

SPECIAL MEETING MINUTES
LONG-RANGE CAPITAL PLANNING COMMISSION
Feb. 9, 2017, 1:00 p.m.
Oklahoma State Capitol Building
Oklahoma City, OK, Room 419-C

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Larry DeWitt, Executive Vice President, Farmers Exchange Bank
John Estus, Account Director, Saxum
Kirkland Hall, CEO and Vice Chairman, Hall Capital
Jerry Winchester, President/CEO, Seventy Seven Energy
Travis Mason, Director, Commercial Oklahoma

MEMBERS ABSENT: Cliff Branan, Branan Property Company
Jeff Davis, Partner, Acorn Growth Companies
Jeff Stava, Chief Operating Officer, Tulsa Community Foundation

GUESTS: Denise Northrup, Chief Operating Officer
Ben Davis, OMES CAM, Director of Planning
Tim Tuck, OMES CAM, Legal Division
Beverly Hicks, OMES CAM, Administration
Mike Jones, OMES CAM, Director of Construction and Properties
Melissa Milburn, OMES CAM, Director of Real Estate and Leasing Services (REALS)
Carie Carman, OMES CAM, REALS
Jennifer Ramsey, OMES CAM, REALS
Angela Pierce, OMES CAM, OCIA Administrator
Jim Joseph, State Bond Advisor
Jordan Perdue, Bond Advisor's Office

I. Call to order and confirmation of quorum. [Jerry Winchester]

Chairman Winchester called the meeting to order at 1:00 p.m. A roll call was taken and a quorum was established. A meeting notice was filed with the Secretary of State and an agenda posted in accordance with the Open Meeting Act.

II. Approval of minutes from the Nov. 3, 2016, Commission meeting. [Jerry Winchester]

Mr. Mason moved to approve the November meeting minutes. Mr. DeWitt seconded the motion, the motion passed and the following votes were recorded:

Mr. DeWitt – aye; Mr. Mason – aye; Mr. Hall – aye; Mr. Winchester – aye; Mr. Estus – abstain.

III. Discussion and possible action to approve the transfer of state-owned property. [Melissa Milburn]

a. Vacant land located north of N.E. 21st and east of the Highway I-235 off ramp in the State Capitol Complex, Oklahoma City, Oklahoma County.

Ms. Milburn reported that this is for the I-235 north bound off ramp Oklahoma Department of Transportation (ODOT) improvement project.

The Office of Management and Enterprise Services (OMES) requested approval from the Commission to transfer the said vacant property, owned by the State of Oklahoma, from OMES to ODOT, at fair market value for \$24,900.00.

Proceeds from the sale will be deposited in the Maintenance of State Buildings Revolving Fund (MSBRF).

b. Vacant land located 900 N. Stiles, immediately south of the Commerce Building, Oklahoma City, Oklahoma County.

OMES requested approval to transfer the undeveloped vacant property owned by the Oklahoma Department of Commerce (ODOC) to the Oklahoma Tourism and Recreation Department (OTRD) for a future addition. In order to obtain the bonds to build the annex, ODOC has to transfer a parcel of the undeveloped land to OTRD.

There are no proceeds from the transfer.

The Office of Management and Enterprise Services recommends approval for the transfer of both properties (a, b).

Mr. Hall made a motion to approve. Mr. DeWitt seconded the motion, the motion passed and the following votes were recorded:

Mr. DeWitt – aye; Mr. Mason – aye; Mr. Hall – aye; Mr. Winchester – aye; Mr. Estus – aye.

IV. Updates and Discussion. [Ben Davis] None.

Mr. Davis informed that a presentation of AssetWorks (AIM) will be given at the April meeting.

He reported that Governor Fallin included the Commission recommendations in her executive budget this year that included the bond issue and the Maintenance of State Building Revolving Fund appropriation.

V. Adjournment.

There being no further business, Mr. DeWitt made a motion to adjourn. Mr. Hall seconded the motion. Motion carried. The meeting adjourned at 1:18 p.m.