



**OKLAHOMA AERONAUTICS COMMISSION MEETING  
THURSDAY, NOVEMBER 17, 2016, AT 10 AM  
OKLAHOMA STATE CAPITOL  
SENATE ASSEMBLY ROOM 535  
2300 N LINCOLN BLVD  
OKLAHOMA CITY OK**

**AGENDA**

- 1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT — Chairman Michael Ray**
- 2. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT— Chairman Michael Ray**
- 3. APPROVAL OF THE SEPTEMBER 1, 2016, COMMISSION MEETING MINUTES — Chairman Michael Ray**

Action Required

- 4. 2017 LEGISLATIVE AGENDA —Sandra Shelton, Victor Bird**  
The Commission will consider the following public-policy proposals for the 2017 legislative agenda:

**A. Increase Aircraft Registration Fees**

Action Required

**B. Changes to the Aircraft Excise Tax Exemptions**

Action Required

**C. Increase Aviation Fuel Taxes**

Action Required

**D. Requirement that all public-use airports be inspected**

Action Required

**E. Authorization for agency to purchase a vehicle**

Action Required

**5. ADMINISTRATIVE RULES FOR THE OKLAHOMA AERONAUTICS COMMISSION — Grayson Ardies**

The Commission will be briefed on recommended changes to the agency's administrative rules regarding the Aviation Education Grant Program. Staff requests the Commission's approval to proceed with the rule-making process.

Action Required

**6. 2017 COMMISSION MEETINGS — Sandra Shelton**

The Commission will discuss and consider approving the time, date and place for its regularly scheduled meetings for calendar year 2017. Oklahoma law requires public bodies to give notice in writing by Dec. 15 of each calendar year of the schedule showing the date, time and place of the regularly scheduled meetings of such public bodies for the following calendar year.

- A. Wednesday, January 11, 2017
- B. Wednesday, March 8, 2017
- C. Wednesday, May 17, 2017
- D. Wednesday, July 12, 2017
- E. Wednesday, August 9, 2017
- F. Wednesday, September 20, 2017
- G. Wednesday, November 8, 2017

Action Required

**7. THREE-YEAR CAPITAL IMPROVEMENT PROGRAM CONSENT DOCKET – Grayson Ardies**

Commissioners will discuss and take action on the following funding requests for the Three-Year Capital Improvement Program. *Any commissioner may request that any or all of these items be considered individually.*

- A. The Commission will consider approving an amendment to the Three-year Capital Improvement Program that will amend a previously approved FY 2018 project at **Jones Memorial Airport (Bristow)**. The project consists of constructing a new runway to the east of the existing runway to meet safety and separation standards, as well as a new ingress/egress road. The total project cost is estimated to be \$6,259,374 and will be funded with \$317,500 state grant funds, \$3,974,374 FAA funds, \$1,000,000 EDA funds, \$650,000 ODOT funds, and \$317,500 local matching funds. The project will be moved forward to Federal FY 2016.
- B. The Commission will consider approving an amendment to the Three-year Capital Improvement Program that will amend a previously approved FY 2016 project at **Ardmore Municipal Airport**. The project consists of reconstructing taxiway alpha. The total project cost is estimated to be \$6,328,501 and will be funded with \$297,003 state grant funds, \$5,443,650 FAA funds, and \$587,848 local matching funds.
- C. The Commission will consider approving an amendment to the Three-year Capital Improvement Program that will amend a previously approved FY 2016 project at **Wiley Post Airport**. The project consists of rehabilitating taxiway alpha and bravo pavement and improving the taxiway lighting and guidance signs. The total project cost is estimated

to be \$3,473,460 and will be funded with \$164,205 state grant funds, \$2,955,690 FAA funds, and \$353,565 local matching funds.

- D. The Commission will consider approving an amendment to the Three-year Capital Improvement Program that will amend a previously approved FY 2017 project at **Durant Regional – Eaker Field**. The project consists of a crack seal and seal coat of the SEOSU Aviation Program Apron. The total project cost is estimated to be \$126,715 and will be funded with \$120,379 state grant funds and \$6,336 local matching funds.
- E. The Commission will consider approving an amendment to the Three-year Capital Improvement Program that will amend a previously approved FY 2019 project at **Hollis Municipal Airport**. The project consists of a crack seal and seal coat of the runway and connector taxiway. The total project cost is estimated to be \$225,000 and will be funded with \$106,875 state grant funds, \$106,875 FAA funds and \$11,250 local matching funds. The project will be moved forward to State FY 2017.
- F. The Commission will consider approving an amendment to the Three-year Capital Improvement Program that will amend a previously approved FY 2017 project at **Halliburton Field (Duncan)**. The project consists of installing an omnidirectional approach light system (ODALS) and replacing runway/taxiway guidance signs. The total project cost is estimated to be \$250,000 and will be funded with \$237,500 state grant funds and \$12,500 local matching funds.
- G. The Commission will consider approving an amendment to the Three-year Capital Improvement Program that will identify a FY 2017 project at **McCurtain County Regional Airport (Idabel)**. The project consists of constructing a high-strength apron hard-stand. The total project cost is estimated to be \$225,000 and will be funded with \$213,750 state grant funds and \$11,250 local matching funds.

#### Action Required

- 8. **CAPITAL IMPROVEMENT GRANT PROGRAM CONSENT DOCKET - Dale Williams**  
Commissioners will discuss and take action on the following funding requests for the Three-Year Capital Improvement Grant Program. *Any commissioner may request that any or all of these items be considered individually.*
  - A. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Capital Improvement Program at **Ardmore Municipal Airport**. The project consists of the reconstruction of a portion of taxiway Alpha and connecting taxiways, relocating electrical homerun circuits, installing LED guidance signs, and installing LED medium intensity taxiway lights. Based on bids, the total project cost is \$6,328,501 and will be funded with \$5,443,650 federal grant funds, \$297,003 state grant funds, and \$587,848 local matching funds. The Commission is providing half the sponsor's required federal matching funds.
  - B. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Capital Improvement Program at **Halliburton Field (Duncan)**. The project consists of installing an Omnidirectional Approach Lighting System (ODALS) at runway 17 end. An approval is contingent upon the Commission receiving an acceptable grant application based on bids. The total project cost is

estimated is \$213,456 and will be funded with \$202,783.20 state grant funds, and \$10,672.80 sponsor matching funds.

- C. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Capital Improvement Program at **El Reno Municipal Airport**. The project consists of rehabilitation of the asphalt pavement portions of the parallel taxiway system. Based on bids, the total project cost is \$235,371 and will be funded with \$223,602 state grant funds, and \$11,769 sponsor matching funds.
- D. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Capital Improvement Program at **Kingfisher Municipal Airport**. The project consists of constructing a new taxi lane to serve a new hangar development area. An approval is contingent upon the Commission receiving an acceptable grant application based on bids. The total project cost is estimated is \$275,000 and will be funded with \$261,250 state grant funds, and \$13,750 sponsor matching funds.
- E. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Capital Improvement Program at **Wiley Post Airport**. The project consists of rehabilitation of taxiway Alpha and upgrade taxiway Alpha and Bravo lights and signage. Based on bids, the total project cost is \$3,473,460 and will be funded with \$2,955,690 federal grant funds, \$164,205 state grant funds and \$353,565 sponsor matching funds. The Commission is providing half the sponsor's required federal matching funds.
- F. The Commission will consider approving a \$10,380 amendment to state contract CAP-17196-01. The project consists of developing a preliminary engineering report for the rehabilitation of runway 4/22 and the parallel taxiway system at **Stillwater Regional Airport**. The amendment will increase the scope of work to include survey, geotechnical investigation, and a report for constructing a new parallel taxiway that meets current FAA separation design standards. The Commission's original grant amount is \$56,320 and the amended contract will be \$66,700.

Action Required

**9. INTERGOVERNMENTAL AGREEMENT FOR FLIGHT INSPECTIONS — Grayson Ardies**

Commissioners will consider granting Director Bird the authority to enter into intergovernmental agreements with communities in Oklahoma to conduct flight inspections. These flight inspections would be conducted through the existing agreement the Commission has with FAA.

Action Required

**10. DISADVANTAGED BUSINESS ENTERPRISE (DBE) — Grayson Ardies**

Commissioners will consider approving Commission staff to move forward and enter into a contact with a firm to update the DBE plans/goals for the Commission's FAA System Planning Grant program. Estimated cost of this update is \$12,000.

Action Required

11. **CONCLUDING REMARKS REGARDING AGENDA ITEMS — Victor Bird and Commissioners**
12. **ANNOUNCEMENT OF NEXT MEETING — Chairman Michael Ray**  
The Commission will announce the date, time and place for the next Commission meeting being held Wednesday January 11, 2017 at Oklahoma Department of Transportation. (ODOT).
13. **NEW BUSINESS** (*“any matter not known about or which could not be reasonably foreseen 24 hours before the meeting”*)
14. **ADJOURNMENT**

11/15/2016  
10:17 A.M.