

**Incentive Evaluation Commission  
Meeting Minutes  
April 27, 2017  
Oklahoma State Capitol  
Rm. 419C, 2:00 p.m.  
Oklahoma City, Oklahoma**

A meeting notice was filed with the Secretary of State and an agenda posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Ron Brown, Layperson  
Jim Denton, CPA, Auditor of Private Firm  
Carlos Johnson, Certified Public Accountant  
Dr. Cynthia Rogers, Economist  
Lyle Roggow, President of the OK Professional Economic  
Development Council  
Denise Northrup, Ex Officio; Non-voting (OMES)  
Commissioner Burrage, Ex Officio; Non-voting (Tax Commission)  
Secretary Snodgrass, Ex Officio; Non-voting (Dept. of Commerce)

**MEMBERS ABSENT:** None.

**STAFF/GUESTS:** Beverly Hicks, OMES Recording Secretary  
Randall Bauer, PFM  
Deanna Yocco, PFM  
Kevin Watters, PFM  
James Joseph, State Bond Advisor  
Jordan Perdue, State Bond Advisors Office  
Mary Ann Roberts, OK Tax Commission  
Ryan Kilpatrick, FKG Consulting  
Jon Chiappe, ODOC  
Matt Richardson, GCI  
Lundy Kiger, AES Shady Point  
Haley Blood, A&A Advocates  
Dennis Adkins, A&A Advocates  
Nicole Boyles, OEDC  
Michael Davis, OFA  
Jeremy Stoner, OFA  
Scott Minton, OnCue  
Norman Herrera, Sparq  
Jonna Kirschner, CNI

**1. Call to order and establish a quorum. [Lyle Roggow, chairman]**

Chairman Lyle Roggow called the meeting to order at 2:05 p.m. A roll call was taken and a quorum established. The chairman was advised that notice of the meeting was given and an agenda posted in accordance with the Open Meeting Act.

**2. Approval of minutes from the Jan. 26, 2017, Commission meeting. [Lyle Roggow]**

Mr. Denton moved to approve the January meeting minutes. Mr. Brown seconded the motion; the motion passed and the following votes recorded:

Mr. Brown, aye; Mr. Denton, aye; Dr. Rogers, aye; Mr. Roggow, aye.

**Sub-Committee Reports. [Lyle Roggow] – None.**

*Vendor Committee.* [Dr. Cynthia Rogers, Ron Brown] – None.

*Scheduling Committee.* [Lyle Roggow, Carlos Johnson] – None.

*Criteria Committee.* [Dr. Cynthia Rogers, Jim Denton] – None.

**3. Presentation and update on the progress that includes benchmarking and timelines for the incentives being reviewed by PFM Consultant, Randall Bauer. [Lyle Roggow]**

Mr. Bauer provided Commission members with an overview of the twelve 2017 incentives for their review and deliberation. PFM listed them in the same type of format as last year and added a breakdown in appendixes A through E to make it more user-friendly.

- Ethanol Fuel Retailer Tax Credit
- Clean Burning Fuel Vehicle Credit
- Production Enhancement Rebate
- Economically At-Risk-Lease
- Reestablished Production Rebate
- Coal Production Credit
- Small Employer Quality Jobs Program
- 21<sup>st</sup> Century Quality Jobs
- High Impact Quality Jobs Program
- Quality Jobs Program
- Home Office Tax Credit
- Capital Gain Deduction

Appendixes:

- A. Quality Jobs Basic Industries
- B. 21<sup>st</sup> Century Quality Jobs Basic Industries
- C. Small Employer Quality Jobs Basic Industries
- D. List of Evaluations Referenced
- E. Benchmarking Tables

Mr. Bauer reported that the document will continue to evolve and change with additional information, as well as conversations with stakeholders and subject-matter experts who help identify other useful benchmarks and evaluations. As PFM receives and works through the incentives, they will amend the document as it evolves and keep the Commission updated.

The 2017 Incentive Evaluation Reference Sheets document is located on the IEC website within the 'Documents' tab.

<http://iec.ok.gov/>

*Secretary Snodgrass arrived at 2:15 p.m.*

*Commissioner Johnson arrived at 2:26 p.m.*

Presentation only. No action taken.

**4. Announcements. [Lyle Roggow]**

Chairman Roggow welcomed Commissioner Steve Burrage as the new ex officio member of the Tax Commission, replacing Commissioner Dawn Cash.

Chairman Roggow reported the next meeting is Aug. 24, 2017, at 2:00 p.m., in Room 419C.

**5. Adjourn. [Lyle Roggow]**

There being no further business, Mr. Brown made the motion to adjourn. Dr. Rogers seconded the motion. Seeing no opposition, the meeting adjourned at 2:38 p.m.