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|  | **Agency Acquisitions Exceeding $100,000 Quarterly Report** |

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| This form shall be submitted quarterly to the Central Purchasing Division for the purpose of reporting any contracts exceeding $100,000 awarded by a state agency pursuant to 74 O.S. §85.5(T). Report due dates are: March 31; June 30; September 30; and December 31st.  Submit form to: [CP.feedback@omes.ok.](mailto:CP.feedback@omes.ok.)gov | | | | | | | | | | | | | | |
| **Agency Name:** |  | | **Agency Number:** | | | |  | | | **Report Date:** | |  | | |
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| **Purchase Order Number** | **Supplier/Vendor** | |  | **Description of Purchase** | | | | | | **Total Purchase Amount** | | | **Contract Start Date** | **Contract End Date** |
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| The undersigned, being authorized to sign and file this report on behalf of the agency named herein, hereby affirms: (1) the contracts listed in this report were awarded in accordance with applicable state laws and OMES/Central Purchasing administrative rules; (2) the agency has subject matter experts on staff with the specialized expertise to purchase the goods or services described herein; (3) the agency possesses the necessary legal and procurement staff to procure and monitor the contracts; and (4) the Director of the Office of Management and Enterprise Services issued a certification that the purchase(s) did not conflict with consolidated statewide spend initiatives prior to contract award. | | | | | | | | | | | | | | |
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| Name of Person Filing Report: | |  | | | Title: |  | | | Telephone: | |  | | | |
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| Signature | | | | | | | |  | | | Date | | | |