

Minutes
Capitol-Medical Center Improvement and Zoning Commission
Mar. 16, 2018
8:15 a.m.
Will Rogers Building, Rm. 216
Oklahoma City, Oklahoma
AMENDED

A meeting notice was filed with the Secretary of State and an agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Tiana Douglas
Hillary Farrell
Joshua Greenhaw
Reginald Johnson
Paul Manzelli
Ken Phillips
Janis Powers

MEMBERS ABSENT: Brian Downs
Dan Ross
Jerry Winchester

STAFF/GUESTS: Beverly Hicks, OMES Planning Staff
Karl Kramer, AAG, Oklahoma Attorney General Office
Kimberlee Williams, OMES Deputy Counsel
David Reeder, Blue Haven Pools
Anthony Torres, Pristine Pools
Andy Artus, Resident

A. Roll Call:

In the absence of Chairman Dan Ross, Mr. Manzelli presided over the meeting as chair.

Mr. Manzelli called the meeting to order at 8:19 a.m. A roll call taken and a quorum established. He was advised that notice of a meeting had been given and an agenda posted in accordance with the Open Meeting Act.

B. Minutes:

1. Approval, disapproval and/or amendment of the minutes of the Jan. 26, 2018 meeting.

Ms. Douglas moved to approve the meeting minutes of January. Mr. Johnson seconded the motion. The motion passed and the following votes recorded:

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Johnson, yes; Mr. Manzelli, yes; Mr. Phillips, abstain; Ms. Powers, yes.

C. Special Public Hearings: None.

D. Rezoning Request: None.

E. Conditional Use Permits:

1. **Discussion and possible action regarding CUP-17-18-2, request by Blue Haven Pools to construct an in-ground gunite swimming pool in the rear yard of 608 NE 18th Street in the Lincoln Terrace subdivision.**

Mr. Greenhaw moved to approve. Mr. Johnson seconded the motion. The motion passed and the following votes recorded:

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Johnson, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Ms. Powers, yes.

2. **Discussion and possible action regarding CUP-17-18-3, request by Pristine Pools to construct a 15' x 34' in-ground gunite swimming pool in the rear yard of 608 NE 19th Street in the Lincoln Terrace subdivision.**

Ms. Farrell moved to approve. Mr. Greenhaw seconded the motion. The motion passed and the following votes recorded:

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Johnson, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Ms. Powers, yes.

F. Building Permits: None.

G. Miscellaneous:

1. **Discussion and possible action regarding a governmental services agreement on behalf of the commission between the Office of Management and Enterprise Services and the Oklahoma City Economic Development Trust to develop a district comprehensive plan, cost \$150,000.**

Mr. Greenhaw moved to table this item for a month; pending the need for a special meeting. Ms. Douglas seconded the motion. The motion passed and the following votes recorded:

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Johnson, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Ms. Powers, yes.

2. **Discussion and possible action regarding amendments to the commission's administrative rules, OAR 120:10, to amend definitions, update citations, establish minimum open space requirements in residential districts, limit driveway widths in**

residential districts, establish notification requirements for alteration of shared facilities, and update public notice requirements in historic preservation districts.

Mr. Greenhaw moved to approve. Mr. Johnson seconded the motion. The motion passed and the following votes recorded:

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Johnson, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Ms. Powers, yes.

3. Discussion and possible action to reappoint Joshua Greenhaw to serve a three year on the Historical Preservation and Landmark Board of Review.

Ms. Douglas moved to approve. Mr. Johnson seconded the motion. The motion passed and the following votes recorded:

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Greenhaw, abstain; Mr. Johnson, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Ms. Powers, yes.

H. Reports and possible discussion from Commissioners or Director: None.

I. Adjournment:

There being no further business, Ms. Douglas made the motion to adjourn. Mr. Greenhaw seconded the motion. Seeing no opposition, the meeting adjourned at 8:51 a.m.