

**Special Meeting Minutes  
Incentive Evaluation Commission  
May 19, 2016  
Oklahoma State Capitol  
Rm. 419-C, 2:00 p.m.  
Oklahoma City, Oklahoma**

A meeting notice was filed with the secretary of state and agenda posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Ron Brown, Layperson  
Jim Denton, Auditor of Private Firm  
Carlos Johnson, Certified Public Accountant  
Cynthia Rogers, Economist  
Lyle Roggow, President of the OK Professional Economic Development Council  
Commissioner Cash, Ex Officio; Non-voting  
Secretary Snodgrass, Ex Officio; Non-voting

**MEMBERS ABSENT:** Secretary Doerflinger, Ex Officio; Non-voting

**STAFF/GUESTS:** John Estus, OMES Public Information Officer  
Beverly Hicks, OMES Recording Secretary  
David Blatt, Director, OK Policy Institute  
Mark Lash, Oklahoma Watch  
Jon Chiappe, Commerce Department  
Alisha Davidson, CSMIC  
Sydney Hill, GAP Consulting  
Lisa Haws, Tax Commission  
Andrew Messer, OK State Treasurer  
Jeremy Stoner, OK Finance Authority  
Nicole Boyles, OEDC  
Janna Kinscherre, Chickasaw Nation Ind.  
Keith O. Bridges, EDC, Lawton, OK  
Michael Davis, OK Finance Authority  
Kalen Taylor, Pro Tempore's Office  
Michael Howard, OMES  
Elizabeth Osburn, Tulsa Regional Chamber  
Jacob Charries, OMES

**1. Call to order and establish a quorum. [Lyle Roggow, chairman]**

The meeting was called to order by Chairman Roggow at 2:06 p.m. A roll call was taken and a quorum was established. He was advised that notice of the meeting was given and an agenda posted in accordance with the Open Meeting Act.

**2. Approval of minutes from the April 19, 2016, meeting. [Lyle Roggow]**

The meeting minutes were amended to reflect the changes that Mr. Johnson and Mr. Denton pointed out.

Mr. Johnson moved to approve the minutes as amended. Mr. Brown seconded the motion; the motion passed and the following votes were recorded:

Ron Brown, aye; Jim Denton, aye; Carlos Johnson, aye; Dr. Cynthia Rogers, aye; Lyle Roggow, aye.

**3. Discussion and Possible action to appoint Commission members to a Vendor Subcommittee. [Lyle Roggow]**

Mr. Denton moved to approve Mr. Brown and Dr. Rogers as the appointed members. Mr. Johnson seconded the motion; the motion passed and the following votes were recorded:

Ron Brown, aye; Jim Denton, aye; Carlos Johnson, aye; Dr. Cynthia Rogers, aye; Lyle Roggow, aye.

**4. Discussion and possible action to appoint Commission members to a Schedule Subcommittee. [Lyle Roggow]**

Mr. Denton moved to approve Mr. Roggow and Mr. Johnson as the appointed members. Mr. Brown seconded the motion; the motion passed and the following votes were recorded:

Ron Brown, aye; Jim Denton, aye; Carlos Johnson, aye; Dr. Cynthia Rogers, aye; Lyle Roggow, aye.

**5. Discussion and possible action to appoint Commission members to a Criteria Subcommittee. [Lyle Roggow]**

Mr. Brown moved to approve Dr. Rogers and Mr. Denton as the appointed members. Mr. Johnson seconded the motion; the motion passed and the following votes were recorded:

Ron Brown, aye; Jim Denton, aye; Carlos Johnson, aye; Dr. Cynthia Rogers, aye; Lyle Roggow, aye.

**6. Discussion and possible action to authorize the Office of Management and Enterprise Services to award a contract to the highest-scoring respondent to the request for proposals for an evaluator to assist the Commission in evaluating economic incentives. [Lyle Roggow]**

Mr. Brown made a motion to accept the recommendation of the evaluation staff that has looked at the Request for Proposals (RFP's). Mr. Rogers seconded the motion; the motion passed and the following votes were recorded:

Ron Brown, aye; Jim Denton, aye; Carlos Johnson, aye; Dr. Cynthia Rogers, aye; Lyle Roggow, aye.

**7. Discussion and possible action on incentive evaluation schedule. [Lyle Roggow]**

No action was taken. Chairman Roggow asked the Commission to look at having a meeting in June.

**8. Adjourn. [Lyle Roggow]**

There being no further business, Mr. Brown made the motion to adjourn. Mr. Johnson seconded the motion. Seeing no opposition, the meeting adjourned at 2:44 p.m.