

LONG- RANGE CAPITAL PLANNING COMMISSION

Meeting Minutes

June 4, 2015

Oklahoma State Capitol

Room 419C, 1:00 p.m.

Oklahoma City, Oklahoma

A meeting notice was filed with the Secretary of State and Agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Cliff Branan, Branan Property Company
Jeffrey Davis, Partner, Acorn Growth Companies
Charles Ford, President, Charles Ford Company
Kirkland Hall, CEO and Vice-Chairman, Hall Capital
Jerry Winchester, President/CEO, Seventy Seven Energy
John Woods, President/CEO, Norman Chamber of Commerce

MEMBERS ABSENT: Grant Humphreys, Town Founder, Carlton Landing
Jeff Stava, Chief Operating Officer, Tulsa Community Foundation

GUESTS: Ben Davis, OMES/DCAM/Director of Planning
Tim Tuck, OMES/CAM/Legal Division
Beverly Hicks, OMES/CAM/Administration
Mike Jones, OMES/CAM/ Director of Construction & Properties
Travis Monroe, OMES/CAM/OCIA Administrator
Melissa Milburn, Director and State Leasing Administrator
Carie Carman, OMES/CAM/Construction and Properties
Jim Joseph, State Bond Advisor
John Estus, OMES/Director of Public Affairs
Dana Webb, OMES/ Director of Policy and Legislative Services
Dedra Blackwell, OMES
Roger Thompson, Senator
Shawn Ashley, E-Capitol

I. Call to order and confirmation of quorum. [Jeff Davis]

Chairman Davis called the meeting to order at 1:00 p.m. A roll was called, and it was ascertained that a quorum was present. Chairperson Davis was advised that notice of the meeting had been given, and an agenda posted by the Open Meeting Act.

II. Approval of Minutes from April 2, 2015, Commission meetings. [Jeff Davis]

Jerry Winchester moved to approve. John Woods seconded the motion, the minutes passed, and the following votes were recorded:

Cliff Branan - aye; Jeff Davis - aye; Charles Ford - aye; Jerry Winchester - aye; John Woods - aye.

III. Overview of 2015 legislation affecting the work of Long- Range Capital Planning Commission. [Dana Webb]

Ms. Webb gave a report on the following four bills:

1. HB 1010 – Relating to the Capitol-Medical Center Improvement and Zoning Commission; re-created through the Sunset Commission of the legislature until July 1, 2022.
2. HB 1023 – Relating to the Capitol Preservation Commission; re-created through the Sunset Commission of the legislature until July 1, 2019.
3. HB 1560 –Allows the Real Estate and Leasing group to use \$50,000.00 out of the Maintenance of State Building Revolving Fund for technology use.
4. HB 1986 – Allows the Long-Range Capital Planning Commission in the RFP process to place a designee, if one of the commission members is unable to be involved in the process.

IV. Update on progress of FY2015 capital projects, FY2016 project implementation, and FY2017 planning. [Ben Davis]

Mr. Davis informed the commission, as of, May 28, 2015, six of the one hundred projects are fully complete; forty-three are under construction, seven are in the bidding process and a quarter of those are in the consulting phase.

Tourism has one project that is waiting on a federal grant decision. They expect to know something by next month.

There were twenty projects that were either deleted, or funds moved to other projects based on the decision making of the Long-Range Capital Planning Commission. This includes five projects from the Department of Veterans Affairs that had completed projects with other funds and one project from Tourism they weren't able to complete, so they deleted it. Those funds will roll back into the funds for FY2016 implementation.

The LRCPC approved \$29.48 million dollars for one hundred projects for FY2015; \$18.7 million have been encumbered for the projects. There is \$9.5 million left to encumber on the twenty-two projects that are in the consulting phase. \$1.3 million are for the projects left over from those projects that were deleted.

The Real Estate and Leasing Services (REALS) sold the OETA building in Tulsa and a vacant parcel in Love County that was a human services property in 2013. The direct appropriation was

received in 2014. A parcel was sold in Cleveland County for \$83,952.00. To date in 2015, REALS has sold one property that has went into the fund for \$30,042.92.

Mr. Davis provided examples to the commissioners of completed projects from agencies that were pleased with their outcomes:

1. The Department of Corrections Chief Administrator, Ashlee Clemmons wrote a letter expressing her gratitude to the LRCPC for getting roofs replaced that made for a better work environment for their employees.
2. The Kate Bernard Correctional Center received a new deck and roof with shingles.
3. The Dick Conner Correctional Center received funding for replacement of cell doors and locks throughout the facility.
4. The Mable Bassett Center roof was replaced.
5. Fully replaced the irrigation system at Goldsby, where the Department of Agriculture has a large forestry ceiling operation, which is a major economic driver for forestry.
6. New parking lot at the Department of Public Safety headquarters at 36th and MLK.
7. The Claremore Veterans Center chillers were replaced.

Mr. Davis gave the commissioners an update and overview on the Maintenance of State Building Revolving Funds for FY2016 project implementation. There is \$17,018,594.71 to implement eighteen projects on the list for FY2016.

This year, deadlines were implemented to help keep agencies on track. The goal is to have everything encumbered and under construction by June 15, 2016.

A capital funding cycle plan will be developing this fall for FY2017. The new budget system Hyperion begun in March 2015, and replaced the old system. The staff is assisting agencies with the new system as it presents a bit of a learning curve. July 1, 2015 is the deadline for entries. The prioritization process will begin for FY2017 – 2024. A draft will be provided at September's meeting.

V. Election of a new Chairman for the Long-Range Capital Planning Commission. [Jeff Davis]

A motion was made by Jerry Winchester for John Woods to assume the position as chairman. The motion passed unanimously and following votes were recorded:

Cliff Branan - aye; Jeff Davis - aye; Charles Ford - aye; Kirkland Hall - aye; Jerry Winchester - aye.

Mr. Hall entered the meeting at 1:17 p.m.

VI. Updates and Discussion. (discussion limited to agenda items and 5 minutes in duration) [Jeff Davis]

Mr. Davis, Planning Director, will contact the sub-committees and set up meetings to retrieve some informal input on the prioritization and analysis of the projects.

VII. Adjournment. [Jeff Davis]

There being no further business; Jerry Winchester made a motion to adjourn. Kirkland Hall seconded the motion. Motion carried. The meeting adjourned at 1:29 p.m.

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