

**OKLAHOMA CAPITOL IMPROVEMENT AUTHORITY**  
**Special Meeting Minutes**  
**AMENDED**  
**June 27, 2016**  
**3:30 p.m.**  
**Governor's Large Conference Room**  
**State Capitol Building**  
**Oklahoma City, Oklahoma**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Mary Fallin, Governor  
Todd Lamb, Lt. Governor  
Ken Miller, State Treasurer  
Preston Doerflinger, Director, OMES  
Dick Dutton, Director, Tourism and Recreation  
Thomas Kemp, Secretary-Member, Oklahoma Tax Commission  
Ed Lake, Director, Department of Human Services

**MEMBERS ABSENT:** Mike Patterson, Director, Oklahoma Dept. of Transportation

**GUESTS:** Angela Pierce, Office of Management and Enterprise Services  
Tim Tuck, Office of Management and Enterprise Services  
Beverly Hicks, Office of Management and Enterprise Services  
Russell Hulin, Deputy, Oklahoma Dept. of Transportation  
Jim Joseph, State Bond Advisor  
Jordan Perdue, State Bond Advisor's Office  
Kim Heaton, Attorney General's Office  
Keith Beall, Lieutenant Governor's Office  
Lynne Bajema, State Comptroller, Office of Management and Enterprise Services  
Shawn Ashley, ECapitol

**1. Call to order and establish a quorum. [Chair]**

Governor Fallin called the meeting to order at 3:30 p.m. A roll call was taken and a quorum was established. The governor was advised that notice of the meeting had been given, and an agenda posted in accordance with the Open Meeting Act.

**2. Approval of the June 27, 2016, minutes. [Chair and Board]**

Lt. Governor Lamb moved to approve the minutes of the meeting held June 27, 2016. Treasurer Miller seconded the motion. The motion passed and the following votes were recorded:

Governor Fallin – aye; Lt. Governor Lamb – aye; Treasurer Miller – aye; Secretary Doerflinger - aye; Commissioner Kemp- abstain; Director Lake – aye; Director Dutton – aye.

**3. Discussion and possible action to authorize OCIA staff, with the assistance of the Oklahoma State Bond Advisor, to prepare and distribute request for proposals (“RFPS”) for services of bond counsel, underwriter(s), paying agent/registrar, printer and to appoint and authorize a committee for the purpose of making recommendations to the Authority for selection of bond counsel, underwriter(s), and paying agent/registrar with respect to the proposed Twenty-Five Million dollars (\$25,000,000) bond issue authorized by Senate Bill 839 to construct the Oklahoma Museum of Popular Culture, approved by the 2015 Legislature and enacted by the Governor and authorizing OCIA staff to select the lowest bid for printing services . [Angela Pierce & Jordan Perdue]**

Lt. Governor Lamb moved to approve as submitted. Secretary Doerflinger seconded the motion. The motion passed and the following votes were recorded:

Governor Fallin – aye; Lt. Governor Lamb – aye; Treasurer Miller – aye; Secretary Doerflinger - aye; Commissioner Kemp- aye; Director Lake – aye; Director Dutton – aye.

**4. Discussion and possible action to authorize OCIA staff, with the assistance of the Oklahoma State Bond Advisor, to prepare and distribute request for proposals (“RFPs”) for services of paying agent/registrar and printer, and to appoint and authorize a committee for the purpose of making recommendations to the Authority for selection of paying agent/registrar with respect to the proposed Nine Million dollars (\$9,000,000) bond issue authorized by House Bill 1112 to provide funding for the Oklahoma Tourism and Recreation Commission offices approved by the 2007 Legislature and enacted by the Governor, and authorizing OCIA staff to select the lowest bid for printing services. Bond counsel and underwriter were previously selected by the OCIA board in October of 2007. [Angela Pierce & Jordan Perdue]**

Lt. Governor Lamb moved to approve as submitted. Treasurer Miller seconded the motion. The motion passed and the following votes were recorded:

Governor Fallin – aye; Lt. Governor Lamb – aye; Treasurer Miller – aye; Secretary Doerflinger - aye; Commissioner Kemp - aye; Director Lake – aye; Director Dutton – abstain.

**5. Discussion and possible action to authorize OCIA staff, with the assistance of the Oklahoma State Bond Advisor, to prepare and distribute request for proposals (“RFPs”) for services of**

**bond counsel, underwriter(s), paying agent/registrar, printer and to appoint and authorize a committee for the purpose of making recommendations to the Authority for selection of bond counsel, underwriter(s), and paying agent/registrar with respect to the proposed Two Hundred Million dollars (\$200,000,000) bond issue authorized by House Bill 3231 for the Department of Transportation projects identified in the Oklahoma Transportation Commission's Construction Work Plan approved by the 2016 Legislature and enacted by the Governor, and authorizing OCIA staff to select the lowest bid for printing services. [Angela Pierce & Jordan Perdue]**

Governor Fallin approved Ms. Pierce request to use the same committee (Secretary Doerflinger, Director Dutton, and Treasurer Miller) that was selected for the "RFP" process for the refundings from the May meeting on the three new issues discussed at today's meeting.

Treasurer Miller moved to approve as submitted. Director Lake seconded the motion. The motion passed and the following votes were recorded:

Governor Fallin – aye; Lt. Governor Lamb – aye; Treasurer Miller – aye; Secretary Doerflinger - aye; Commissioner Kemp - aye; Director Lake – aye; Director Dutton – aye.

- 6. Discussion and possible action to approve a Declaration of Official Intent to Reimburse Capital Costs (reimbursement resolution) relating to the Oklahoma Historical Society's request for reimbursement of expenses, and authorizing reimbursement of eligible expenses from the proceeds of proposed \$25,000,000 Museum of Popular Culture bond issue authorized by Senate Bill 839, approved by the 2015 Legislature and enacted by the Governor. [Angela Pierce & Kim Heaton]**

Director Dutton moved to approve as submitted. Treasurer Miller seconded the motion. The motion passed and the following votes were recorded:

Governor Fallin – aye; Lt. Governor Lamb – aye; Treasurer Miller – aye; Secretary Doerflinger - aye; Commissioner Kemp - aye; Director Lake – aye; Director Dutton – aye.

- 7. Discussion and possible action to approve a Declaration of Official Intent to Reimburse Capital Costs (reimbursement resolution) relating to the Oklahoma Department of Tourism's request for reimbursement of expenses, and authorizing reimbursement of eligible expenses from the proceeds of proposed \$9,000,000 Oklahoma Department of Tourism bond issue authorized by House Bill 1112, approved by the 2007 Legislature and enacted by the Governor. [Angela Pierce & Kim Heaton]**

Treasurer Miller moved to approve as submitted. Secretary Doerflinger seconded the motion. The motion passed and the following votes were recorded:

Governor Fallin – aye; Lt. Governor Lamb – aye; Treasurer Miller – aye; Secretary Doerflinger - aye; Commissioner Kemp - aye; Director Lake – aye; Director Dutton – abstain.

- 8. Discussion and possible action to approve a Declaration of Official Intent to Reimburse Capital Costs (reimbursement resolution) relating to the Oklahoma Department of Transportation's request for reimbursement of expenses, and authorizing reimbursement of eligible expenses from the proceeds of the proposed \$200,000,000 Department of Transportation bond issue authorized by House Bill 3231, approved by the 2016 Legislature and enacted by the Governor. [Angela Pierce & Kim Heaton]**

Treasurer Miller moved to approve as submitted. Secretary Doerflinger seconded the motion. The motion passed and the following votes were recorded:

Governor Fallin – aye; Lt. Governor Lamb – aye; Treasurer Miller – aye; Secretary Doerflinger - aye; Commissioner Kemp - aye; Director Lake – aye; Director Dutton – aye.

**9. Adjournment**

There being no further business, Lt. Governor Lamb made the motion to adjourn. Secretary Doerflinger seconded the motion. Seeing no opposition, the meeting adjourned at 3:51 p.m.