

**OKLAHOMA CAPITOL IMPROVEMENT AUTHORITY
SPECIAL MEETING**

DATE AUGUST 13, 2013

9:30 a.m.

**State Capitol Building
Governor's Large Conference Room**

AGENDA

1. Call to Order and establish a quorum. [Chair]
2. Approval of the January 17th, 2013 Minutes. [Chair and Board]
3. Discussion and possible action on a Resolution approving and authorizing the issuance of OCIA refunding revenue bonds in a sufficient aggregate principal amount not to exceed Three Hundred and Twenty-Five Million dollars (\$325,000,000) or such lesser amount as may be needed to complete the refunding of one or more series on a tax-exempt or taxable basis (the "Refunding Bonds") after payment of issuance costs, and capitalized interest, if any, to provide for the refunding of the Authority's outstanding Series 2003A, 2003B, 2005A, 2005B, 2005C, 2005D, 2005E and 2005F Bonds (the Outstanding Bonds), pursuant to O.S. § Section 156.1 of Title 73 as amended; approving the sale of the Refunding Bonds at negotiated sale; providing for a certificate of determination; specifying the terms and conditions of the Refunding Bonds; continued utilization of the existing Lease and Use Agreements and other agreements of the agencies that entered into leases and other agreements in connection with the original financings; amending the underlying Lease and Use Agreements or approving and authorizing new lease agreements as may be appropriate and necessary, or otherwise providing for the use and/or occupancy of the facilities and projects by the agencies that were funded with the Outstanding Bonds; and providing other terms and conditions in connection with the Refunding Bonds; approving and authorizing all documents relating to the Refunding Bonds including, but not limited to the Preliminary Official Statement, Official Statement, Continuing Disclosure Agreement, Bond Purchase Agreement and Federal Tax

Certificate and authorizing payment of costs of issuance; authorizing OCIA officers to execute all such documents in connection herewith; and authorizing OCIA officers, staff and service providers to take necessary actions to structure, issue and deliver the Refunding Bonds. [Jim Joseph]

4. Discussion and possible action on a Resolution approving and authorizing the issuance of OCIA refunding revenue bonds in a sufficient aggregate principal amount not to exceed One Hundred Ten Million dollars (\$110,000,000) or such lesser amount as may be needed to complete the refunding of one or more series on a tax-exempt or taxable basis (the “Bonds”) after payment of issuance costs, capitalized interest, if any, and other necessary costs to provide for the refunding of the Authority’s outstanding Series 2006D VRDO bonds, pursuant to O.S. § Section 156.1 of Title 73 as amended; approving the sale of the Bonds at negotiated sale; providing for a certificate of determination; specifying the terms and conditions of the Bonds; continued utilization of the existing Lease and Use Agreements and other agreements of the agencies that entered into leases and other agreements in connection with the original financings; amending the underlying Lease and Use Agreements or approving and authorizing new lease agreements as may be appropriate and necessary, or otherwise providing for the use and/or occupancy of the facilities and projects by the agencies that were funded with the original Bonds; and providing other terms and conditions in connection with the Bonds; approving and authorizing all documents relating to the Bonds including, but not limited to the Preliminary Official Statement, Official Statement, Continuing Disclosure Agreement, Bond Purchase Agreement and Federal Tax Certificate and authorizing payment of costs of issuance; authorizing OCIA officers to execute all such documents in connection herewith; and authorizing OCIA officers, staff and service providers to take necessary actions to structure, issue and deliver the Bonds. [Jim Joseph]
5. Discussion and possible action to designate a senior manager and co-managers for the proposed refunding of the Authority’s outstanding Series 2003A, 2003B, 2005A, 2005B, 2005C, 2005D, 2005E and 2005F. [Jim Joseph]

6. Discussion and possible action to designate a senior manager, co-senior manager, or co-managers for the proposed refunding of the Authority's outstanding Series 2006D VRDO. [Jim Joseph]
7. Discussion and possible action to authorize OCIA staff, with the assistance of the State Bond Advisor, to prepare and distribute a request for proposals ("RFP") for paying agent/registrar duties for the proposed and all outstanding OCIA issues. Also authorize OCIA staff and State Bond Advisor to review the proposals, and negotiate terms and conditions with a provider, and select a paying agent/registrar. [Travis Monroe and Jim Joseph]
8. Report on bond issuance construction funds used to purchase bonds on the open market. [Travis Monroe]
9. Discussion of the 2006D arbitrage rebate payment made by OCIA to the Internal Revenue Service on April 2, 2013 and final payment to be made in FY2014. [Travis Monroe]
10. Motion to approve/disapprove convening of executive session pursuant to 25 O.S.2011, § 307(B)(4) for the purpose of allowing confidential communications between OCIA and its attorney to discuss potential claims, litigation or other action against a service provider under contract with OCIA, if, with the advice of its attorney, OCIA determines that disclosure will seriously impair its ability to process the claim or conduct an investigation, litigation, or proceeding in the public interest. [Kim Heaton]
 - a. Executive Session
 - b. Reconvene in Open Meeting
11. Motion and vote to approve/disapprove reconvening in open meeting.
12. Discussion and possible action on matters arising out of discussion in Executive Session.
13. Report on FY2014 Budget. [Travis Monroe]
14. Adjournment.