			

Tax Exempt? Y Tax Exempt ID:736017987

Contract Lines:

Contract Lines:						
Line #	Cat CD / Item ID / Item Desc	UOM	Minimum Order Qty	Order Amt	Maximum / Open Qty	Open Amt
	. AUTOMOTIVE CATEGORY DISCOUNTS FORD OEM - COST +12.5% GM OEM - COST + 12.5% CHRYSLER, JEEP & DODGE OEM - COST + 12.5% TOYOTA OEM - COST + 12.5% HEAVY DUTY TRUCK CATEGORY DISCOUNTS FORD OEM - COST + 12.5%					
	Contract Base Pricing	1.00000	EA	0001		
20	40151500 / PUMPS, FUEL AND WATER	EA	1.00	0.00	0.00	0.00
	. AUTOMOTIVE CATEGORY DISCOUNTS FORD OEM - COST +12.5% GM OEM - COST + 12.5% CHRYSLER, JEEP & DODGE OEM - COST + 12.5% TOYOTA OEM - COST + 12.5% HEAVY DUTY TRUCK CATEGORY DISCOUNTS FORD OEM - COST + 12.5%					
	Contract Base Pricing	1.00000	EA	0001		
21	25172001 / SUSPENSION, SHOCKS, STRUTS AND STEERING	EA	1.00	0.00	0.00	0.00
	. AUTOMOTIVE CATEGORY DISCOUNTS FORD OEM - COST +12.5% GM OEM - COST + 12.5% CHRYSLER, JEEP & DODGE OEM - COST + 12.5% TOYOTA OEM - COST + 12.5% HEAVY DUTY TRUCK CATEGORY DISCOUNTS FORD OEM - COST + 12.5%					
	Contract Base Pricing	1.00000	EA	0001		
22	25171500 / WIPERS/WASHERS	EA	1.00	0.00	0.00	0.00

Final = The price is final after adjustments
Hard = Apply adjustments regardless of other adjustments
Skip = Skip adjustments if any other adjustments have been applied

Authorized Signature

CONTRACT

State of Oklahoma

Dispatch via Print

Supplier 0000076759
HOWARD GM II INC
DBA HOWARD PARTS DISTRIBUTION CTR
PO BOX 1748
STAFFORD TX 77497-1748
USA

Contract ID 0000000000000000000000005093			Page 8 of 8
Contract Dates 01/23/2018 to 01/22/2019	Currency USD	Rate Type CRRNT	Rate Date PO Date
Description: From Req ID - 0900010576		Contract Maximum 0.00	
TYPE: STATEWIDE			

Tax Exempt? Y Tax Exempt ID:736017987

Contract Lines:

Line #	Cat CD / Item ID / Item Desc	UOM	Minimum Order Qty	Amt	Maximum / Open Qty	Amt
	. AUTOMOTIVE CATEGORY DISCOUNTS FORD OEM - COST +12.5% GM OEM - COST + 12.5% CHRYSLER, JEEP & DODGE OEM - COST + 12.5% TOYOTA OEM - COST + 12.5% HEAVY DUTY TRUCK CATEGORY DISCOUNTS FORD OEM - COST + 12.5%					
	Contract Base Pricing	1.00000	EA	0001		
23	25171602 / WINTER ACCESSORIES	EA	1.00	0.00	0.00	0.00
	. AUTOMOTIVE CATEGORY DISCOUNTS FORD OEM - COST +12.5% GM OEM - COST + 12.5% CHRYSLER, JEEP & DODGE OEM - COST + 12.5% TOYOTA OEM - COST + 12.5% HEAVY DUTY TRUCK CATEGORY DISCOUNTS FORD OEM - COST + 12.5%					
	Contract Base Pricing	1.00000	EA	0001		

COMMENTS:

Final = The price is final after adjustments
Hard = Apply adjustments regardless of other adjustments
Skip = Skip adjustments if any other adjustments have been applied

Authorized Signature