

The Oklahoma State Board of Cosmetology met at 10:00 am on Monday, September 12, 2011 at 2401 NW 23<sup>rd</sup> Street, Suite 84, Oklahoma City, OK 73107 in the Testing Center. The following persons were present:

**BOARD MEMBERS**

Freda Poe, Board Chair  
A LaFaye Austin, Vice Chair  
Bill Helton  
Gretchen Payne  
Max Thomas  
Janet Dale Webb  
Ken Young

**BOARD'S LEGAL ADVISOR**

Sandra Balzer, Assistant Attorney General

**BOARD STAFF**

Sherry G. Lewelling, Executive Director  
Jennifer McRee, Principal Assistant  
Vicki Middleton, Cosmetology Inspector  
Patricia Migliaccio, Cosmetology Inspector

**VISITORS**

Natasha Applegate	Desirae Boltch	Keziah Bradley	Heather Currey
Paige Fallin	Sarah Flora	Meagan Gauthier	Alex Hartog
Breeanna Hughes	Clestine Keller	Kimberly Kimball	Dayleigh Minter
Irene Olivvares	Afton Rosar	Ashlee Scott	Sameuntra Smith
Rachel Trevathan	Bailey West	Jordon Whitfield	Emily Wilkerson
Cheyenne York	Corine Triplett	Tarah Tarrch	Harley Sanders
Dakota Gwartney	Tammy Hise	Ruth Light	Marlee S. LaFever
Jennifer Hunt	Amanda Padgett	Linda Wiist	

**CALL TO ORDER**

Chair Poe called the meeting to order. She confirmed with Ms. McRee that the meeting agenda had been properly posted and agenda-ized.

**ROLL CALL**

Quorum was established with roll call. The following persons answered roll call: Poe, Austin, Helton, Payne, Thomas, Webb and Young. Carter and Nguyen were not present.

**OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT. EACH SPEAKER IS LIMITED TO THREE MINUTES**

The Board welcomed students and instructors from Tulsa Technology Center and Heritage College.

**BOARD DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF FINANCIAL STATEMENT FOR JULY 1, 2011 to AUGUST 31, 2011 – RILEY SHAULL, OFFICE OF STATE FINANCE**

A motion was made by Ms. Payne and seconded by Ms. Austin to approve the financial statement for July 1, 2011 to August 31, 2011.

VOTING: Austin, yes; Helton, yes; Payne, yes; Thomas, yes; Webb, yes; and Young, yes.  
Motion passed.

**BOARD DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF FY 2011 ANNUAL REPORT**

A motion was made by Ms. Webb and seconded by Mr. Helton to approve the 2011 Annual Report.  
VOTING: Austin, yes; Helton, yes; Payne, yes; Thomas, yes; Webb, yes; and Young, yes.  
Motion passed.

**DIRECTOR'S REPORT – SHERRY G. LEWELLING, EXECUTIVE DIRECTOR**

Ms. Lewelling provided a written report to the Board. She announced the resignation of Inspectors Karen Glasco and Dawn Leonard. She stated that the agency had begun the hiring process. She stated that the agency had replaced two of the Inspector's state vehicles. She told of the security measures in places for testing. She provided the Board with a travel expenditures report as requested by Ms. Poe. She told about the 2 sole source agreements that were approved for NIC testing and the computer provider. She told the Board that Central Services would require that testing go out for bid next year. She explained her concern regarding the present license forms and that these could be altered and forged. She stated she was in the process of re-designing these and would have something to present to the Board for consideration at the next Board meeting. She stated that she would like the Board to consider a future rules hearing and provided an NIC Conference report. She asked Inspectors Vicki Middleton and Patricia Middleton to provide a report regarding their attendance at the CLEAR Conference in Pittsburg, PA. Ms. Middleton and Ms. Migliaccio both stated it was very educational and they learned a lot that will help them perform their job duties and responsibilities.

**BOARD DISCUSSION AND POSSIBLE ACTION RE: LEGISLATION TO ALLOW COMSETICIANS TO PRACTICE IN ESTABLISHMENTS OTHER THAT PHOTO STUDIOS AND COSMETIC STUDIOS**

Mr. Thomas made a motion seconded by Mr. Helton to establish a special committee to study this further and in order for the Board to determine whether or not to move forward with possible legislation.

VOTING: Austin, yes; Helton, yes; Payne, yes; Thomas, yes; Webb, yes; and Young, yes.  
Motion passed.

**BOARD DISCUSSION AND POSSIBLE ACTION RE: FUTURE LEGISLATION TO EXPAND THE DEFINITION OF COSMETOLOGY TO ALLOW FOR MORE SPECIFIC HAIR REMOVAL METHODS**

Ms. Lewelling explained that this was in her Director's report. She stated that she'd like the Board to consider adding threading and sugaring to the definition of Cosmetology in the statutes to be more specific when people call or she is challenged in order to be more clear on what licensees can and cannot do. She explained that this would require legislation to add.

Board discussion began.

A motion was made Mr. Thomas and seconded by Mr. Helton to refer this matter for study to the Rules Committee for consideration and possible approval at the November Board meeting.

VOTING: Austin, yes; Helton, yes; Payne, yes; Thomas, yes; Webb, yes; and Young, yes.

Motion passed.

**BOARD DISCUSSION RE: ON-LINE EDUCATION AND FUTURE PRESENTATION IN NOVEMBER 2011 BY GERARD MCMCAVEY FROM MILADY**

Ms. Poe announced that Gerard McMcAvey from Milady would be present at the November 2011 Board meeting to present important information to the Board regarding on-line education.

**NIC REPORTS FROM DELEGATES WHO ATTENDED THE NATIONAL CONFERENCE IN FORT LAUDRDALE, FL, AUGUST 27-29, 2011**

Ms. Payne and Ms. Poe provided the Board with written reports regarding their education experience at the NIC Conference. Mr. Helton proudly announced he was elected at the conference to serve as Region 3 Director for NIC.

**NEW BUSINESS NOT KNOWN OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF MEETING AGENDA – 25 O.S. § (A)(9)**

No new business was heard.

Chair Poe announced the meeting to be adjourned.

---

Freda Poe, Chair

---

A LaFaye Austin, Vice Chair

---

Bill Helton

---

Gretchen Payne

---

Max Thomas

---

Janet Dale Webb

---

Ken Young