

LONG-RANGE CAPITAL PLANNING COMMISSION
MINUTES

Oct.12, 2017, 1:00 p.m.
Oklahoma State Capitol Building
Oklahoma City, OK, Room 419-C

A meeting notice was filed with the Secretary of State an agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Larry DeWitt, Executive Vice President, Farmers Exchange Bank
Kirkland Hall, CEO and Vice Chairman, Hall Capital
Ron Justice, Senator
Travis Mason, Director, Commercial Oklahoma
Jerry Winchester, President/CEO, 63 RANCH LLC.

MEMBERS ABSENT: Jeff Davis, Partner, Acorn Growth Companies
Jeff Stava, Chief Operating Officer, Tulsa Community Foundation
John Estus, Account Director, Saxum

GUESTS: Ben Davis, OMES CAM, Director of Planning
Beverly Hicks, OMES CAM Planning
Melissa Milburn, OMES CAM, Director of Real Estate and Leasing
Services (REALS)
Carie Carman, OMES CAM, Deputy Director of REALS
Jennifer Ramsey, OMES REALS
Ron Dennis, OMES
Tim Tuck, OMES Deputy Counsel
Shelly Zumwalt, OMES Public Affairs Director
Jordan Perdue, Bond Advisor's Office
Anglea Pierce, Director of OCIA
Shawn Ashley, eCapitol

I. Call to order and confirmation of quorum. [Jerry Winchester]

Chairman Winchester called the meeting to order at 1:10 p.m. A roll call was taken and a quorum established. A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

II. Approval of minutes from the Sept. 14, 2017, Commission meeting. [Jerry Winchester]

Mr. Mason moved to approve the meeting minutes of September. Mr. DeWitt seconded the motion, the motion passed and the following votes recorded:

Mr. DeWitt, aye; Mr. Hall, aye; Sen. Justice, Mr. Mason, aye; Mr. Winchester, aye.

III. Discussion and possible action to adopt 2018 Commission meeting dates. [Beverly Hicks]

Mr. Mason moved to approve the 2018 meeting dates. Mr. DeWitt seconded the motion, the motion passed and the following votes recorded:

Feb. 8	Sept. 13
April 12	Oct. 11
June 14	Nov. 8

Mr. DeWitt, aye; Mr. Hall, aye; Sen. Justice, Mr. Mason, aye; Mr. Winchester, aye.

IV. Overview of draft FY2019 Capital Budget and FY2019-2026 Capital Improvements Plan. [Ben Davis]

Mr. Ben Davis recommends for this year's plan document that information be organized in the following sections, same as in previous plans:

- Letter from the Chairman
- Executive summary
- A set of four policy recommendations from the commission: 1) Establish a consistent and adequate annual appropriation for renewal of the state's real property assets. 2) Improve the State Legislature's awareness of the capital needs of state government and connect the capital budget to the appropriations process. 3) Establish mechanisms to ensure accountability for the proper maintenance of the state's real property portfolio. 4) Examine opportunities to consolidate and share facilities services, operations and maintenance functions across agencies and at the regional level.
- Proposed capital budget – FY2019; 45 projects in total, \$31.2 million – Year one debt service for bond issue, \$5.87 million = \$37 million, \$60 thousand dollars. It would require appropriation to the Maintenance of State Building Revolving Fund (MSBRF).
- Eight year Capital Improvements Plan – Includes:
 - Recommendations from the MSBRF.
 - Projects funded from other sources, e.g., agency revolving fund.
 - Bond issue recommendation (including debt service information from the State Bond Advisor) – 15 projects for six agencies based on critical nature/imminent peril of the project: 1) Corrections. 2) Rehabilitation Services. 3) Medical Examiner. 4) Military. 5) Mental Health. 6) Veterans Affairs.
- Recommendations for strategic disposition – Properties that have been identified by the Office of Management and Enterprise Services (OMES) – Talihina Veterans Center (Sales proceeds would support the construction of the new facility) and Northern Oklahoma Resource Center of Enid (Sale proceeds would be used to support consolidation of Greer Center into a smaller footprint on site).
- Summary of Capital Projects from the Oklahoma State Regents for Higher Education – These are projects that are typically not viewed.

Mr. Davis gave a detailed overview on the proposed four policy recommendations, FY2019 Capital Budget by agency, FY2019-2026 Capital Improvements Plan and Bond Issue recommendations.

Pending discussion and feedback from the Commission, staff will make changes and finalize the plan document for consideration and possible action at the commission's November meeting.

No action taken.

V. **Updates and Discussion.** None.

VI. **Adjournment.**

There being no further business, Mr. Hall made a motion to adjourn. Mr. Mason seconded the motion, the motion carried and the meeting adjourned at 1:59 p.m.