

REAR LIFT FULL-SIZE
CONVERSION VAN
FORD CHASSIS
CREATIVE BUS SALES
TRANSIT WORKS



**Oklahoma Department
of Transportation**

**TRANSIT
PROGRAMS
DIVISION**

**FTA'S
SPECIAL PROVISIONS
FOR THE PROCUREMENT OF CAPITAL EQUIPMENT
WITH AN ESTIMATED CUMULATIVE COST
IN EXCESS OF \$100,000**

STATEMENT OF FEDERAL PARTICIPATION

THIS PROCUREMENT IS DEPENDENT UPON THE AVAILABILITY OF FEDERAL FUNDS THROUGH THE FEDERAL TRANSIT ADMINISTRATION (FTA)

**PAGES 2 THRU 15 OF THIS DOCUMENT ARE TO BE COMPLETED BY
BIDDER/VENDOR**

**PAGES 18 THRU 24 OF THIS DOCUMENT ARE TO BE COMPLETED BY ODOT AT
TIME OF THE BID AWARD**

**PAGES 26 THRU 32 ARE TO BE COMPLETED BY THE PURCHASER AT THE
TIME OF VEHICLE DELIVERY**

**SPECIAL PROVISIONS FOR THE PROCUREMENT OF CAPITAL EQUIPMENT
USING FEDERAL FUNDS**

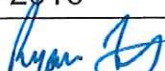
**THE FOLLOWING REQUIREMENTS AND CONDITIONS ARE INCLUDED AS AN
ESSENTIAL PART OF THE SPECIFICATIONS ATTACHED HERETO.**

SECTION I. FOR ALL BIDS:

**FMVSS CERTIFICATION - 49 CFR 571 Part D
(Circle all applicable standard #s)**

#	Title	#	Title
101	#*Controls and Displays	102	#*Transmission shift lever sequence, starter, interlock, transmission braking effect
103	#*Windshield defrost and defogging system	104	#*Windshield wiping and washing system.
105	#*Hydraulic brake system.	106	#*Brake hoses
107	#*Reflecting surfaces	108	#*Lamps, reflective devices, and assoc. equip.
109	#New pneumatic tires	110	#Tire selection and rims.
111	#*Rearview mirrors	112	#*Headlamps concealment devices.
113	#*Hood latch system	114	#Theft Protection (not for walk-in vans)
115	#*VIN -basic requirements.	116	#*Motor vehicle brake fluids.
117	#Re-treaded pneumatic tires (to be used on rear wheels only)	118	#Power-operated window, partition, roof panel system (GVWR < 10K)
119	*New pneumatic tires for vehicles other than passenger cars	120	*Tire selection & rims for vehicles other than passenger cars
121	*Air brake system	124	#*Accelerator control system.
129	#New non-pneumatic tires for passenger cars.	201	#@Occupant protection in interior impact
202	#@Head restraints	203	#@Impact protect, driver steering control system
204	#*Steering control rearward displace (not walk-in vans)	205	#*Glazing materials
206	#Doors, locks, and door retention components.	207	#*Seating system
208	#*Occupant crash protection	209	#*Seat belt assemblies.
210	#@Seat belt assembly anchorages.	211	#Wheels, nuts, wheel discs, and hub caps
212	#@Windshield mounting	213	#*Child restraint system.
214	#@Side impact protection (not walk-in vans)	217	*Bus emergency. exits / window retention & release
219	#@Windshield zone intrusion	220	*School Bus rollover protection
301	#@Fuel system integrity (+School Bus >10K GVWR)	302	#*Flammability of interior materials.

The undersigned **BIDDER/VENDOR** hereby certifies that all vehicles furnished meet the **FMVSS IAW 49 CFR 571.**

Name of Company	Creative Bus Sales, Inc.	Date	7-8-2016
Printed Name of Person Signing Form	Ryan Frost	Signature	

*Bus

@Bus with GVWR below 10,000 lbs.

#Passenger Car

In submitting this bid, the undersigned BIDDER/VENDOR as noted in Section III - Certification to Purchaser, certifies and agrees to the following clauses, assurances and certifications.

The BIDDER/VENDOR agrees to include these requirements in subcontracts financed in whole or in part by Federal Transit Administration funding. The bidder/vendor must execute all certifications below.

A. **INCORPORATION of FEDERAL TRANSIT ADMINISTRATION (FTA) TERMS:** The following provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in [FTA Circular 4220.1E](#) are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The BIDDER/VENDOR shall not perform any act, fail to perform any act, or refuse to comply with any PURCHASER'S requests which would cause the PURCHASER to be in violation of the FTA terms and conditions

B. **FEDERAL CHANGES:** BIDDER/VENDOR shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between the PURCHASER and FTA, as they may be amended or promulgated from time to time during the term of this contract BIDDER/VENDOR's failure to so comply shall constitute a material breach in this contract.

C. **DBE CERTIFICATION:** The BIDDER/VENDOR complies with 49 CFR 26.49 regarding the transit vehicle manufacturer=s overall DBE goal.

D. **AIR CONDITIONING PERFORMANCE:** The BIDDER/VENDOR will provide vehicles that meet or exceed the performance requirements of the air conditioning system(s) as detailed in the specification.

E. **INTEREST of MEMBERS of or DELEGATES to CONGRESS:** The BIDDER/VENDOR certifies that no member of or delegate to the Congress of the United States shall be admitted to any share or part of this contract or to any benefit arising there from.

F. **PROHIBITED INTEREST:** The BIDDER/VENDOR certifies that no member, officer, or employee of the Public Body or of a local public body during his or her tenure or one year thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof.

G. **CARGO PREFERENCE - USE of UNITED STATES-FLAG VESSELS:** The BIDDER/VENDOR agrees: a. to use privately owned United States-Flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities pursuant to the underlying contract to the extent such vessels are available at fair and reasonable rates for United States-Flag commercial vessels; b. to furnish within 20 working days following the date of loading for shipments originating within the United States or within 30 working days following the date of leading for shipments originating outside the United States, a legible copy of a rated, "on-board" commercial ocean bill-of-lading in English for each shipment of cargo to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590 and to the FTA recipient (through the contractor in the case of a subcontractor's bill-of-lading.)

H. **ENERGY CONSERVATION:** The **BIDDER/VENDOR** agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

I. **CLEAN WATER & AIR:** The **BIDDER/VENDOR** agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. The **BIDDER/VENDOR** agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. ' ' 7401 et seq. The **BIDDER/VENDOR** agrees to report each violation to the **PURCHASER** and understands and agrees that the **PURCHASER** will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA Regional Office.

J. **NO OBLIGATION by the FEDERAL GOVERNMENT:** The **PURCHASER** and **BIDDER/VENDOR** acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the **PURCHASER**, **BIDDER/VENDOR**, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

K. **PROGRAM FRAUD and FALSE or FRAUDULENT STATEMENTS or REALTED ACTS:** The **BIDDER/VENDOR** acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. ' ' 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. The **BIDDER/VENDOR** certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the resultant contract or the FTA assisted project for which this work is being performed. The **BIDDER/VENDOR** further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the **BIDDER/VENDOR** to the extent the Federal Government deems appropriate. The **BIDDER/VENDOR** also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. ' 5307, the Government reserves the right to impose the penalties of 18 U.S.C. ' 1001 and 49 U.S.C. ' 5307(n)(1) on the **BIDDER/VENDOR**, to the extent the Federal Government deems appropriate.

L. **CONTRACT WORK HOURS:**

1. **Overtime requirements:** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. **Violation; liability for unpaid wages; liquidated damages:** In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefore shall be liable for unpaid wages. Such contractor and subcontractor shall be liable to the United States for liquidated damages. Such liquidated damages shall be computed with respect to

each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$ 10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

3. Withholding for unpaid wages and liquidated damages: The **PURCHASER** shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

4. Subcontracts: The contractor or subcontractor shall include the clauses set forth in this section and require the same from subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with these clauses.

5. Payrolls and basic records: (i) Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work (or under the United States Housing Act of 1937, or under the Housing Act of 1949, in the construction or development of the project). Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

M. CIVIL RIGHTS:

1. Nondiscrimination: In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. ' 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. ' 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. ' 12132, and Federal transit law at 49 U.S.C. ' 5332, the **BIDDER/VENDOR** agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the **BIDDER/VENDOR** agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.

2. Equal Employment Opportunity: The following equal employment opportunity requirements apply:

Race, Color, Creed, National Origin, Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. ' 2000e, and Federal transit laws at 49 U.S.C. ' 5332, the **BIDDER/VENDOR** agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. ' 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The **BIDDER/VENDOR** agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the **BIDDER/VENDOR** agrees to comply with any implementing requirements FTA may issue. (b) Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. ' ' 623 and Federal transit law at 49 U.S.C. ' 5332, the **BIDDER/VENDOR** agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the **BIDDER/VENDOR** agrees to comply with any implementing requirements FTA may issue. (c) Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. ' 12112, the **BIDDER/VENDOR** agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the **BIDDER/VENDOR** agrees to comply with any implementing requirements FTA may issue.

N. ALTOONA TEST CERTIFICATION: (Check one of the following):

- ☐ The vehicle has been Altoona tested, report number: _____
- ☒ The vehicle is exempt from testing in accordance with 49 CFR 665
- ☐ The vehicle is currently being tested at Altoona

O. DEBARMENT AND SUSPENSIONS: This contract is a covered transaction for purposes of 2 CFR Part 1200, which adopts and supplements the provisions of U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," 2 CFR Part 180. As such, the contractor is required to verify that none of the contractor, its principals, as defined at 2 CFR 180.995, or affiliates, as defined at 2 CFR 180.905, are excluded or disqualified as defined at 2 CFR 180.940, 180.935 and 180.945.

The **BIDDER/VENDOR** is required to comply with 2 CFR 180, Subpart C and must include the requirement to comply with 2 CFR 180, Subpart C in any lower tier covered transaction it enters into.

By signing and submitting its bid or proposal, the **BIDDER/VENDOR** or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by the **Procuring Agency**. If it is later determined that the **BIDDER/VENDOR** or proposer knowingly rendered an erroneous certification, in addition to remedies available to **Procuring Agency**, the Federal Government may pursue available remedies, including but not limited to suspension and/or

debarment. The bidder or proposer agrees to comply with the requirements of 2 CFR 180, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The **BIDDER/VENDOR** or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

The Procuring Agency agrees and assures that its third party contractors and lessees will review the "Excluded Parties Listing System" at <http://epls.gov/> before entering into any subagreement, lease or third party contract.

The Procuring Agency will be reviewing all third party contractors under the Excluded Parties Listing System at <http://epls.gov/> before entering into any contracts.

FEDERAL FUNDS WILL NOT BE RELEASED UNTIL THE PURCHASING AGENCY RECEIVES A COPY OF THE ALTOONA TEST REPORT IF REQUIRED IN ACCORDANCE WITH 49 CFR 665



SECTION II

A. BUY AMERICA CERTIFICATION:

BIDDER/VENDOR to complete the Buy America Certification listed below. **BIDDER/VENDOR** shall certify **EITHER COMPLIANCE OR NON-COMPLIANCE** (not both).

Certification requirement for procurement of buses, other rolling stock, and associated equipment.

Certificate of Compliance with 49 U.S.C. 5323(j)(2)(C)

The bidder/vendor or offer or hereby certifies that it **will meet** the requirements of 49 U.S.C. 5323(j)(2)(C) and the regulations at 49 C.F.R. Part 661.11.

Signature _____

Company Name Creative Bus Sales, Inc.

Title General Manager

Date 7-8-2016

Certificate of Non-Compliance with 49 U.S.C. 5323(j)(2)(C)

The bidder/vendor or offer or hereby certifies that it **cannot comply** with the requirements of 49 U.S.C. 5323(j)(2)(C) and 49 C.F.R. 661.11, but it may qualify for an exception pursuant to 49 U.S.C. 5323(j)(2)(A), 5323(j)(2)(B), or 5323(j)(2)(D), and 49 C.F.R. 661.7.

Signature _____

Company Name _____

Title _____

Date _____

Instructions:

Special Note: Make sure you have signed only one of the above statements -- either Compliance OR Non-Compliance (not both).

Subscribed and sworn to before me this 8th day of July, 2016.

Vikki L. Rinehart

Notary Public

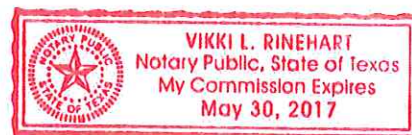
May 30, 2017

Commission Expiration Date

01130021-9

My Commission Number

Seal:



This form MUST be prepared and signed by the offeror/vendor and submitted with all bids or offers on FTA-funded contracts. Bids or offers not accompanied by this form will be REJECTED

B. DOMESTIC CONTENT WORKSHEET:

(Typical Components of Buses from Appendix B to 49 CFR Sec. 661.11, an itemized component listing from the **manufacturer** that verifies compliance with the Buy America Provisions may be submitted in lieu of this form)

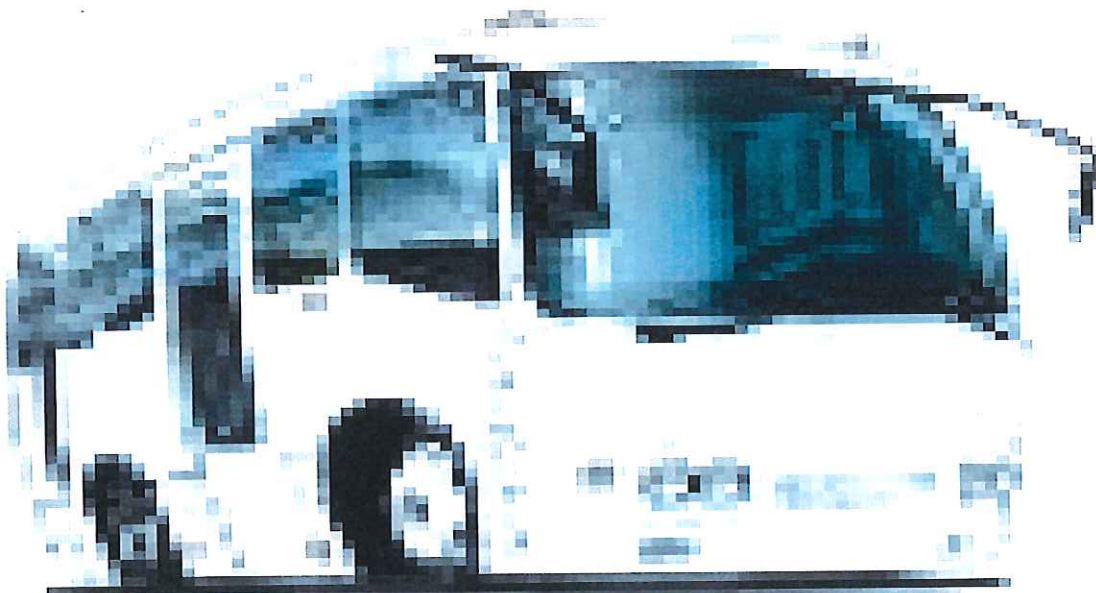
If you plan on using another components listing, you must include it with your bid and place an X in the following box. ☐

I. Components	% Domestic	X % Value	Dom. Value
engines			
transmissions			
front axle assemblies			
rear axle assemblies			
drive shaft assemblies			
front suspension assemblies			
rear suspension assemblies			
air compressor and pneumatic systems			
generator, alternator & electrical systems			
steering system assemblies			
front and rear air brake assemblies			
air conditioning compressor assemblies			
air conditioning evaporator/condenser assemblies			
heating systems.			
passenger seats			
driver's seat assemblies			
window assemblies			
entrance and exit door assemblies			
door control systems			
destination sign assemblies			
interior lighting assemblies			
front and rear end cap assemblies			
front and rear bumper assemblies			
specialty steel (structural steel tubing etc.) and aluminum extrusions			
aluminum, steel or fiberglass exterior panels and interior trim			
flooring and floor coverings			
TOTAL DOMESTIC CONTENT OF COMPONENTS (%)			

B. CONTINUED DOMESTIC CONTENT WORKSHEET:

II. Construction Activities (Describe Activities)	
Location of Construction Activities: <i>AKRON, OH</i>	% OF DOMESTIC CONSTRUCTION ACTIVITIES: <i>93.28%</i>

Vehicle Manufacturer	Model	Model Year
Transit Works	TW Ambulette	2017
Vendor Name <i>Creative Bus Sales</i>	Signature <i>[Signature]</i>	Date <i>7-8-2016</i>



C. LOBBYING:

The **BIDDER/VENDOR** certifies compliance with the Anti-Lobbying amendment, 31 U.S.C. ' 1352, as amended by the Lobbying Disclosure Act of 1995, Public Law 104-65 [to be codified at 2 U.S.C. ' 1601, et seq.]. The **BIDDER/VENDOR** also certifies that it will execute the following, "Certification Regarding Lobbying", as required by 49 CFR Part 20, AA New Restriction on Lobbying.@

EXECUTE THE FOLLOWING

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements
(To be submitted with each bid or offer exceeding \$100,000)

The undersigned,

Creative Bus Sales, Inc.

(Bidder/Vendor)

certifies, to the best of his or her knowledge and belief, that:

A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal Contract, grant, loan, or cooperative agreement.

B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/96). Note: Language in paragraph "B" herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (Public Law 104-65, to be codified at 2 U.S.C. ' 1601, et seq.)]

C. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all Subrecipient's shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. ' 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

C. CONTINUED LOBBYING:

[Note: Pursuant to 31 U.S.C. ' 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.

Creative Bus Sales, Inc.

(Bidder/Vendor)

certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the **BIDDER/VENDOR** understands and agrees that the provisions of 31 U.S.C. ' 3801, et seq., apply to this certification and disclosure, if any.


Signature of BIDDER/VENDOR's Authorized Official

Ryan Frost- General Manager
Name and Title of BIDDER's Authorized Official

7-8-2016

Date



SECTION III

CERTIFICATION TO PURCHASER:

The undersigned **BIDDER/VENDOR** certifies that the vehicle(s) furnished will meet or exceed the specifications.

The **BIDDER/VENDOR** hereby certifies that it has attached all applicable documentation including:

1. Federal Motor Vehicle Safety Standards (FMVSS)
2. Altoona Test Certification
3. Buy America Certification Form
4. Domestic Content Worksheet
5. Lobbying Certification Form
6. Government wide Debarment & Suspension Certification Form
7. Certification to Purchaser Form
8. Drawing of proposed floor plan.
9. Printed product literature of the vehicle and all ancillary equipment

The undersigned **BIDDER/VENDOR** certifies that it has read all of the bid documents and agrees to abide by the terms, certifications, and conditions thereof.

Name of Company: Creative Bus Sales, Inc.	Printed Name of Person Completing Form: Ryan Frost
Address: (City, State, Zip) 1641 East Pine Street Tulsa, OK 74106	SS# or Tax ID #: 33-0388707
Telephone: (Area Code) 800-326-2877	Signature: 

Disadvantaged Business Enterprise Information (DBE)	Bidders type of organization (circle)	
Is your firm a DBE?	Sole Proprietorship	General Proprietorship
(yes) (no)	Corporation	Limited Partnership
If yes, what type?	Other? Please List	

BIDDER/VENDOR CHECKLIST

THE FOLLOWING CHECKLIST MUST BE COMPLETED BY THE BIDDER/VENDOR BEFORE THE BID IS SUBMITTED.

This checklist will be used to ensure that all required procurement clauses and certifications listed within these special provisions have been read, initialed, and signed by the Bidder/Vendor along with any necessary signed certifications.

Section I. FOR ALL BIDS:

Bidder's initial all lines below:

	FMVSS CERTIFICATION: Circled all applicable Standards & Signed?	<u>RF</u>
A.	Incorporation of Federal Transit Administration Terms: Read?	<u>RF</u>
B.	Federal Changes: Read?	<u>RF</u>
C.	DBE Certification: Read?	<u>RF</u>
D.	Air Conditioning Performance: Read?	<u>RF</u>
E.	Interest of Members of or Delegates to Congress: Read?	<u>RF</u>
F.	Prohibited Interest: Read?	<u>RF</u>
G.	Cargo Preference: Read?	<u>RF</u>
H.	Energy Conservation: Read?	<u>RF</u>
I.	Clean Water and Air: Read?	<u>RF</u>
J.	No Obligation By the Federal Government: Read?	<u>RF</u>
K.	Program Fraud and False or Fraudulent Statements: Read?	<u>RF</u>
L.	Contract Work Hours: Read?	
	1. Overtime requirements:	<u>RF</u>
	2. Violation; liability for unpaid wages:	<u>RF</u>
	3. Withholding for unpaid wages:	<u>RF</u>
	4. Subcontracts:	<u>RF</u>
	5. Payrolls and basic records:	<u>RF</u>
M.	Civil Rights: Read?	
	1. Nondiscrimination:	<u>RF</u>
	2. Equal Employment Opportunity:	<u>RF</u>
N.	Altoona Test Certification: Completed the following?	
	1. Report Summary enclosed? Attached?	<u>N/A</u>
	2. Report # _____: Completed?	<u>N/A</u>
O.	Debarment and Suspensions: Read & Understood?	<u>RF</u>
	1. EPLS Report www.epls.gov (Must Not be Debarred)	<u>RF</u>


CONTINUED BIDDER/VENDOR CHECKLIST

Section II.

- | | | |
|----|---|----|
| A. | Buy America Certification: Completed and signed? | RF |
| B. | Domestic Content Worksheet: Calculated, Completed & Signed? | RF |
| C. | Lobbying Certification signed: Completed and signed? | RF |

Section III. CERTIFICATION TO PURCHASER Completed and signed?	RF
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I hereby attest that each item was reviewed and that my initials above indicate that the item was properly executed on this date.

Creative Bus Sales, Inc.	7-8-2016
Bidder/Vendor Company	Date
 Ryan Frost 	 7-8-2016
Bidder/Vendor Representative	Date





1

15a



State of Oklahoma SW797 - Buy America Pre Award

System (Or Group of Components)		Supplier Name	Manufacturing Location (U.S. or Foreign)	Manufacturing Location (If U.S. - City & State; If Foreign - City & Country)	Subcomponent % of Component and Component Total %		Component % of Vehicle	
Component	Description				U.S.	Foreign	U.S.	Foreign
Sub-component		Description						
* COMPONENTS DEFINED IN 49 CFR 661 APPENDIX C- TYPICAL COMPONENTS OF RAIL ROLLING STOCK *								
Shoulder Mount	NAT-1/4 LUAN	Reserve Lumber	U.S.	Rocky River, OH	0.89%	0.00%		
	NAT-2X4 LENGTHS	Wood studs in foot lengths	U.S.	Rocky River, OH	0.70%	0.00%		
	MAT-VINYL	All Vinyl material for product	U.S.	Bristol, IN	1.42%	0.00%		
	MR-MC12-SPRAY	MC-12 Spray glue	U.S.	Cincinnati, OH	0.12%	0.00%		
	MMC-1120A132	6100B3X1/16C HATCH SEAL	Foreign	China	0.00%	1.16%		
	NAT-1/4 LENGTHS	Wood pieces ten foot length	U.S.	Rocky River, OH	0.70%	0.00%		
	MBW-20368-023	Double Door Grab Handle	Foreign	Youngstown, OH	0.00%	4.20%		
	TINT-BUSDOORS	Deep Dark Tint Bus Doors	U.S.	San Diego, CA	4.39%	0.00%		
	Component Materials Subtotal				88.39%	11.61%	36.68%	0.00%
	Shoulder Mount	FT-SHOULDER(1)	(1) Shoulder Mounts Installed Ford Transit	U.S.	City - Country/State			
MBW-50035		TRANSIT HIGH BELT MOUNT	U.S.	Wooster, OH	64.96%	0.00%		
FASTENERS		All Fasteners for Installation	Foreign	China	0.00%	20.02%		
AMFA-200269390		AMFA FLOOR POCKET	Foreign	Netherlands	0.00%	15.02%		
Component Materials Subtotal				64.96%	35.04%		0.62%	
Wheelchair Securement	Component	Component Description	U.S.	City - Country/State				
	MBW-56987	Metal Tie Down Storage Box	U.S.	Akron, OH	14.27%	0.00%		
	QST-Q5-7580	Webbing Loops	Foreign	China	0.00%	1.11%		
	QST-Q-8306-SC	QRT MAX Level 3 Tie Down Kit	U.S.	Ft. Lauderdale, FL	41.81%	0.00%		
	QST-Q080020	Ford Transit Installation Kit	U.S.	Ft. Lauderdale, FL	0.00%	41.81%		
	AMFA-200269390	AMFA FLOOR POCKET	Foreign	Netherlands	0.00%	1.00%		
	Component Materials Subtotal				56.08%	43.92%		5.16%
	Remove and reinstall OEM Seats	Component Description	U.S.	City - Country/State				4.04%
	Component	Labor Only - No Components			0.00%	0.00%		
	Component Materials Subtotal				0.00%	0.00%		
Front End Alignment	Component Description	U.S.	City - Country/State				0.00%	
Component	Sub Contract Labor Only - No Components			0.00%	0.00%		0.00%	
Component Materials Subtotal				0.00%	0.00%		0.00%	
Roof Hatch	Component Description	U.S.	City - Country/State					
Component	Transpec Roof Hatch with 6" Tr	U.S.	Charlotte, NC	94.83%	0.00%			
FASTENERS	All Fasteners for installation	Foreign	China	0.00%	3.52%			
JFK-X89500-SC	Extrabond 9500-SC Hybrid Polyu	U.S.	Massillon, OH	1.65%	0.00%			
Component Materials Subtotal				96.48%	3.52%		0.00%	
Exterior Steps	Component Description	U.S.	City - Country/State				2.91%	
Component	MMC-9542K222	McMaster Carr	Foreign	China	0.00%	1.27%		
MBW-20364	LOWER TRIM	U.S.	Akron, OH	16.83%	0.00%			
FASTENERS	All Fasteners for installation	Foreign	China	0.00%	1.05%			
MBW-50058-057	FRONT FLAP	U.S.	Wooster, OH	1.14%	0.00%			
MBW-20380-001	10" DS/PS SHORT TREAD EXPANDED	U.S.	Wooster, OH	14.50%	0.00%			
MBW-50058-030	Bracket Weldment	U.S.	Wooster, OH	8.64%	0.00%			
DIS-RS-SRW	1" x 50yd Roll red/white refle	U.S.	Huntington Beach, CA	1.47%	0.00%			
FASTENERS	All Fasteners for installation	Foreign	China	0.00%	4.19%			
MBW-50058-057	FRONT FLAP	U.S.	Wooster, OH	1.14%	0.00%			



State of Oklahoma SW797 - Buy America Pre Award

System (Or Group of Components)		Supplier Name	Manufacturing Location (U.S. or Foreign)	Manufacturing Location (If U.S. - City & State; if Foreign - City & Country)	Subcomponent % of Component and Component Total %		Component % of Vehicle	
Component	Description				U.S.	Foreign	U.S.	Foreign
Subcomponent	Description							

* COMPONENTS DEFINED IN 49 CFR 561 APPENDIX C - TYPICAL COMPONENTS OF RAIL ROLLING STOCK *

MBW-20380-001	10" DS/PS SHORT TREAD EXPANDED	CNC Metal	U.S.	Wooster, OH	14.50%	0.00%		
MBW-50058-030	Bracket Weldment	CNC Metal	U.S.	Wooster, OH	8.64%	0.00%		
DFB-RS-SRW	1" x 35yd Roll red/white reffe	Darling Fire and Safety	U.S.	Huntington Beach, CA	1.47%	0.00%		
FASTENERS	All Fasteners for Installation	Endries	Foreign	China	0.00%	4.19%		
MBW-50058-99	800lbs Reinforcement Bracket	CNC Metal	U.S.	Wooster, OH	20.96%	0.00%		
Component Materials Subtotal					89.30%	10.70%		
							4.90%	0.00%

System Name	Component	Component Description	Component Supplier	U.S.	City - Country/State			
CLEANUPPY		Clearing Products for Detail o	Dove	U.S.	Houston, TX	50.25%	0.00%	
BPW-5B23		NO SMOKING Decal, Red on white	Cutting Edge Signs	U.S.	Twinsburg, OH	8.11%	0.00%	
CUT-WARCARD		Warranty Service Card	Cutting Edge Signs	U.S.	Twinsburg, OH	0.80%	0.00%	
GEA-EMEXDEC		Emergency Exit Decal	Cutting Edge Signs	U.S.	Twinsburg, OH	8.07%	0.00%	
CUT-TRANEXTRASP		Ford Transit Extra Space Decal	Cutting Edge Signs	U.S.	Twinsburg, OH	5.53%	0.00%	
CUT-OVHDHT HR		Overhead height decals- 9' 1"	Cutting Edge Signs	U.S.	Twinsburg, OH	4.86%	0.00%	
CUT-FRW LOGO		TransitWorks Logo	Cutting Edge Signs	U.S.	Twinsburg, OH	4.46%	0.00%	
ADD-TRANFRAME		Ford Transit Frame Bracket	Auto Dealer Designs	U.S.	Akron, OH	4.65%	0.00%	
GRAFTIREPRESS		Ford Transit License Plate Ins	Cutting Edge Signs	U.S.	Akron, OH	3.65%	0.00%	
GRAFTPOVERLAY		tire pressure overlay	Cutting Edge Signs	U.S.	Twinsburg, OH	2.28%	0.00%	
NTEA-BLNK LBL		Blank Label to Print Altered o	Cutting Edge Signs	U.S.	Twinsburg, OH	0.80%	0.00%	
CUT-TRANWARRANT		Ford Transit warranty Decal	Cutting Edge Signs	U.S.	Twinsburg, OH	2.68%	0.00%	
Component Materials Subtotal					100.00%	0.00%		
							0.31%	0.00%

Safety Kit	Component	Component Description	Component Supplier	U.S.	City - Country/State			
DFB-4661201		Kiddie 5lb Fire Extinguisher	Darling Fire and Safety	Foreign	Mexico	21.57%	0.00%	
DFB-FEC7BR		Kiddie Vinyl Fire Extinguisher Cover	Darling Fire and Safety	Foreign	Mexico	9.18%	0.00%	
SL-8705		Seat Belt Cutter	Supplier Name	Foreign	China	0.00%	2.51%	
COR-95-03-008		Triangle Kit	Darling Fire and Safety	U.S.	Franklin Park, IL	9.40%	0.00%	
SWA-FZQ0-031		Bloodborn Pathogen Kit	Darling Fire and Safety	U.S.	Kansas City, MO	15.60%	0.00%	
SWA-S203-045		24 Unit First Aid Kit	Darling Fire and Safety	U.S.	Kansas City, MO	33.19%	0.00%	
FASTENERS		All Fasteners for Installation	Endries	China	China	0.00%	2.77%	
MBW-50059-001		Triangle Kit Mounting Bracket	NC Chassis	U.S.	Akron, OH	4.77%	0.00%	
Component Materials Subtotal					94.72%	5.28%		
							1.85%	0.00%

Totals								
Vehicle Material Subtotal								
Vehicle Material Total Cost								
Vehicle Total Cost (Including Profit & Manufacturing)								
						93.28%		6.72%

Final Assembly Location: Akron, Ohio

Description of activities at Final Assembly Location

The completed vehicle will be received from Ford. TransitWorks will remove the interior and OEM seats. A Stainless Steel Bus door frame will be installed at the side doors. A 3/4" plywood subfloor will be installed with Altro Floor covering. The OEM seats will be reinstalled in certain areas. A Rear Wheelchair lift, Wheelchair Slide, & Click tie down locations and shoulder belt will be installed. Other items will be provided to meet the bid specs including but not limited to: Front End Alignment, Safety Kits and Storage containers.



1090 W. Wilbeth Road, Akron, OH 44314 330-861-1118 FAX 330-861-0281

FEDERAL MOTOR VEHICLE SAFETY STANDARDS

**WMK, LLC dba TransitWorks hereby certifies that the conversions
being proposed (delivered) will meet or exceed all applicable
Federal Motor Vehicle Safety Standards (FMVSS).**

Signed: _____

Dennis W. Summers

Title: Vice President

Date: 11/11/2015



1090 W. Wilbeth Road, Akron, OH 44314 330-861-1118 FAX 330-861-0281

ADA CERTIFICATION

WMK, LLC dba TransitWorks hereby certifies that the conversions being proposed (delivered) will comply with all applicable specifications of the Americans with Disabilities Act.

Signed: _____

Dennis W. Summers

Title: Vice President

Date: 11/11/15

FEDERAL TRANSIT ADMINISTRATION

BUS TESTING PROGRAM

PHASE-IN OF TESTING OF SMALL VEHICLES

Subcategories of Five and Four Year Buses

1. Unmodified Mass-Produced Vans

This subcategory consists of vehicles that are manufactured as complete, fully assembled vehicles as provided by the original equipment manufacturer (OEM). The subcategory includes vans with raised roofs, and/or wheelchair lifts or ramps that are installed by the OEM, or by a party other than the OEM, provided that the installation of these components is completed in strict conformance with the OEM modification guidelines.



Vehicles in this subcategory are not subject to the bus testing requirements.

2. Vehicles Built from Unmodified Mass-Produced Chassis

This subcategory consists of vehicles that are manufactured from incomplete partially assembled chassis as provided by an OEM to a secondary small bus manufacturer. This subcategory includes vehicles whose chassis structure either has not been modified or has been modified in strict conformance with the OEM's modification guidelines. The addition of a tandem or tag axle would exclude a bus model from this subcategory.

Vehicles in this subcategory are subject to the bus testing requirements.

3. Vehicles Manufactured from Modified Mass-Produced Chassis or Vans

This subcategory consists of vehicles that are manufactured from incomplete partially assembled chassis or vans as provided by an OEM to a secondary small bus manufacturer. This subcategory includes vehicles whose chassis structure has been modified to include the addition of a tandem or tag axle; the installation of a drop or lowered floor, changes to the GVWR from the OEM rating or other modifications that are not made in strict conformance with the OEM's modifications guidelines.

Vehicles in this subcategory are subject to the bus testing requirements.

F. T. A.
WASHINGTON D.C.

TIM JOHNSON
PH 202-3660212
FAX 202-3663765

USER NAME

PASSWORD

LOG IN

[Forgot Username?](#)[Forgot Password?](#)[Create an Account](#)

Entity Dashboard

[Entity Overview](#)**Creative Bus Sales, Inc.**

DUNS: 038743944 CAGE Code: 3BKE3

Status: Active

Expiration Date: 08/22/2017

Purpose of Registration: All Awards

14740 Ramona Ave

Chino, CA, 91710-5747,

UNITED STATES

Entity Registration

- Core Data
- Assertions
- Reps & Certs
- POCs

Exclusions

- Active Exclusions
- Inactive Exclusions
- Excluded Family Members

[RETURN TO SEARCH](#)

Entity Overview

Entity Registration Summary

Name: Creative Bus Sales, Inc.
Business Type: Business or Organization
Last Updated By: Terry McCrea
Registration Status: Active
Activation Date: 08/22/2016
Expiration Date: 08/22/2017

Exclusion Summary

Active Exclusion Records? No

SAM | System for Award Management 1.0

IBM v1.P.53.20161012-1315

WWW1



Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

16a

USER NAME

PASSWORD

LOG IN

[Forgot Username?](#)[Forgot Password?](#)[Create an Account](#)

Entity Dashboard

[Entity Overview](#)**WMK, LLC**

DUNS: 147478531 CAGE Code: 465L0

Status: Active

Expiration Date: 10/17/2017

Purpose of Registration: All Awards

4199 Kinross Lakes Pkwy Ste 300

Richfield, OH, 44286-9394,

UNITED STATES

Entity Registration

- Core Data
- Assertions
- Reps & Certs
- POCs

Exclusions

- Active Exclusions
- Inactive Exclusions
- Excluded Family Members

[RETURN TO SEARCH](#)**Entity Overview****Entity Registration Summary**

Name: WMK, LLC
Doing Business As: MOBILITYWORKS
Business Type: Business or Organization
Last Updated By: Anne Rosenthal
Registration Status: Active
Activation Date: 10/17/2016
Expiration Date: 10/17/2017

Exclusion Summary

Active Exclusion Records? No

SAM | System for Award Management 1.0

IBM v1.P.53.20161012-1315

WWW1



Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

16 b

***NOTE: PAGES 18 THRU 24
ARE TO BE COMPLETED BY ODOT
AT TIME OF THE BID AWARD***

SECTION IV PRE AWARD AUDIT:

A. Purchaser's Certification - 49 CFR 663, subpart B:

The **bidder/vendor** has certified that the vehicle to be provided will be the same product as described in the advertised specification. (See attached consolidated certification form signed by the **bidder/vendor**, part III -A). ODOT certifies that the **bidder/vendor** is responsible and will provide a vehicle that will meet or exceed the specifications.

EXECUTE THE FOLLOWING

PRE-AWARD PURCHASER'S REQUIREMENTS CERTIFICATION

As required by Title 49 of the CFR, Part 663 – Subpart B,

Justin Weidel
(ODOT)

certifies that the buses to be purchased,

Ford Transit Rear lift Van
(Number and Description of Buses)

from

Transit Works/CBS
(The Manufacturer),

are the same product described in the recipient's solicitation specification and that the proposed **bidder/vendor** is a responsible **bidder/vendor** with the capability to produce a bus that meets the specifications.

11/9/2016
Date:
Justin Weidel
Signature:

Transportation Manager
Title:

B. BUY AMERICA - 49 CFR 663, subpart B:

The total price of this purchase is less than the small purchase threshold of \$100,000 and is not subject to Buy America requirements. **OR**

The vehicles provided by the **bidder/vendor** (# of vehicles, make, and model) cannot comply with the Buy America requirements, but may qualify for an exception (see attached consolidated certification form signed by the **bidder/vendor**, part II-A).. **OR**

The **bidder/vendor** has certified that the vehicles (# of vehicles, make, and model) will comply with the Buy America requirements. (See attached consolidated certification form signed by the **bidder/vendor**, part II-A). The **bidder/vendor** has also completed the attached domestic content worksheet. (Or the **bidder/vendor** has provided a certificate from the manufacturer that lists the domestic content of each component, states that the vehicle is composed of at least 60% domestic content, describes construction activities, and gives the location of construction activities.) The agency certifies that the vehicles provided will meet the Buy America requirements.

NOTE: Only one of the following Certifications should be signed, not both.

PRE-AWARD BUY AMERICA COMPLIANCE CERTIFICATION:

As required by Title 49 of the CFR, Part 663 – Subpart B,

Justin Neidel
(ODOT)

is satisfied that the buses to be purchased,

Ford Transit Rear lift Van
(Number and Description of Buses)

from

Transit Works/CBS
(The Manufacturer)

meet all requirements of Section 165(b)(3) of the Surface Transportation Assistance Act of 1982, as amended. The recipient, or its appointed analyst

N/A
(The Analyst Not the Manufacturer or Its Agent)

has reviewed documentation provided by the **manufacturer**, which lists (1) the actual component and subcomponent parts of the buses identified by the **manufacturer**, country of origin, and cost; and (2) the actual location of the final assembly point for the buses, including a description of the activities that took place at the final assembly point and the cost of final assembly.

Justin Neidel
Signature:

11/9/2016
Date:
Transportation Manager
Title:

OR

**If not applicable, execute the following exemption certification
On next page**

B. PRE-AWARD BUY AMERICA EXEMPTION CERTIFICATION

For the Procurement of vehicle(s) that require an FTA waiver:

As required by Title 49 of the CFR, Part 663 – Subpart B,

(ODOT)

certifies that there is a letter from FTA that grants a waiver to the buses to be purchased

(Manufacturer, Number and Description of Buses)

from the Buy America requirements under Section 165(b)(1), (b)(2), or (b)(4) of the Surface Transportation Assistance Act of 1982, as amended.

Date:

Signature:

Title:

C. FEDERAL MOTOR VEHICLE SAFETY STANDARDS (FMVSS) - 49 CFR 663, subpart D:

The **bidder/vendor** has certified that the vehicle complies with relevant **FMVSS** issued by the National Highway Traffic Safety Administration in 49 CFR Part 571 (see attached **FMVSS** certification form signed by **bidder/vendor**). The **PURCHASER** certifies that the vehicles that the vehicles will meet **FMVSS**.

EXECUTE THE FOLLOWING:

EXECUTE THE FOLLOWING (Only one of the following FMVSS Certifications should be signed, not both.

PRE-AWARD FMVSS COMPLIANCE CERTIFICATION:

As required by Title 49 of the CFR, Part 663 – Subpart D,

Justin Weidel
(ODOT)

certifies that it received, at the post-delivery stage, a copy of

Transit Works/CBS
(The Manufacturer)

self-certification information stating that the buses,

Ford Transit Rear lift Van
(Manufacturer, Number and Description of Buses)

comply with the relevant Federal Motor Vehicle Safety Standards issued by the National Highway Traffic Safety Administration in Title 49 Code of Federal Regulations, Part 571.

11/9/2016

Date:

Justin Weidel
Signature:

Transportation Manager
Title:

OR

NEXT PAGE

C. PRE-AWARD FMVSS EXEMPTION CERTIFICATION:

As required by Title 49 of the CFR, Part 663 – Subpart D,

(ODOT)

certifies that it received at the pre-award stage, a statement from

(The Manufacturer)

indicated that the buses,

(Number and Description of Buses)

will not be subject to the Federal Motor Vehicle Safety Standards issued by the National Highway Traffic Safety Administration in Title 49 Code of Federal Regulations, Part 571.

Date:

Signature:

Title:

PRE- AWARD CHECKLIST:

THE FOLLOWING CHECKLIST IS TO BE COMPLETED BY THE BUYER AND ODOT PERSONNEL BEFORE BID IS AWARDED.

This checklist will be used to ensure that all required clauses and certifications are included in the vendor=s returned bid packet and that all required certifications have been signed by the vendor.

Section I. FOR ALL BIDS:

Buyer's initial all lines below:

FMVSS CERTIFICATION: Signed by Bidder/Vendor?

A. **Incorporation of Federal Transit Administration Terms:** Initialed by Bidder?

B. **Federal Changes:** Initialed by Bidder?

C. **DBE Certification:** Initialed by Bidder?

D. **Air Conditioning Performance:** Initialed by Bidder?

E. **Interest of Members of or Delegates to Congress:** Initialed by Bidder?

F. **Prohibited Interest:** Initialed by Bidder?

G. **Cargo Preference:** Initialed by Bidder?

H. **Energy Conservation:** Initialed by Bidder?

I. **Clean Water and Air:** Initialed by Bidder?

J. **No Obligation By the Federal Government:** Initialed by Bidder?

K. **Program Fraud and False or Fraudulent Statements:** Initialed by Bidder?

L. **Contract Work Hours:** Initialed by Bidder?

1. Overtime requirements:
2. Violation; liability for unpaid wages:
3. Withholding for unpaid wages:
4. Subcontracts:
5. Payrolls and basic records:

M. **Civil Rights:** Initialed by Bidder?

1. Nondiscrimination:
2. Equal Employment Opportunity:

N. **Altoona Test Certification completed:** Initialed by Bidder?

1. Report Summary enclosed? Attached to bid? *N/A*
2. Altoona Test Report # listed by Bidder? *N/A*

O. **Debarment and Suspensions:** Initialed by Bidder?

1. **EPLS Report** from www.epsls.gov: Attached to bid by Procuring Agency?

CONTINUED PRE- AWARD CHECKLIST:

Section II.

- A. Buy America Certification signed: Signed by Bidder/Vendor?
- B. Domestic Content Worksheet signed: Signed by Bidder/Vendor?
- C. Lobbying Certification signed: Signed by Bidder/Vendor?

[Handwritten initials]
[Handwritten initials]
[Handwritten initials]

Section III. CERTIFICATION TO PURCHASER:

- A. Completed and signed?

[Handwritten initials]

The previous checklist was to determine if the Bidder/Vendor read and completed all required necessary documentation. The following checklist is to determine if ODOT signed and completed the required Certifications.

Section IV. PRE AWARD AUDIT (signed by ODOT STAFF)

- A. Purchaser=s Certification - 49 CFR 663, subpart B: Executed by ODOT?
Pre-Award Purchaser's Requirements Certification:
- B. Buy America - 49 CFR 663, subpart B: Executed by ODOT?
Pre-Award Buy America Compliance Certification, or
Pre-Award Buy America Exemption Certification:
- C. FMVSS - 49 CFR 663, subpart D: Executed by ODOT?
Pre-Award FMVSS Compliance Certification, or
Pre-Award FMVSS Exemption Certification:

[Handwritten initials]

[Handwritten initials]

[Handwritten initials]

I hereby attest that each item was reviewed and that my initials above indicate that the item was properly executed on this date.

[Handwritten signature]

ODOT

11/9/2016

Date

[Handwritten signature]

ODOT Reviewer

11/9/2016

Date

***NOTE: PAGES 26 THRU 32
ARE TO BE COMPLETED BY THE PURCHASER
AT TIME OF VEHICLE DELIVERY***

SECTION V POST DELIVERY AUDIT:

A. Purchaser's Certification - 49 CFR 663, subpart C:

After visually inspecting and road testing the contract buses, the agency certifies that the (# of vehicles, make, and model) meet the contract specifications.

- o or, Grantees in areas with populations of 200,000 or less that purchase more than 20 buses.

The agency's resident inspector monitored manufacturing and completed a report providing accurate records of all construction activities. The report addresses how the construction and operation of the vehicles fulfill the contract specifications. After reviewing the report, visually inspecting and road testing the contract buses, the agency certifies that the (# of vehicles, make, and model) meet the contract specifications.

EXECUTE THE FOLLOWING:

NOTE: Only one of the following Certifications should be signed, not both.

POST-DELIVERY PURCHASER'S REQUIREMENTS CERTIFICATION

As required by Title 49 of the CFR, Part 663 – Subpart C, after visually inspecting and road testing the contract buses,

(The Purchaser)

certifies that the buses,

(Number and the Description of Buses)

from

(The Manufacturer),

meet the contract specifications.

Date:

Signature:

Title:

OR

NEXT PAGE

A. POST-DELIVERY PURCHASER'S REQUIREMENTS CERTIFICATION:

As required by Title 49 of the CFR, Part 663 – Subpart C,

(The Purchaser)

certifies that a resident inspector,

(Not an Agent or Employee of the Manufacturer),

was at manufacturing site during the period of manufacture of

(Number and Description of Buses)

The inspector monitored manufacturing and completed a report on the manufacture of the buses providing accurate records of all bus construction activities. The report addresses how the construction and operation of the buses fulfill the contract specifications. After reviewing the report, visually inspecting the buses, and road testing the buses, the recipient certifies that the buses meet the contract specifications.

Date:

Signature:

Title:

B. BUY AMERICA - 49 CFR 663, subpart C:

The total price of this purchase is less than the small purchase threshold of \$100,000 and is not subject to Buy America requirements. **OR**

The agency certifies that there is a letter from FTA, which grants a waiver to the vehicles provided by the vendor (# of vehicles, make, and model) from the Buy America requirements, under Section 165 (b)(1), (b)(2), or (b)(4) of the Surface Transportation Assistance Act of 1982, as amended. **OR**

The agency certifies that it is satisfied that the (# of vehicles, make, and model) meet the requirements of Section 165 (b)(3). The agency has reviewed documentation provided by the **manufacturer** that lists the domestic content of each component, states that the vehicle is composed of at least 60% domestic content, describes construction activities, and gives the location of final construction activities.

NOTE: Only one of the following Certifications should be signed, not both.

POST-DELIVERY BUY AMERICA COMPLIANCE CERTIFICATION:

As required by Title 49 of the CFR, Part 663 – Subpart C,

(The Purchaser)

certifies that the buses received are in fact what they ordered and are satisfied with the,

(Number and Description of Buses)

from

(The Manufacturer)

meet the requirements of section 165(b)(3) of the Surface Transportation Assistance Act of 1982, as amended. The recipient or its appointed analyst

(The Analyst Not the Manufacturer or Its Agent)

has reviewed documentation provided by the **manufacturer**, which lists (1) the actual component and subcomponent parts of the buses identified by the **manufacturer**, country of origin, and cost; and (2) the actual location of the final assembly point for the buses, including a description of the activities that took place at the final assembly point and the cost of final assembly.

Date:

Signature:

Title:

OR

**If not applicable, execute the following exemption certification
On next page**

As required by Title 49 of the CFR, Part 663 – Subpart C,

certifies that there is a letter from FTA, which grants a waiver to the buses received,

from the Buy America requirements under Section 165(b)(1), (b)(2), or (b)(4) of the Surface Transportation Assistance Act of 1982, as amended.

Signature:

Title:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page.

C. FEDERAL MOTOR VEHICLE SAFETY STANDARDS (FMVSS) - 49 CFR 663, subpart D:

The vendor has certified that the vehicle complies with relevant FMVSS issued by the National Highway Traffic Safety Administration in 49 CFR Part 571 (see attached FMVSS certification form provided by the **bidder** upon vehicle delivery). The agency certifies that the vehicles provided meet FMVSS.

EXECUTE THE FOLLOWING:

NOTE: Only one of the following Certifications should be signed, not both.

POST-DELIVERY FMVSS COMPLIANCE CERTIFICATION:

As required by Title 49 of the CFR, Part 663 – Subpart D,

(The Purchaser)

certifies that it received, at the post-delivery stage, a copy of

(The Manufacturer)

self-certification information stating that the buses,

(Manufacturer, Number and Description of Buses)

comply with the relevant Federal Motor Vehicle Safety Standards issued by the National Highway Traffic Safety Administration in Title 49 Code of Federal Regulations, Part 571.

Date:

Signature:

Title:

OR

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C. POST-DELIVERY FMVSS EXEMPTION CERTIFICATION:

As required by Title 49 of the CFR, Part 663 – Subpart D,

(The Purchaser)

certifies that it received, at the Post-delivery stage, a statement from

(The Manufacturer)

indicating that the buses,

(Number and Description of Buses)

are not subject to the Federal Motor Vehicle Safety Standards issued by the National Highway Traffic Safety Administration in Title 49 Code of Federal Regulations, Part 571.

Date

Signature

Title

POST DELIVERY AUDIT

THE FOLLOWING CHECKLIST IS TO BE COMPLETED BY THE BUYER AND ODOT PERSONNEL BEFORE THE VEHICLE(S) ARE ACCEPTED.

Section V VEHICLE DELIVERY CHECKLIST: (to be signed by buyer upon acceptance of vehicle)

Buyer initials all lines below:

A. **Purchaser's Certification - 49 CFR 663, subpart C:**

Post-Delivery Purchaser's Requirements Certification or
Post-Delivery Purchaser's Requirements Certification (Inspector): _____

B. **Buy America - 49 CFR 663, subpart C:**

Post-Delivery Buy America Compliance Certification or
Post-Delivery Buy America Exemption Certification: _____

B. **FMVSS - 49 CFR 663, subpart D:**

Post-Delivery FMVSS Compliance Certification or
Post-Delivery FMVSS Exemption Certification: _____

Section VI CERTIFICATION OF DELIVERY:

By executing this document,

- A. You hereby request that a Lien Entry Form – Motor Vehicle be issued naming the Oklahoma Department of Transportation as Secured Party and that said form(s) will be delivered by the purchaser to a local tag agent for executing and
- B. Assure the vehicle be used in accordance with the federal regulations and current provisions, as applicable.

I hereby attest that each item was reviewed and that my initials above indicate that the item was properly executed.

Purchaser

Date

ODOT Reviewer

Date