

Minutes
Capitol-Medical Center Improvement and Zoning Commission
Dec. 16, 2016
8:15 a.m.
Will Rogers Building, Rm. 216
Oklahoma City, Oklahoma

A meeting notice was given and an agenda was posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Tiana Douglas
Brian Downs
Reginald Johnson
Paul Manzelli
Ken Phillips
Dan Ross
Sarah Welch

MEMBERS ABSENT: Hillary Farrell
Joshua Greenhaw
Jerry Winchester

STAFF/GUESTS: Ben Davis, OMES Zoning Administrator, Director of Planning
Beverly Hicks, OMES CAM, Support Staff
Karl Kramer, Attorney General's Office

A. Roll Call:

The meeting was called to order by Chairman Ross at 8:20 a.m. Roll call was taken and a quorum was established. He was advised that notice of the meeting was given and an agenda posted in accordance with the Open Meeting Act.

B. Minutes:

1. Approval, disapproval and/or amendment of the minutes of Nov. 18, 2016 meeting.

Ms. Welch moved to approve the November meeting minutes. Mr. Manzelli seconded the motion, the motion passed and the following votes were recorded:

Ms. Douglas, yes; Mr. Downs, abstain; Mr. Johnson, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Mr. Ross, yes; Ms. Welch, yes.

Mr. Johnson entered the meeting at 8:21 a.m.

- C. **Special Public Hearings:** None.
- D. **Rezoning Request:** None.
- E. **Conditional Use Permits:** None.
- F. **Building Permits:** None.

G. **Miscellaneous:**

1. Discussion and possible action regarding amendments to the commission's administrative rules, OAR 120:10, to clarify existing definitions, add new definitions, eliminate unnecessary definitions, reinstate previously deleted zoning districts, update parking lot landscaping requirements, create historic preservation guidelines, create procedures for dilapidated structures, update zoning maps and eliminate tree planting standards.

Ms. Douglas moved to approve the draft. Mr. Johnson seconded the motion, the motion passed and the following votes were recorded:

Ms. Douglas, yes; Mr. Downs, yes; Mr. Johnson, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Mr. Ross, yes; Ms. Welch, yes.

H. **Reports and possible discussion from Commissioners or Director:** None.

I. **Adjournment:**

There being no further business, Mr. Manzelli made the motion to adjourn. Mr. Phillips seconded the motion. Seeing no opposition, the meeting adjourned at 9:35 a.m.